

Greg XL  
John

6/8/08

Post Bylaws  
on web.

MACKENZIE COUNTY  
REGULAR COUNCIL MEETING

Wednesday, May 27, 2009  
1:00 p.m.

Council Chambers  
Fort Vermilion, Alberta

Dicky arrived  
@ 1:30 pm

AGENDA

			Page
<b>CALL TO ORDER:</b>	1.	a) Call to Order @ 1:07 pm	
<b>AGENDA:</b>	2.	a) Adoption of Agenda <i>10.1) CAF 11.f) Dust Control</i> Moved by Newfeld <i>11.g) Reject Fine Gravel (R.K.)</i> Carried <i>10M) FCM</i>	
<b>ADOPTION OF PREVIOUS MINUTES:</b>	3.	a) Minutes of the May 12, 2009 Regular Council Meeting <i>Toews P. 22 flight Safety Issues.</i> Wardley moved as presented <i>LE Golf Course Dust Control</i>	
<b>BUSINESS ARISING OUT OF THE MINUTES:</b>	4.	a) none	
<b>DELEGATIONS:</b>	5.	a) Activation Analysis IN-CAMERA (1 - 4:00 p.m.) <i>10 i) Ray moved (that we do not do a copy of this year. Peter tabled to planning session in 2009 for further inf.)</i> <i>John in camera @ 1:33 pm</i>	
<b>GENERAL REPORTS:</b>	6.	a) Agricultural Service Board Meeting Minutes - February 27, 2009	31
<b>PUBLIC HEARINGS:</b>	7.	a) None	
<b>TENDERS:</b>	8.	a) None	
<b>COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:</b>	9.	a) None	



**CORPORATE  
SERVICES:**

10. a) Policy ADM023 Routine Release of Information 37  
b) Policy FIN022 Budget Development 41  
c) General Auditing Services 47  
d) Auditing of Recreation Boards 49  
e) Request to Write Off Tax 51  
f) Multi-Year Capital Plan 53  
g) Council Committees 55  
h) Draft Council Minutes and Agenda Packages 61  
i) Census and Ward Re-alignment 67  
j) Mighty Peace Tourist Association – Request for Letter of Support 73  
k) North Paddle River Cemetery – Donation Request 77  
l) Community Adjustment Fund – Zama Recreation Society Application (ADDITION) *Loggers*  
m) FCM (send email)  
n)

**OPERATIONAL  
SERVICES:**

11. a) Bylaw 693/08 water and Sewer System 81  
b) Bylaw 720/09 Municipal Parks 99  
c) Alternative Hutch Lake Funding 117  
d) Re-gravelling Program for 2009 Awarding of Tenders *in-camera* 119  
e) Rural Water Implementation 121  
f) Dust Control  
g) Reject Fine Gravel



**PLANNING,  
EMERGENCY, AND  
ENFORCEMENT  
SERVICES:**

12. a) ✓ Bylaw 717/09 Land Use Bylaw Amendment to Rezone Plan 942 2745, Block 21, Lot 14 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1" (La Crete) 125
- b) ✓ Bylaw 721/09 Establishment of an Emergency Management Committee and Emergency Management Agency for Mackenzie County 135
- c) ✓ Bylaw 722/09 Land Use Bylaw Amendment to Add a Cabin and Cottage to the Discretionary Uses of the Rural Country Residential District 4 "RC4" 145
- d) ✓ Policy EMR002 – Disaster Services 151
- e) ✓ Mackenzie County Land Use Plan – Phase 1 Draft 155
- f) ✓ Subdivision Proposal (Reuben Derksen) SE 8-106-15-W5M (La Crete) 177
- g) ✓ Lot Servicing Issues – 45-SUB-04 (La Crete) 185
- h) ✓ Airport Improvements 189
- i) ✓ Airport Vicinity Protection Area Plans (AVPA) 191
- j) ✓ Request to Waive Fire Invoice – Harold Torkelson 193
- k) ✓ LC Golf Course Dust Control  
l)

**INFORMATION /  
CORRESPONDENCE:**

13. a) ✓ Information/Correspondence Items 205

**IN CAMERA  
SESSION:**

14. a) Personnel
- b) Special Projects
- c) Legal
- d) Inter-municipal Relations



- e) CO<sub>2</sub> EOR Negotiations
- f) AUPE Negotiations
- g) Little Red Air Service
- h) Forestry (SRD & Sawmills)
- i) *Regraveling*
- j)

**NEXT MEETING  
DATE:**

- 15. a) Regular Council Meeting  
Tuesday, June 9, 2009  
10:00 a.m.  
Council Chambers, Fort Vermilion, AB

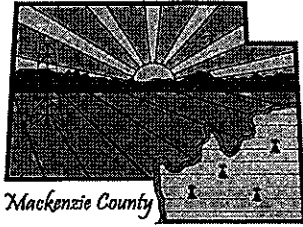
**ADJOURNMENT:**

- 16. a) Adjournment

electoral boundaries commission

citizens advisory committee





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the May 12, 2009 Regular Council Meeting</b>

**BACKGROUND / PROPOSAL:**

Minutes of the May 12, 2009 Regular Council meeting are attached.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

That the minutes of the May 12, 2009 Regular Council meeting be adopted as presented.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO**



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, May 12, 2009  
10:00 a.m.**

**Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:** Greg Newman Reeve  
Peter F. Braun Deputy Reeve  
Dicky Driedger Councillor  
John W. Driedger Councillor  
Ed Froese Councillor (left at 5:15 p.m.)  
Bill Neufeld Councillor  
Walter Sarapuk Councillor  
Ray Toews Councillor  
Lisa Wardley Councillor  
Stuart Watson Councillor

**ABSENT:**

**ADMINISTRATION:** William (Bill) Kostiw Chief Administrative Officer  
Joulia Whittleton Director of Corporate Services  
Ryan Becker Director of Planning & Emergency Services  
John Klassen Director of Operations (South)  
Dave Crichton Director of Operations (North)  
Carol Gabriel Executive Assistant

**ALSO PRESENT:** Lacey Reid, The Echo  
Kevin Wiebe, CIAM Radio  
Members of the public

Minutes of the Regular Council meeting for Mackenzie County held on May 12, 2009 at the Council Chambers in Fort Vermilion, Alberta.

**CALL TO ORDER:** 1. a) Call to Order

Reeve Newman called the meeting to order at 10:07 a.m.

**AGENDA:** 2. a) Adoption of Agenda

**MOTION 09-05-334** MOVED by Councillor Watson

That the agenda be adopted with the addition of:

- 5. c) The Commonwealth Group – P3 Projects
- 10. k) Ratepayer Meetings
- 5. d) Harold Boisse (Beaver)

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

- 3. a) Minutes of the April 20, 2009 Regular Council Meeting**

**MOTION 09-05-335**

**MOVED** by Councillor Wardley

That the minutes of the April 20, 2009 Regular Council meeting be adopted as amended.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE MINUTES:**

- 4. a) Draft Council Minutes**

**MOTION 09-05-336**

**MOVED** by Councillor Toews

That Policy ADM034 Distribution of Draft Council Minutes be brought back to Council for review at the next meeting.

**CARRIED**

**GENERAL REPORTS:**

- 6. a) Parks and Recreation Committee Meeting Minutes – March 27, 2009**

**MOTION 09-05-337**

**MOVED** by Councillor J. Driedger

That the Parks and Recreation Committee meeting minutes of March 27, 2009 be received for information.

**CARRIED**

- 6. b) Municipal Planning Commission Meeting Minutes - April 1, 2009**

**MOTION 09-05-338**

**MOVED** by Deputy Reeve Braun

That the Municipal Planning Commission meeting minutes of April 1, 2009 be received for information.

**CARRIED**

**PUBLIC HEARINGS:** 7. a) None

**COUNCIL COMMITTEE,  
CAO AND DIRECTORS  
REPORTS:** 9. a) **Council Committee Reports**

Councillor D. Driedger reported on the Challenge North conference, meetings with Minister Renner, Alberta Transportation, and DCL Siemens (rural water).

Councillor Wardley reported on the Parks and Recreation Committee meeting and the Municipal Development Plan open house.

Councillor Toews reported on the meeting with Minister Renner, attended a school talk, and Community Futures.

Councillor Watson reported on the Premier's Dinner and the Land Use Framework session in Grande Prairie.

Councillor J. Driedger reported on the La Crete Building Committee, Equipment Committee meetings, meeting with Mustus Energy, union negotiations, Municipal Development Plan open houses, and the Parks and Recreation Committee meeting.

Deputy Reeve Braun reported on the meeting with Mustus Energy, union negotiations, La Crete Recreation Board, Challenge North Conference, Parks and Recreation Committee meeting, Municipal Development Plan open houses, Airport Committee meeting, La Crete FCSS meeting, Municipal Planning Commission meetings, Persons with Developmental Disabilities dinner in Grande Prairie, and a teleconference with legal counsel.

Reeve Newman reported on the meeting with Minister Renner, DCL Siemens regarding rural water, the Premier's Dinner and the High Level negotiations.

Councillor Sarapuk reported on the Equipment Committee meeting, Municipal Development Plan open house in Zama, and the Premier's Dinner.

Councillor Froese reported on the Challenge North conference.

Councillor Neufeld reported on the Challenge North conference, Airport Committee meeting, Premier's Dinner, and the Agriculture Service Board meeting.

**MOTION 09-05-339**

**MOVED** by Councillor Watson

That the Council committee reports be received for information.

**CARRIED**

**9. b) CAO and Director Reports**

**MOTION 09-05-340**

**MOVED** by Councillor Neufeld

That the Chief Administrative Officer and Director reports be received for information.

**CARRIED**

Reeve Newman recessed the meeting at 11:07 a.m. and reconvened the meeting at 11:18 a.m.

**CORPORATE  
SERVICES:**

**10. a) Bylaw 696-09 Local Improvement Bylaw for Curb,  
Gutter and Sidewalk on 47<sup>th</sup> and 48<sup>th</sup> Street and 48<sup>th</sup>  
and 49<sup>th</sup> Avenue in the Hamlet of Fort Vermilion**

**MOTION 09-05-341**

**MOVED** by Councillor Toews

That second reading be given to Bylaw 696/09 being a bylaw authorizing the curb, gutter and sidewalk local improvement charge for the 47<sup>th</sup> and 48<sup>th</sup> Street, 48<sup>th</sup> and 49<sup>th</sup> Avenues in the Hamlet of Fort Vermilion.

**CARRIED**

**MOTION 09-05-342**

**MOVED** by Councillor Toews

That the third reading be given to Bylaw 696/09 being a bylaw authorizing the curb, gutter and sidewalk local improvement charge for the 47<sup>th</sup> and 48<sup>th</sup> Street, 48<sup>th</sup> and 49<sup>th</sup> Avenues in the Hamlet of Fort Vermilion.

**CARRIED**

**10. h) AAMD&C Member Satisfaction Survey (Council)**

**MOTION 09-05-343**

**MOVED** by Councillor Toews

That the AAMD&C member survey be received for information.

**DEFEATED**

**MOTION 09-05-344**

**MOVED** by Councillor Sarapuk

That Councillors complete the AAMD&C member survey and return them to the office.

**CARRIED**

**10. i) May 27, 2009 Regular Council Meeting – Time Change**

**MOTION 09-05-345**

**MOVED** by Councillor Wardley

That the May 27, 2009 regular Council meeting time be changed to 1:00 p.m.

**CARRIED**

**10. j) Edmonton City Centre Airport**

**MOTION 09-05-346**

**MOVED** by Councillor Toews

That Councillor Toews and the Chief Administrative Officer be authorized to attend the Edmonton City Centre public hearings on June 24 – 26, 2009 and that they submit a written brief.

**CARRIED**

**10. k) Ratepayer Meetings (ADDITION)**

**MOTION 09-05-347**

**MOVED** by Reeve Newman

That the ratepayers meeting be changed as follows:

- High Level – June 16, 2009
- La Crete – June 22, 2009

**CARRIED UNANIMOUSLY**

**DELEGATIONS:**

**5. b) Ernst & Young LLP – 1:30 p.m.**

Presentation by Alan Rudosky from Ernst & Young LLP regarding the 2008 draft financial statements.

**10. c) 2008 Draft Financial Statement and 2008 Draft  
Financial Information Return**

**MOTION 09-05-348**

**MOVED** by Councillor Sarapuk

That the 2008 Financial Statements and Financial Information Return be approved as amended.

**CARRIED UNANIMOUSLY**

Reeve Newman recessed the meeting at 11:55 a.m. and reconvened the meeting at 12:34 p.m.

**DELEGATIONS:**

**5. c) The Commonwealth Group – P3 Projects (ADDITION)**

Presentation by Reid Lillico, Chief Administrative Officer, and Bill Hutchings, Partner, from Commonwealth Corporate Support Services Group on Public Private Partnerships.

**5. a) RCMP – 12:50 p.m.**

Report by Staff Sgt. Shane Ramteemal (High Level RCMP) and Sgt. Wade Trottier (Fort Vermilion RCMP) regarding the crime statistics within the County.

**MOTION 09-05-349**

**MOVED** by Councillor Froese

That the presentations by The Commonwealth Group and the RCMP be received for information.

**CARRIED**

**TENDERS:**

**8. a) 2009 Re-Gravelling Tender**

**MOTION 09-05-350**

**MOVED** by Councillor Neufeld

That the 2009 re-gravelling tenders be opened.

**CARRIED**

**MOTION 09-05-351**

**MOVED** by Councillor Watson

That the 2009 re-gravelling tender be awarded to the lowest qualified tender for each area.

**CARRIED**

**8. c) Fort Vermilion River Road Construction**

**MOTION 09-05-352**

**MOVED** by Councillor Sarapuk

That the Fort Vermilion River Road construction tenders be



opened.

**CARRIED**

**MOTION 09-05-353**

**MOVED** by Deputy Reeve Braun

That the Fort Vermilion River Road construction tender be awarded to the lowest qualified tender.

**CARRIED**

**8. b) Zama Multi-Use Cultural Facility (Mackenzie County Regional Office) Tender**

Councillor Neufeld declared himself in conflict of interest and left the meeting at 1:20 p.m.

**MOTION 09-05-354**

**MOVED** by Councillor Sarapuk

That the Zama Multi-Use Cultural Facility (Mackenzie County Regional Office) tenders be opened.

**CARRIED**

**MOTION 09-05-355**

**MOVED** by Councillor Wardley

That the Zama Multi-Use Cultural Facility (Mackenzie County Regional Office) tender be awarded to the lowest qualified tender subject to securing government funding as per 2009 budget.

**CARRIED**

Councillor Neufeld rejoined the meeting at 1:26 p.m.

**MOTION 09-05-356**

Requires Unanimous

**MOVED** by Councillor Toews

That the Fort Vermilion administration building addition/renovation design be approved as presented.

**MOTION 09-05-357**

**MOVED** by Deputy Reeve Braun

That Motion 09-05-356 be tabled.

**DEFEATED**

**MOTION 09-05-356**

Requires Unanimous

**MOVED** by Councillor Toews

That the Fort Vermilion administration building addition/renovation design be approved as presented.

**DEFEATED**

**MOTION 09-05-358**  
Requires Unanimous

**MOVED** by Councillor Neufeld

That the Fort Vermilion administration building addition/renovation design be referred to the building committee for review.

**CARRIED**

Reeve Newman recessed the meeting at 1:42 p.m. and reconvened the meeting at 1:54 p.m.

**10. b) Bylaw 710/09 Borrowing Bylaw for the Construction of the Zama Multi-Use Building**

**MOTION 09-05-359**  
Requires 2/3

**MOVED** by Councillor Watson

That second reading be given to Bylaw 710/09 being a borrowing bylaw for construction of the Zama Multi-Use Cultural Building.

**CARRIED**

**MOTION 09-05-360**  
Requires 2/3

**MOVED** by Councillor Froese

That third reading be given to Bylaw 710/09 being a borrowing bylaw for construction of the Zama Multi-Use Cultural Building.

**CARRIED**

**10. d) 2009 Operating and Capital Budgets**

Reeve Newman recessed the meeting at 3:09 p.m. and reconvened the meeting at 3:19 p.m.

**MOTION 09-05-361**

**MOVED** by Councillor Wardley

That the 2009 operating and capital budgets be approved as presented.

**DEFEATED**

**MOTION 09-05-362**

**MOVED** by Councillor Watson

That the 2009 operating and capital budgets be approved as amended with the Fort Vermilion office renovation/addition – engineering and tendering only for 2009 at \$1,750,000.00.

**DEFEATED**

**MOTION 09-05-363**  
Requires Unanimous

**MOVED** by Deputy Reeve Braun

That the 2009 operating and capital budgets be approved as amended with the Fort Vermilion office renovation/addition at \$1,750,000.00 and a new project for airport improvements at \$3,000,000.00.

**DEFEATED**

**MOTION 09-05-364**

**MOVED** by Reeve Newman

That the 2009 operating and capital budgets be approved as amended with the Fort Vermilion office addition at \$1,000,000.00.

**CARRIED UNANIMOUSLY**

**10. e) Bylaw 715/09 2009 Tax Rate Bylaw**

Councillor J. Driedger left the meeting at 4:33 p.m.

**MOTION 09-05-365**  
Requires 2/3

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 715/09 being a tax rate bylaw for the Mackenzie County.

**CARRIED**

Councillor J. Driedger rejoined the meeting at 4:36 p.m.

**MOTION 09-05-366**  
Requires 2/3

**MOVED** by Deputy Reeve Braun

That second reading be given to Bylaw 715/09 being a tax rate bylaw for the Mackenzie County.

**CARRIED**

**MOTION 09-05-367**  
Requires Unanimous

**MOVED** by Councillor Neufeld

That consideration be given to go to third reading of Bylaw 715/09 being a tax rate bylaw for the Mackenzie County.

**CARRIED UNANIMOUSLY**

**MOTION 09-05-368**

Requires 2/3

**MOVED** by Councillor Sarapuk

That third reading be given to Bylaw 715/09 being a tax rate bylaw for Mackenzie County.

**CARRIED UNANIMOUSLY**

**10. f) Policy FIN022 – Budget Development**

**MOTION 09-05-369**

**MOVED** by Deputy Reeve Braun

That Policy FIN022 Budget Development be tabled to the next meeting.

**CARRIED**

**10. g) Rural Co-operative Development**

Councillor Sarapuk left the meeting at 4:35 p.m.

**MOTION 09-05-370**

**MOVED** by Councillor Neufeld

That the rural co-operative development be received for information.

**CARRIED**

**OPERATIONAL  
SERVICES:**

**11. a) Bylaw 693/08 – Water and Sewer System - Amendment**

**MOTION 09-05-371**

**MOVED** by Councillor Toews

That second reading of Bylaw 693/08 being a bylaw respecting the water and sewer system within Mackenzie County be tabled to the next meeting.

**CARRIED**

**11. b) Municipal Parks Bylaw 720/09**

**MOTION 09-05-372**

**MOVED** by Deputy Reeve Braun

That first reading of Bylaw 720/09 being the Municipal Parks Bylaw be tabled to the next meeting.

**CARRIED**

**11. c) Machesis Lake Community Service Agreement**

**MOTION 09-05-373**

**MOVED** by Councillor Wardley

That Mackenzie County renew the community service agreement with Provincial Parks for Machesis Lake for a ten (10) year period.

**CARRIED**

**11. d) Bridge Campground**

**MOTION 09-05-374**

**MOVED** by Councillor Toews

That Mackenzie County pursues the recreational lease with Alberta Tourism, Parks and Recreation for the Bridge Campground.

**CARRIED**

**11. e) 2009 Equipment Rates**

Councillor Sarapuk rejoined the meeting at 4:50 p.m.

**MOTION 09-05-375**

**MOVED** by Councillor J. Driedger

That Mackenzie County implement a procedure to pay day labor rates for independent contractors at 80% of the Alberta Roadbuilders rate book.

Councillor J. Driedger requested a recorded vote.

In Favor

Councillor D. Driedger  
Councillor Wardley  
Councillor Watson  
Councillor J. Driedger  
Deputy Reeve Braun  
Councillor Sarapuk  
Councillor Froese  
Councillor Neufeld

Opposed

Councillor Toews  
Reeve Newman

**CARRIED**

**11. f) Items for Auction**

**MOTION 09-05-376**

**MOVED** by Reeve Newman

That the attached list of possible auction items be referred to the Equipment Committee for finalization and that unneeded items be sent to the local auction.

**CARRIED**

**11. g) Water Trunk Line Extension**

**MOTION 09-05-377**

**MOVED** by Councillor Wardley

That Mackenzie County accepts the water trunk line extension proposal as presented.

**CARRIED**

**11. h) Dust Control**

Councillor Froese left the meeting at 5:15 p.m.

**MOTION 09-05-378**

**MOVED** by Councillor Sarapuk

That the dust control be used at the 2008 rate and product.

**CARRIED**

**11. i) Fort Vermilion Airport Extension**

**MOTION 09-05-379**

**MOVED** by Councillor Toews

That administration be authorized to proceed with a qualified land agent to acquire the designated land, brush and establish proper drainage at the Fort Vermilion airport.

**MOTION 09-05-380**

**MOVED** by Deputy Reeve Braun

That Motion 09-05-379 be tabled for more information.

Councillor Toews requested a recorded vote.

In Favor

Councillor D. Driedger  
Councillor Wardley  
Councillor Watson  
Councillor J. Driedger

Opposed

Councillor Toews  
Councillor Sarapuk

Deputy Reeve Braun  
Reeve Newman  
Councillor Froese  
Councillor Neufeld

**CARRIED**

**MOTION 09-05-381**

**MOVED** by Reeve Newman

That the Fort Vermilion airport extension be referred to administration to bring back options.

**CARRIED**

**11. j) Rural Water Implementation**

**MOTION 09-05-382**

**MOVED** by Councillor Neufeld

That the rural water implementation plan be deferred to the next council meeting.

**CARRIED**

Reeve Newman recessed the meeting at 5:19 p.m. and reconvened the meeting at 5:28 p.m.

**PLANNING,  
EMERGENCY AND  
ENFORCEMENT  
SERVICES:**

**12. a) Bylaw 707/09 Land Use Bylaw Amendment to Rezone Part of SW 9-106-15-W5M from Mobile Home Subdivision District 1 "MHS1" and Hamlet Residential District 1B "HR1B" to Public/Institutional District "HP", Hamlet Residential District 1B "HR1B" and Hamlet Commercial District 1 "HC1" (La Crete)**

**MOTION 09-05-383**

**MOVED** by Councillor Neufeld

That first reading be given to Bylaw 707/09 being a Land Use Bylaw amendment to rezone Part of SW 9-106-15-W5M from Mobile Home Subdivision District 1 "MHS1" and Hamlet Residential District 1B "HR1B" to Public/Institutional District "HP", Hamlet Residential District 1B "HR1B" and Hamlet Commercial District 1 "HC1".

**CARRIED**

**12. b) Bylaw 711/09 Road Closure Part of Range Road 18-2, West of SW 26-104-18-W5M and East of SE 27-104-18-W5M (Tompkins Landing Area)**

**MOTION 09-05-384**

**MOVED** by Councillor D. Driedger

That first reading be given to Bylaw 711/09 being a Road Closure Bylaw to close a portion of government road allowance 18-2 adjacent to the west boundary of SW 26-104-18-W5M, commencing parallel with the north property line of SW 26-104-18-W5M, lying south of Blues Creek and continuing south to the north bank of an un-named creek.

**CARRIED**

**12. c) Bylaw 718/09 to Amend Bylaw 649/07 Road Closure in Subdivision Plan 042 4702 (NW 29-106-15-W5M) Henry Wall Subdivision**

**MOTION 09-05-385**

**MOVED** by Councillor J. Driedger

That first reading be given to Bylaw 718/09 being a bylaw amending the road description in Bylaw 649/07 for all that portion of Closed Road Allowance as shown on Plan 092\_\_\_\_ as surveyed by Warren Barlow A.L.S. between the dates of November 12, 2008 and March 3, 2009.

**CARRIED**

**MOTION 09-05-386**

**MOVED** by Deputy Reeve Braun

That second reading be given to Bylaw 718/09 being a bylaw amending the road description in Bylaw 649/07 for all that portion of Closed Road Allowance as shown on Plan 092\_\_\_\_ as surveyed by Warren Barlow A.L.S. between the dates of November 12, 2008 and March 3, 2009.

**CARRIED**

**MOTION 09-05-387**

Requires Unanimous

**MOVED** by Councillor Neufeld

That consideration be given to go to third reading of Bylaw 718/09 being a bylaw amending the road description in Bylaw 649/07 for all that portion of Closed Road Allowance as shown on Plan 092\_\_\_\_ as surveyed by Warren Barlow A.L.S. between the dates of November 12, 2008 and March 3, 2009.

**CARRIED UNANIMOUSLY**

**MOTION 09-05-388**

**MOVED** by Councillor Toews



That third reading be given to Bylaw 718/09 being a bylaw amending the road description in Bylaw 649/07 for all that portion of Closed Road Allowance as shown on Plan 092\_\_\_\_ as surveyed by Warren Barlow A.L.S. between the dates of November 12, 2008 and March 3, 2009.

**CARRIED**

**12. d) Bylaw 719/09 Land Use Bylaw Amendment to Rezone Pt. of SE 16-110-19-W5M from Agricultural District 1 (A1) to Direct Control District 2 (DC2) (Rural High Level) (Fox Haven Golf Course)**

**MOTION 09-05-389**

**MOVED** by Councillor Watson

That first reading be given to Bylaw 719/09 being a Land Use Bylaw amendment to rezone Pt. of SE 16-110-19-W5M from Agricultural District 1 "A1" to Direct Control District 2 "DC2" to accommodate liquor sales.

**CARRIED**

**12. e) Subdivision Proposal (Reuben Derksen) SE 8-106-15-W5M (La Crete)**

**MOTION 09-05-390**

**MOVED** by Councillor Sarapuk

That the subdivision proposal for Reuben Derksen on SE 8-106-15-W5M be tabled to the next meeting.

**CARRIED**

**12. f) Obstruction/Flight Path Survey – La Crete Municipal Airport**

**MOTION 09-05-391**

**MOVED** by Councillor Neufeld

That administration proceeds with the Obstruction / Flight Path Survey – La Crete Municipal Airport as presented.

**CARRIED**

**12. g) Fort Vermilion Airport Survey**

**MOTION 09-05-392**

**MOVED** by Councillor Toews

That administration proceed with Barlow Surveying as per their proposal to complete the Airport Survey in Fort Vermilion.

**MOTION 09-05-393** **MOVED** by Councillor J. Driedger

That Motion 09-05-392 be tabled.

**DEFEATED**

**MOTION 09-05-392** **MOVED** by Councillor Toews

That administration proceed with Barlow Surveying as per their proposal to complete the Airport Survey in Fort Vermilion.

**CARRIED**

**MOTION 09-05-394** **MOVED** by Councillor Neufeld  
Requires Unanimous

That an Airport Development Committee be created consisting of four members of Council.

**CARRIED UNANIMOUSLY**

**MOTION 09-05-395** **MOVED** by Councillor Toews

That the members of the Airport Development Committee be appointed at this meeting.

**CARRIED**

**MOTION 09-05-396** **MOVED** by Councillor Sarapuk

That the following Councillors be appointed to the Airport Development Committee:

**Nominated**

Deputy Reeve Braun  
Councillor Wardley  
Councillor Neufeld  
Councillor Toews  
Councillor J. Driedger

**Elected**

Deputy Reeve Braun  
Councillor Wardley  
Councillor Neufeld  
Councillor Toews

**CARRIED**

**MOTION 09-05-397** **MOVED** by Deputy Reeve Braun

That the ballots for the Airport Development Committee election be destroyed.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE:**

**13. a) Information/Correspondence**

**MOTION 09-05-398**

**MOVED** by Councillor D. Driedger

That a letter be sent to the Minister of Transportation regarding the Tompkins Landing Ferry.

**CARRIED**

**MOTION 09-05-399**

**MOVED** by Councillor Wardley

That the Parks and Recreation Committee members be authorized to attend the 2009 Energize Workshop on October 29 – 31, 2009.

**CARRIED**

**MOTION 09-05-400**

**MOVED** by Councillor Neufeld

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**IN CAMERA SESSION:**

**MOTION 09-05-401**

**MOVED** by Councillor Toews

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 6:05 p.m.

- 14. a) Personnel, CAO, and Clerk of Works
- 14. b) Special Projects
- 14. c) Legal
- 14. d) Inter-municipal Relations
- 14. e) CO<sub>2</sub> EOR Negotiations
- 14. f) AUPE Negotiations
- 14. g) Lease Agreements – Alberta Health Services
- 14. h) Special Water Management Projects
- 14. i) Dispatch Agreement

**CARRIED**

**MOTION 09-05-402**

**MOVED** by Councillor Neufeld

That Council move out of camera at 6:59 p.m.

**CARRIED**

**14. a) Personnel, CAO, and Clerk of Works**

**MOTION 09-05-403**

**MOVED** by Councillor Toews

That administration proceed with hiring a Clerk of the Works for the La Crete administration building project.

**CARRIED**

**14. b) Special Projects**

**MOTION 09-05-404**

**MOVED** by Councillor Wardley

That a delegation from Bruce Power be invited to make a presentation to Council.

**CARRIED**

**14. c) Legal**

**MOTION 09-05-405**

**MOVED** by Deputy Reeve Braun

That the Reeve and the Chief Administrative Officer proceed with resolving legal matters as discussed.

**CARRIED**

**14. d) Inter-municipal Relations**

**MOTION 09-05-406**

**MOVED** by Councillor Watson

That the Regional Service Sharing Agreement with the Town of High Level be approved as presented.

**CARRIED UNANIMOUSLY**

**MOTION 09-05-407**

**MOVED** by Councilor Sarapuk

That the Annexation Agreement with the Town of High Level be approved as presented.

**CARRIED UNANIMOUSLY**

**14. e) CO<sub>2</sub> EOR Negotiations**

**MOTION 09-05-408**

**MOVED** by Councillor Wardley

That a meeting be set up in regards to CO<sub>2</sub> EOR negotiations.

**CARRIED**

**14. f) AUPE Negotiations**

**MOTION 09-05-409**

**MOVED** by Councillor J. Driedger

That the negotiating committee proceed with AUPE negotiations as discussed.

**CARRIED**

**14. g) Lease Agreements – Alberta Health Services**

**MOTION 09-05-410**

**MOVED** by Councillor Sarapuk

That Council enter into lease agreements with Alberta Health Services for the ambulance facilities located at Fort Vermilion, La Crete, High Level and Zama as presented.

**CARRIED**

**14. h) Special Water Management Projects**

**MOTION 09-05-411**

**MOVED** by Councillor Sarapuk

That the Agriculture Service Board recommendation in regards to beaver control be approved.

**CARRIED**

**14. i) Dispatch Agreement**

**MOTION 09-05-412**

**MOVED** by Deputy Reeve Braun

That the dispatch (911) agreement be received for information.

**CARRIED**

**NEXT MEETING DATE:**

**15. a) Regular Council Meeting**

Regular Council Meeting  
Wednesday, May 27, 2009  
1:00 p.m.  
Council Chambers, Fort Vermilion, AB

**ADJOURNMENT:**

**16. a) Adjournment**

**MOTION 09-05-413**

**MOVED** by Reeve Newman

That the council meeting be adjourned at 7:15 p.m.

**CARRIED**

These minutes will be presented to Council for approval on May 27, 2009.

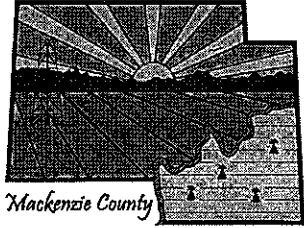
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Greg Newman  
Reeve

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William Kostiw  
Chief Administrative Officer

DRAFT



# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Agricultural Service Board Meeting Minutes – February 27, 2009</b>

**BACKGROUND / PROPOSAL:**

Information item. The adopted minutes of the February 27, 2009 meeting are attached.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

That the Agricultural Service Board meeting minutes for February 27, 2009 be received for information.

Author: C. Gabriel

Reviewed By: \_\_\_\_\_

CAO







**MOTION 09-018**                      **5. a) Farmer Appreciation Breakfast**  
**Moved** by Richard Marshall

That the farmers breakfast be coordinated with other business customer appreciation days.

**Carried**

**MOTION 09-019**                      **5. b) Fieldman Report and Project Update**  
**Moved** by Joe Peters

That the fieldman report be accepted as information.

**Carried**

**MOTION 09-020**                      **5. c) Gallagher Tag Readers**  
**Moved** by Richard Marshall

That an agreement be drafted for the rental of tag readers to local producers free of charge.

**Carried**

**MOTION 09-021**                      **5. d) Buffalo Head Drainage**  
**Moved** by Eric Jorgenson

That more quotes are to be requested for Buffalo Head Drainage.

**Carried**

**MOTION 09-022**                      **5. e) Blue Hills Erosion**  
**Moved** by Dicky Driedger

That Day Labor forces are to be used in the construction, which will commence as early as possible following spring runoff.

**Carried**

**5. f) Water Management Policy**

**MOTION 09-023**

**Moved by** Eric Jorgenson

To accept Water Management Policy for information.

**Carried**

**5.g) Agriculture Supplement (Echo Pioneer)**

**MOTION 09-024**

**Moved by** Dicky Driedger

Remove the word *Crop* and replace with *Production* then run the ad in the local paper.

**Carried**

**5.h) News Release**

**MOTION 09-025**

**Moved by** Richard Marshall

That the information from the News Release be passed onto MARA.

**Carried**

**5.i) High Level North Drainage**

**MOTION 09-026**

**Moved by** Joe Peters

That quote from Krahn Logging be accepted and a RFD is to be presented to Council for funding from the drainage reserve.

**Carried**

**5.j) Land Use Framework**

**MOTION 09-027**

**Moved by** Joe Peters

That a letter is to be written to Ryan Becker requesting that the ASB be involved in the Land Use Framework.

**Carried**

**5.k) Cattle Industry**

**MOTION 09-028**

**Moved by** Dicky Driedger

That Eric Jorgenson be appointed to the Ag Task Force.

**Carried.**

**NEXT MEETING DATE**      **No Meeting Date was set**

**ADJOURNMENT**              **9. a) Adjournment**  
**MOTION 09-029**              **Moved** by Dicky Driedger

That the Agricultural Service Board Meeting be adjourned at  
11:50 am.

These minutes were approved on May 6, 2009.

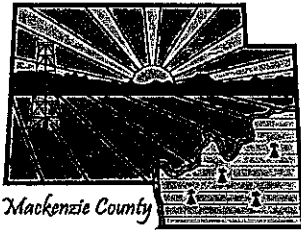
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Bill Neufeld, Chair

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Grant Smith, Agricultural Fieldman

DRAFT



# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Routine Release of Information Policy ADM023</b>

**BACKGROUND / PROPOSAL:**

Mackenzie County Council put a policy in place that outlines what information can be released to the public and/or media on a routine basis. Please see Policy ADM023 attached. The policy refers to Bylaw 114/97, which is the old fee schedule bylaw. Please note that the fees for tax certificates and photocopying have not changed since 1997. The fee schedule bylaw does not address a fee for the provision of assessment information to an appraiser and/or ratepayer.

Prior to 1994, the MGA stated that the Assessment Roll must be open to the Public for a 30 day period per year. That was the practice followed until now.

The MGA now states that:

Section 300:

- (1) An assessed person may ask the municipality, in the manner required by the municipality, to let the assessed person see or receive a summary of the assessment of any assessed property in the municipality.
- (2) The municipality must comply with a request under subsection (1) if it is satisfied that necessary or confidentiality will not be breached.

Section 307:

Any person may inspect the assessment roll during regular business hours on payment of the fee set by the council.

Since ratepayers and appraisers frequently ask for the assessment of properties located within the County, we ask Council to revisit our practice. Some Municipalities have this information on their website for ratepayers' convenience for a fee.

**OPTIONS & BENEFITS:**

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO

Since we are already printing and displaying the assessment roll by legal location for one month out of a year, administration proposes to have the assessment information available for viewing at our offices all year round at no fee to the ratepayers.

However, we propose that a fee be established for a phone, a fax or a written confirmation of assessment by legal description (provided by a requestor in writing).

We suggest that the fee be established as per the Tax Certificate fee in our current fee schedule bylaw at \$25 per request.

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

**Motion 1:**

That ADM023 Routine Release of Information policy be amended as presented.

**Motion 2:**

That administration redrafts and bring forward a revised Fee Schedule bylaw with the following addition:

Item	Amount	GST
A phone, a fax or a written confirmation of assessment by legal description (legal description to be provided by a requestor in writing)	\$25/per request	Applicable

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_

**Municipal District of Mackenzie No. 23 Mackenzie County**

<b>Title</b>	<b>ROUTINE RELEASE OF INFORMATION</b>	<b>Policy No:</b>	<b>ADM023</b>
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<b>Legislation Reference</b>	<b>Municipal Government Act, Section 214</b>
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**Purpose**

To provide for the routine release of information to the public and/or media.

**Policy Statement and Guidelines**

Council realizes the importance of releasing as much information to the public as possible. Therefore Council determines that the following information can be routinely released to the public and/or media:

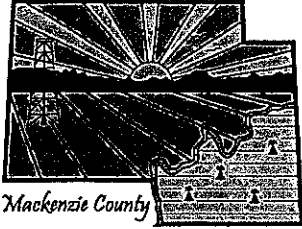
1. Information pertaining to the person asking for it.
2. Assessment information by legal location only (Legal location to be provided by requestor).
3. Bylaws.
4. Business Licenses.
5. Policies.
6. Forms.
7. Summary of the Budget.
8. Audited Financial Statements issued by Auditors.
9. Maps.
10. Brochures.
11. Publications for resale.
12. Councillor names and authorized phone numbers.
13. Government Department names, addresses, and Business phone numbers.
14. Minutes (signed).

Subject to cost incurred in the process of obtaining the information, such as photocopying, employee time, etc. in accordance with the established Fee Schedule Bylaw 114/97.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	<b>Sept 15/99</b>	<b>99-355</b>
<b>Amended</b>		
<b>Amended</b>		







# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Policy FIN022 – Budget Development</b>

**BACKGROUND / PROPOSAL:**

Mackenzie County Council established FIN022 Budget Development Policy.

**OPTIONS & BENEFITS:**

Finance Committee passed the following motion at their April 3, 2009 meeting:

*That administration bring forward the Budget Development Policy FIN022 to the May 12, 2009 regular council meeting with a recommendation to further discuss the 40% borrowing limit established by the Policy.*

The following points are suggested for discussion with respect to guidelines for debenture financing (some of which have been followed, but not defined in any policies of Council):

- a) Major building projects costing in excess of \$\_\_\_\_\_;
- b) Major utility infrastructure projects costing in excess of \$\_\_\_\_\_, which are eligible to be recovered through the utility rates;
- c) Major road infrastructure projects costing in excess of \$\_\_\_\_\_;
- d) Local improvement projects, which are recovered from the tax base over the period of the debenture;
- e) Major utility infrastructure projects for which an offsite levy can be imposed and/or funds being set aside in a reserve.

**COSTS & SOURCE OF FUNDING:**

NA

**RECOMMENDED ACTION:**

For discussion

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO



**Mackenzie County**

<b>Title</b>	<b>Budget Development</b>	<b>Policy No:</b>	<b>FIN022</b>
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**Purpose**

**To provide an efficient and effective process for the development of the yearly operating and capital budgets.**

**Policy Statement and Guidelines**

***Step 1 – Budget Guidelines***

Council will provide Administration, in September each year, with direction as to their expectation for the municipal tax rate; percent increase (or decrease) in operating or capital expenditures that is acceptable. This expectation will be based on factors such as assessment growth, union collective agreement, provincial funding, and ratepayers' wishes.

It is important to note, that the municipality has no control over the school and senior's lodge requisitions and has always "passed through" these expenditures to the ratepayers.

County's maximum debt limit not to exceed 40% of the total allowable debt limit and the minimum reserves be set at 20% of the total allowable debt limit.

Approval of budget guidelines by September 15.

***Step 2 - Management Review with each functional area***

Based on the guidelines established by Council, each functional group will prepare a draft budget which contains the following expenditures: operating, capital, updated 5 year capital summary, 25 year equipment summary.

The CAO will meet with each of the functional area to discuss their requests and needs and make appropriate changes where necessary.

Management review to be completed by October 15.

***Step 3 – Budget Compilation***

Finance to compile all the individual documents into a budget package that will contain the following:

1. Summary of budget guidelines adopted by Council for the proposed year.
2. Summary of assumptions made by Administration in the preparation of the proposed budget. Items such as:
  - a. Wages and benefits % and \$ increase
  - b. Estimated assessment % and \$ growth
  - c. General % factor used for utilities or typical expenditures
  - d. Major dollar increases for "special" or known issues (e.g. insurance/debentures)
  - e. Proposed staff additions and the corresponding wage and benefits etc costs
  - f. New reserves or recommended changes to existing reserves
  - g. The amount of engineering costs budgeted for projects that are pre-designed and will be completed in subsequent year(s)
  - h. Summary of major increases or decreases for each function
  - i. Any other items that would provide Council with information to make their decision making more effective and efficient
3. Budget package will contain the following:
  - a. Summary of total operating revenue and total expenditures
  - b. Revenue and expenditures by function
  - c. Grant requests
  - d. Five year capital project summary
  - e. Twenty five year capital equipment
  - f. Proposed capital project budget for up coming year
  - g. Summary of increases and decreases to reserve balances
  - h. Any capital projects carry forwards (if known at this time)
  - i. Supporting charts or graphs for information that will prove beneficial for budget review (e.g. assessment information)

Where appropriate, information will be provided that shows previous year information, available current year information and percentage increases or decreases from one year to next.

Budget compilation to be completed by November 1.

#### ***Step 4 - Budget Meetings***

The following timing and order will be set aside for the budget review:

- a. Grant requests – 2 days (includes any group delegations)
- b. Operating expenditures – 1 day
- c. Capital projects – 2 days

Budget meetings to be completed by December 21.

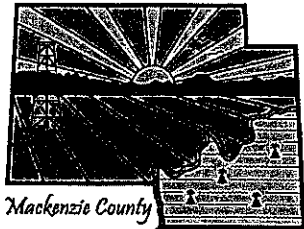
***Step 5 – Formal Budget Ratification by Council first meeting in January***

Administration will incorporate all changes/modifications that came about through the budget deliberations in step 4 and request formal budget ratification.

Budget ratification by January 10.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	September 24, 2002	02-681
<b>Amended</b>	April 11, 2007	07-349
<b>Amended</b>		





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>Joulia Whittleton , Director of Corporate Services</b>
<b>Title:</b>	<b>General Auditing Services</b>

**BACKGROUND / PROPOSAL:**

The County Council must appoint auditors under section 280 of the Municipal Government Act. The auditors report to Council with respect to the annual financial statements and financial return of the County.

Based on policy FIN003, Council must appoint an auditor for a three-year term by June 1 of the second year following each general election. Administration must, at the request of Council, solicit proposals for the provision of audit services prior to the selection.

**OPTIONS & BENEFITS:**

Council passed the following motion at their April 20, 2009 meeting:

*That Administration solicits proposals for the provision of audit services for a three-year period with a deadline of Friday, May 22, 2009 and, in conjunction with the Finance Committee, bring a recommendation to Council for approval.*

A Finance Committee meeting is scheduled for May 26, 2009 to review the proposals.

The Finance Committee's written recommendation, including the auditing services RFP results, will be presented to Council at the May 27, 2009 meeting.

**COSTS & SOURCE OF FUNDING:**

Annual operating budget

**RECOMMENDED ACTION:**

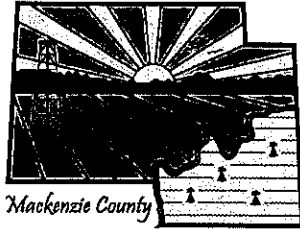
Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO

**Motion 1:**

That Mackenzie County Council engages \_\_\_\_\_ in the general auditing services for a term of three (3) years.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_





# MACKENZIE COUNTY

## MAY 27, 2009 REGULAR COUNCIL MEETING AGENDA ITEM 10. c)

**Finance Committee  
Recommendation  
Regarding:**

**General Auditing Services**

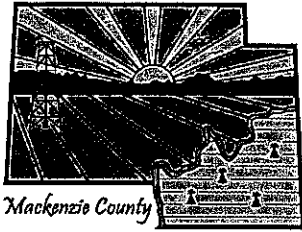
The Finance Committee reviewed the received proposals for the general auditing services at their May 26, 2009 meeting. The RFP results were as follows:

Name	General audit fee	Out of packet
Wilde & Company (Vegreville, AB)	Year 1 - \$34,600 Year 2 - \$36,330 Year 3 - \$38,150  An increase is estimated at 5% per year; an additional fee for FS and FIR may be imposed for \$5,300 if engaged in the initial FS and FIR preparation	Not specified, will be added based on actual costs  Additional consulting fee range from \$100 to \$275 per hour
Ernst & Young (Edmonton, AB)	Year 1 - \$45,100 Year 2 - \$45,600 Year 3 - \$45,800	Estimated at \$5,500 to \$8,000 (based on two visits per year)
Meyers Norris Penny LLP (Leduc, AB)	Year 1 - \$49,500 Year 2 - \$52,600 Year 3 - \$55,700	Estimated at \$15,000; A 5% administration fee is added to their billings for computer, facsimile and other office charges  Additional consulting fee range from \$110 to \$350 per hour

The Committee passed the following motion:

*That a recommendation be taken to Council to engage Wilde and Company Chartered Accountants in provision of the general auditing services for term of three years.*





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>Joulia Whittleton , Director of Corporate Services</b>
<b>Title:</b>	<b>Auditing of Recreation Boards</b>

**BACKGROUND / PROPOSAL:**

Council passed the following motion at their March 11, 2007 meeting:

“That administration research options and costs of auditing the local non-profit organizations that operate the County owned facilities or grounds.”

Since the passing of this motion, an operating agreement was signed with each Recreation Board that outlines the relationship between the Board and the County with respect to the specific County facilities. Each Board is required to provide as a minimum a Review Engagement Report on an annual basis to the County. All three Boards have been complying with this requirement.

It is our understanding that the Council's intent in the 2007 motion was to potentially undertake a rotational audit of the three Boards (meaning that each Board will be audited at least once in three years). At that time, a discussion took place that these rotational audits will be at the expense of the County.

Council was presented with the following options at their April 20, 2009:

1. Request an audited financial statement from a Board once in three years and incorporate this requirement into the current operating agreement with an increase to the Board's annual funding accordingly.
2. Incorporate the rotational audits into the County's Audit RFP and amend the current operating agreements to state that the County's appointed auditor will undertake the Board's audit once in three years.

Council postponed making a decision with respect to this matter and administration was directed to obtain costs for undertaking a rotational audit of the three local recreation boards from the local firm and through the general auditing services requests for proposals.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO

**OPTIONS & BENEFITS:**

The general auditing services RFP for the County included a request to provide an estimated cost of undertaking a rotational audit. In addition, a request to provide a cost estimate was sent to the local accounting firm that currently prepares a review engagement report for the boards.

A Finance Committee meeting is scheduled for May 26, 2009 to review the proposals.

The Finance Committee's written recommendation, including the auditing services RFP results, will be presented to Council at the May 27, 2009 meeting.

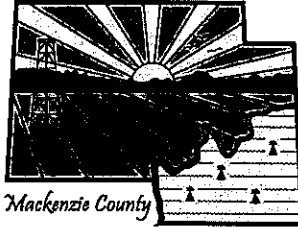
**COSTS & SOURCE OF FUNDING:**

Annual operating budget

**RECOMMENDED ACTION:**

To be presented at the meeting

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_



## MACKENZIE COUNTY

MAY 27, 2009 REGULAR COUNCIL MEETING  
AGENDA ITEM 10. D)

**Finance Committee  
Recommendation  
Regarding:**

**Auditing of Recreation Boards**

The following are results from the local auditing firm:

2009 - \$14,800  
2010 - \$15,500  
2011 - \$15,900

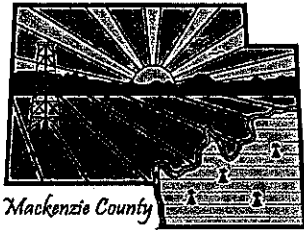
The other firms that responded to the general audit RFP did not express interest in auditing the boards due to the anticipated difficulty to verify previous year's open balances. However, some firms have stated that if the County has specific areas of concern we would like to address, they would be pleased to develop a plan, which may involve the following (and this varies between the firms that responded):

1. Undertaking an annual notice to reader or review engagement report, coupled with specified audit procedures on areas of concern (Meyers Norris Penny LLP);
2. Allotting some time during the general County audit (may be at an additional fee) for undertaking a mini-review of areas of concern through meeting and discussion with the local recreation boards (Ernst & Young).

After long discussion of pros and cons and values of the rotational audits, the Finance Committee passed the following motion:

*That a recommendation be taken to Council to continue requesting an annual review engagement report from each recreation board and that a requirement to provide a copy of the annual management letter (a letter provided to a board from the engaged accounting firm upon completion of an annual review), supplemented by the Board's plan for implementation of the recommendations outlined in the management letter, to the Finance Committee be included in the County Facility Agreement.*





## MACKENZIE COUNTY REQUEST FOR DECISION

**Meeting:** Regular Council Meeting

**Meeting Date:** May 27, 2009

**Presented By:** Joulia Whittleton, Director of Corporate Services

**Title:** Request to Write Off Tax

**BACKGROUND / PROPOSAL:**

The manufactured home located on Stall 7, 10306 – 101 Street, Parkside Village (roll 313861) was moved to 10217 – 110 Street (roll 082176) in 2007 and was assessed at both locations for 2007 and 2008 in error. The total outstanding taxes, including penalties, for tax roll 313861 are \$927.23.

These are made up of:

Year	January Penalty	Levy	July Penalty	Total
2006		\$221.24	\$13.27	\$234.51
2007	\$28.14	\$229.16	\$13.75	\$505.56
2008	\$60.67	\$246.84	\$14.81	\$827.88
2009	\$99.35			\$927.23

Charges should be for the tax roll 313861:

Year	January Penalty	Levy	July Penalty	Total
2006		\$221.24	\$13.27	\$234.51
2007	\$28.14			\$262.65
2008	\$31.51			\$294.16
2009	\$35.30			\$329.47

Therefore, the levy double charged for the years of 2007 and 2008 (plus penalties) is equal to \$597.76.

**OPTIONS & BENEFITS:**

Administration requests that authorization be given to write off the duplicated charges of \$597.76.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO

The \$329.47 outstanding balance on tax roll 313861 (Stall 7, 10306 – 101 Street) will be transferred to tax roll 082176 (10217 – 110 Street).

**COSTS & SOURCE OF FUNDING:**

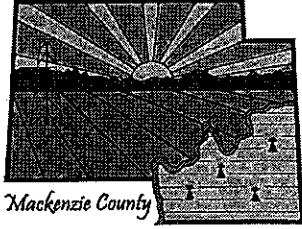
2009 operating budget – Tax Write Offs

**RECOMMENDED ACTION:**

That \$597.76 in levies and penalties for tax roll 313861 (Stall 7, 10306 – 101 Street in the Hamlet of La Crete) be written off.

Author: \_\_\_\_\_ Review Date: \_\_\_\_\_ CAO \_\_\_\_\_





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Multi-Year Capital Plan</b>

**BACKGROUND / PROPOSAL:**

A copy of the multi-year capital plan will be distributed at the meeting.

**OPTIONS & BENEFITS:**

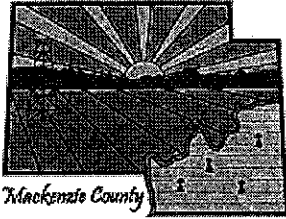
**COSTS & SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

For Council review.

Author: C. Gabriel Reviewed By: \_\_\_\_\_ CAO 





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Council Committees</b>

**BACKGROUND / PROPOSAL:**

Attached is a current list of Council committees for your information. Further review of Council committees and their Terms of Reference should be done at a Council workshop.

**OPTIONS & BENEFITS:**

The options are many, but I suggest a site be chosen where Council can concentrate fully without disturbance to review committee duties and general County affairs.

**COSTS & SOURCE OF FUNDING:**

Estimated Cost - \$8,000.00 plus facilitator costs.

**RECOMMENDED ACTION:**

That Council select a date to review the Council committees and general County business affairs.

Author: C. Gabriel Reviewed By: \_\_\_\_\_ CAO 





**MACKENZIE COUNTY  
BOARDS, COMMITTEES & TASK FORCES  
2008 – 2009**

**AGRICULTURAL LAND – LAND USE PLANNING COMMITTEE (Terms of Reference)**

Councillor D. Driedger	Ryan Becker
Councillor Neufeld	William Kostiw
Councillor Sarapuk	
Councillor Froese	

**AGRICULTURE SERVICE BOARD (Policy ASB005)**

Councillor Neufeld	Eric Jorgenson (Oct. 2010)	Grant Smith
Councillor D. Driedger	Joe Peters (Oct. 2010)	William Kostiw
	Richard Marshall (Oct. 2010)	

**AIRPORT DEVELOPMENT COMMITTEE**

Deputy Reeve Braun	William Kostiw
Councillor Wardley	
Councillor Neufeld	
Councillor Toews	

**ASSESSMENT REVIEW BOARD (Bylaw 266/01)**

Deputy Reeve Braun	Wally Schroeder (Oct. 2009)	Carol Gabriel
Councillor Wardley (alt)	Daryl Zielsdorf (Oct. 2009)	
	Eva Schmidt (alt) (Oct. 2009)	

**COUNTY BUILDING TASK FORCE – LA CRETE (Terms of Reference)**

Deputy Reeve Braun	William Kostiw
Councillor Neufeld	Directors & other staff as required
Councillor J. Driedger	

**COUNTY BUILDING TASK FORCE – FORT VERMILION (Terms of Reference)**

Councillor Toews	William Kostiw
Councillor Froese	Directors & other staff as required
Councillor Sarapuk	

**COUNTY BUILDING TASK FORCE – HIGH LEVEL/ZAMA (Terms of Reference)**

Councillor Wardley	William Kostiw
Councillor Watson	Directors & other staff as required
Councillor Sarapuk	

**EQUIPMENT COMMITTEE**

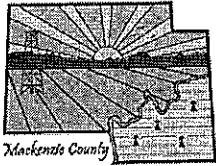
Councillor Sarapuk	John Klassen
Councillor Froese	William Kostiw
Councillor J. Driedger	

**EDUCATION COMMITTEE**

Councillor D. Driedger	William Kostiw
Councillor Wardley	
Councillor Sarapuk	

**FINANCE COMMITTEE (Terms of Reference)**

Deputy Reeve Braun	Joulia Whittleton
Councillor Toews	William Kostiw
Councillor J. Driedger	
Councillor Watson	



MACKENZIE COUNTY  
BOARDS, COMMITTEES & TASK FORCES  
2008 – 2009

**FIRST NATIONS CONSULTATION COMMITTEE**

Councillor D. Driedger  
Councillor Watson  
Councillor Neufeld  
Councillor Wardley

William Kostiw

**GOVERNMENT LIAISON COMMITTEE**

Councillor Neufeld  
Councillor Watson  
Councillor Sarapuk

William Kostiw

**HIGHWAY 88 TASK FORCE**

Reeve Newman  
Councillor Sarapuk  
Councillor Neufeld

Ellis Forest (Town of High Level)  
Boyd Langford (Town of Rainbow Lake)

William Kostiw

**MACKENZIE HOUSING MANAGEMENT BOARD (Ministerial Order)**

Councillor J. Driedger

Dave Neufeld (Oct. 2009)  
Wally Schroeder (Oct. 2009)  
Jim Thompson (Oct. 2009)  
Daryl Zielsdorf (Oct. 2009)

N/A

**MACKENZIE LIBRARY BOARD**

Councillor Wardley  
Councillor J. Driedger

Judy Ostrowski (Oct. 09)  
Beth Kappelar (Oct. 2010)  
Wally Schroeder (Oct. 2010)  
Daryl Zielsdorf (Oct. 2010)  
Jim Thompson (Oct. 2010)  
Lorraine Peters (Oct. 2010)  
Vacant (Feb. 09)

Joulia Whittleton (liaison)

**MACKENZIE PIPELINE AD HOC COMMITTEE**

Councillor Froese  
Councillor Watson

William Kostiw

**MUNICIPAL PLANNING COMMISSION (Bylaw 563/06)**

Councillor Froese  
Deputy Reeve Braun

Jack Eccles (LC) (Oct. 2009)  
Manfred Gross (FV) (Oct. 2009)  
Beth Kappelar (HL) (Oct. 2009)

Ryan Becker

**MUNICIPAL SERVICES AGREEMENT COMMITTEE**

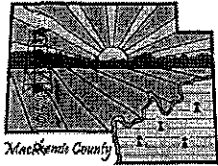
Reeve Newman  
Councillor Watson  
Councillor J. Driedger

William Kostiw  
Joulia Whittleton

**PARKS AND RECREATION COMMITTEE (Terms of Reference)**

Councillor Wardley  
Deputy Reeve Braun  
Councillor J. Driedger  
Councillor Toews

John Klassen



**MACKENZIE COUNTY  
BOARDS, COMMITTEES & TASK FORCES  
2008 – 2009**

**REGIONAL WATER COMMITTEE**

Councillor Watson  
Councillor Neufeld

William Kostiw  
John Klassen  
Joulia Whittleton

**RURAL WATER SERVICES BOARD (Terms of Reference)**

Councillor J. Driedger  
Councillor Sarapuk  
Councillor D. Driedger

Beth Kappelar (Oct. 2010)  
Daryl Zielsdorf (Oct. 2010)  
Richard Marshall (Oct. 2010)

William Kostiw  
John Klassen

**SUBDIVISION & DEVELOPMENT APPEAL BOARD (Bylaw 079/97)**

Councillor Toews  
Councillor Sarapuk (alt)

Wally Schroeder (Oct. 2009)  
Eva Schmidt (Oct. 2009)  
Al Hoggan (Oct. 2009)

Carol Gabriel

**TOMPKINS FERRY REVIEW COMMITTEE**

Councillor D. Driedger  
Councillor Neufeld

William Kostiw  
John Klassen

**TOMPKINS LANDING ICE-BRIDGE ADVISORY COMMITTEE**

Councillor D. Driedger  
Councillor Neufeld  
Councillor Froese

William Kostiw  
John Klassen  
Ryan Becker

**UPPER HAY RECREATIONAL HUNTING & FISHING ADVISORY COMMITTEE (Terms of Reference)**

Reeve Newman

Mike Kowal (Oct. 2010)  
Jake J. Wolfe (Oct. 2010)  
Jerry Chomiak (Town of High Level)

William Kostiw (liaison)

**VETERINARY ADVISORY COMMITTEE (Terms of Reference)**

Councillor J. Driedger  
Councillor D. Driedger

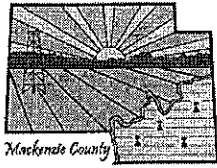
Maarten Braat (Oct. 2010)  
Henry G. Friesen (Oct. 2010)  
Joe Peters (ASB Rep) (Oct. 2010)  
Roger Toews (Grazing Reserve Rep)

Grant Smith

**WEED CONTROL APPEAL BOARD**

All Council (except ASB members)

William Kostiw



MACKENZIE COUNTY  
OTHER COMMITTEES WITH COUNTY REPRESENTATION  
2008 – 2009

**CARIBOU MOUNTAINS WILDLAND ADVISORY COMMITTEE**

Reeve Newman  
Councillor Watson (alt)

**COMMUNITY FUTURES PAN WEST**

Councillor J. Driedger

**FCSS**

La Crete – Deputy Reeve Braun  
Fort Vermilion – Councillor Toews

**HAY ZAMA BISON ADVISORY COMMITTEE**

Councillor Wardley

**HAY ZAMA COMMITTEE**

Councillor Neufeld  
Councillor Watson  
Councillor Froese (alt)

**HAY ZAMA TOURISM SUB-COMMITTEE**

Councillor Neufeld  
Councillor Watson  
Deputy Reeve Braun

**HIGH LEVEL AIRPORT COMMITTEE**

Councillor Toews

**HIGH LEVEL FORESTS PUBLIC ADVISORY COMMITTEE**

Councillor Sarapuk

**HIGH LEVEL & DISTRICT RECREATIONAL ADVISORY COMMITTEE**

Councillor Watson  
Councillor Sarapuk (alt)

**MACKENZIE REGIONAL WASTE MANAGEMENT**

Deputy Reeve Braun  
Councillor Watson

**MIGHTY PEACE TOURIST ASSOCIATION**

(INCL. DEH CHO TRAVEL CONNECTION)  
Deputy Reeve Braun

**NORTHERN LIGHTS FOREST EDUCATION SOCIETY**

Councillor Sarapuk

**MACKENZIE APPLIED RESEARCH ASSOCIATION**

Member appointed by ASB

**NORTHWEST CORRIDOR DEVELOPMENT CORPORATION**

Councillor Froese  
Councillor Neufeld  
Councillor Watson

**PARTNERS IN PREVENTION COMMITTEE**

Councillor Wardley

**RAILWAY TASK FORCE**

Councillor D. Driedger

**RECREATION BOARDS**

Fort Vermilion – Councillor Toews  
La Crete – Deputy Reeve Braun  
Zama City – Councillor Wardley  
High Level – Councillor Watson

**REGIONAL ECONOMIC DEVELOPMENT INITIATIVE (REDI)**

Councillor D. Driedger  
Councillor Sarapuk

**REDI RECREATIONAL STUDY & TOURISM SUB-COMMITTEES**

Deputy Reeve Braun

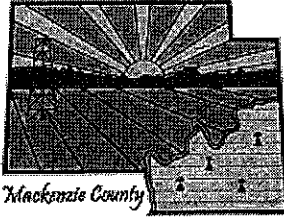
**REGIONAL HEALTH PROFESSIONAL RETENTION COMMITTEE**

Councillor J. Driedger

**VETERINARY SERVICES INCORPORATED**

Councillor Sarapuk  
Councillor D. Driedger (alt)





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Draft Council Minutes and Agenda Packages</b>

### BACKGROUND / PROPOSAL:

#### Council Minutes

Administration currently follows Policy ADM034 for the distribution of draft Council minutes (attached). Copies of the draft/unapproved minutes are distributed to Council, Directors/Staff, to the media and to the public upon request.

Once approved the minutes are posted on the website and available at County offices.

#### Council Agendas

Printed agenda packages are currently available to Councillors, Administration/Staff, as required, and to the media (according to the County's Communication Plan – attached).

### OPTIONS & BENEFITS:

Providing additional agenda packages for the public would be time consuming as well as create additional printing costs. These costs would be offset by charging the photocopying rate of \$0.25 per page according to our Fee Schedule Bylaw (approx. \$25.00 - \$30.00 per package) and only provided after the meeting. This is not recommended as this should be for Council eyes only until the meeting day and Council acceptance.

We currently provide the agenda pages to a number of individuals (upon request). These are sent in PDF format and sent by email before the meeting.

Author: C. Gabriel

Reviewed By: \_\_\_\_\_

CAO

**COSTS & SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

That the distribution of draft Council minutes and agenda packages remains status quo.

Author: C. Gabriel Reviewed By: CAO

## Municipal District of Mackenzie No. 23

<b>Title</b>	<b>DISTRIBUTION OF DRAFT COUNCIL MINUTES</b>	<b>Policy No.</b>	<b>ADM034</b>
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<b>Legislature Reference</b>	<b>Municipal Government Act, Section 5</b>
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### **Purpose**

To establish criteria for the distribution of draft minutes of Council.

### **Policy Statement and Guidelines**

It is Council's goal to promote openness and transparency in local government. In keeping with this view, there is a need for uniform distribution of the draft minutes of Council.

### **Draft Minutes**

1. As soon as possible after a Council meeting (normally within two days of the meeting) Administration shall distribute a draft copy of the minutes to:
  - a) Councillors
  - b) Directors
2. Draft minutes may be made available to the public and media upon request.
3. Draft minutes shall be clearly marked "DRAFT" and are subject to corrections and amendments.
4. Draft minutes shall be included in the Council agenda package of the meeting where they are to be adopted.

### **Adopted Minutes**

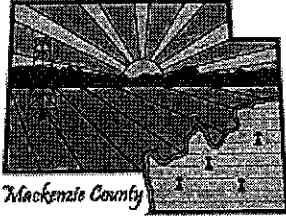
1. Adopted minutes are public information and shall be:
  - a) available for public viewing in all M.D. of Mackenzie offices; and
  - b) posted on the M.D. of Mackenzie website.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	<b>February 5, 2002</b>	<b>02-048</b>
<b>Amended</b>		
<b>Amended</b>		

# Media Communication

- ◆ A copy of the Council agenda package shall be provided to the newspaper and radio station at the Council meeting to assist reporters to accurately report on the issues of the municipality
- ◆ A draft copy of the Council minutes shall be released to the newspaper and radio station as soon as possible
- ◆ News releases shall be submitted to both the newspaper and radio station as required
- ◆ The newspapers and radio shall be used for advertising





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Census and Ward Re-alignment</b>

**BACKGROUND / PROPOSAL:**

This topic has been requested to be on the agenda for further discussion or resolution. Council made the following motions on April 7, 2009 in regards to conducting a municipal census:

**MOTION 09-04-285**                      **MOVED** by Councillor Toews

That an official census not be conducted this year.

**CARRIED**

**MOTION 09-04-286**                      **MOVED** by Councillor Wardley

That administration review the census procedure prior to the next federal census.

**CARRIED**

**OPTIONS & BENEFITS:**

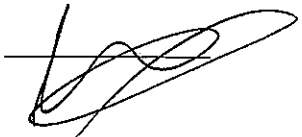
The options and benefits are variable depending on what outcome Council wants.

**COSTS & SOURCE OF FUNDING:**

Cost will be dependent on Council's wish.

**RECOMMENDED ACTION:**

For discussion.

**Author:** W. Kostiw                      **Reviewed By:** \_\_\_\_\_ **CAO** 





## Carol Gabriel

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**From:** Peter F. Braun [pfbraun@telus.net]  
**Sent:** Friday, May 15, 2009 8:29 PM  
**To:** Bill Kostiw  
**Subject:** FW: Census and Ward Re-alignment

Hi Bill,  
I would like to see an RFD on the next Council agenda to do a Municipal Census this year, I believe we made that decision some time ago and we should go forward with this. According to the election act a Municipality should do an Electoral Boundaries review every second Municipal election. In order to accomplish this we need to do a Census. If we wait to do a census til next summer it will be too late for the next election. Below is some info on populations of electoral divisions. The Province is looking at reviewing there boundaries as well as the City of Edmonton and I think Mackenzie County should take a closer look at this as well. Would you please bring an RFD for further discussion to the May 27 Council meeting. Thanks.

Peter F Braun  
Po Box 817  
La Crete, Ab  
T0H-2H0  
780-926-6238

[http://www.qp.alberta.ca/574.cfm?page=E03.cfm&leg\\_type=Acts&isbncln=0779705041](http://www.qp.alberta.ca/574.cfm?page=E03.cfm&leg_type=Acts&isbncln=0779705041)

Population of electoral divisions

**5(1) The population of a proposed electoral division must not be more than 25% above nor more than 25% below the average population of all the proposed electoral divisions.**

(2) Notwithstanding subsection (1), in the case of no more than 4 of the proposed electoral divisions, if the Commission is of the opinion that at least 3 of the following criteria exist in a proposed electoral division, the proposed electoral division may have a population that is as much as 50% below the average population of all the proposed electoral divisions:

- (a) the area of the proposed electoral division exceeds 20 000 square kilometres or the total surveyed area of the proposed electoral division exceeds 15 000 square kilometres;
- (b) the distance from the Legislature Building in Edmonton to the nearest boundary of the proposed electoral division by the most direct highway route is more than 150 kilometres;
- (c) there is no town in the proposed electoral division that has a population exceeding 4000 people;
- (d) the area of the proposed electoral division contains an Indian reserve or a Metis settlement;
- (e) the proposed electoral division has a portion of its boundary coterminous with a boundary of the Province of Alberta.

(3) For the purpose of subsection (2)(c), The Municipality of Crowsnest Pass is not a town.



*Info*

17th floor, Commerce Place  
10155 - 102 Street  
Edmonton, Alberta, Canada T5J 4L4  
Telephone 780-427-2225

March 23, 2009

Mr. William Kostiw, Chief Administrative Officer  
Mackenzie County  
PO Box 640  
Fort Vermilion, Alberta T0H 1N0

Mr. Kostiw:

This is a reminder that if your municipality wishes to conduct an official census this year, it must be done from April 1 to June 30, 2009. The attached population affidavit must be completed and returned to us before September 1, 2009, as required by Alberta Regulation 63/2001, the Determination of Population Regulation.

Please mail the completed population affidavit to the above address, attention Ms. Cindy Wienmeyer, Municipal Information Advisor.

If we do not receive a population affidavit from you by that date, we will be using Mackenzie County's 2008 official population figure of 10,002 for the 2009 Official Population List.

Also, we wish to remind that if you will be using methods other than door-to-door counting for your municipal census, Ministerial approval is required.

Please contact Ms. Wienmeyer or Ms. Lou Espino, Manager, Grants and Information Support, toll-free by dialing 310-0000, then 780-427-2225, if you have any questions.

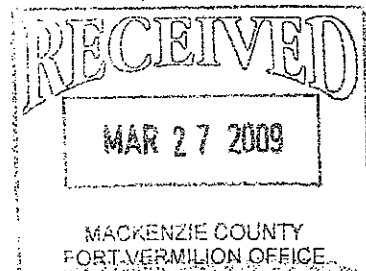
Yours truly,

*Janice Romanyshyn*

Janice Romanyshyn  
Director, Municipal Grants and Information Services

Attachment

Presented to Council  
*07. Apr. 09*



Canada  
Province of Alberta  
To Wit

**In the Matter of the Determination of  
Population Regulation (AR 63/2001)**

I, \_\_\_\_\_ , \_\_\_\_\_  
Name Occupation

of \_\_\_\_\_  
Address Street City/Town/Village Province Postal Code

**make oath and say:**

1. That I am the \_\_\_\_\_  
Designated Officer  
of \_\_\_\_\_  
Municipality Name

1.1 That the date chosen as the official census date for this municipality was  
the \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_  
year

2. That an official census completed on the \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_  
year  
discloses that the number of individuals whose usual residence is in this  
municipality is \_\_\_\_\_  
Total Population

Sworn before me at \_\_\_\_\_  
in the Province of **Alberta**  
dated \_\_\_\_\_ , \_\_\_\_\_  
year

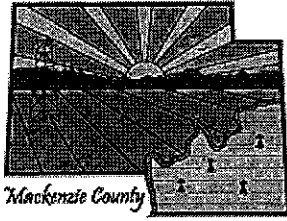
\_\_\_\_\_  
Signature of Designated Officer

\_\_\_\_\_  
Signature of Commissioner for Oaths/Notary Public/Justice  
of the Peace in and for the Province of Alberta

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Expiry Date of Commission  
(mm/dd/yyyy)

*This information is being collected for the purposes of determining population in accordance with Section 604 of the Municipal Government Act and will be managed in compliance with the Freedom of Information and Protection of Privacy Act. If you have any questions concerning the collection of this information, please contact the Municipal Grants and Information Services Unit at 780-427-2225 or by writing to the Director, Municipal Grants and Information Services Unit, 17th Floor, Commerce Place, Edmonton, Alberta T5J 4L4. (Outside of Edmonton call 310-0000 to be connected toll free.)*



# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	May 27, 2009
<b>Presented By:</b>	William Kostiw, Chief Administrative Officer
<b>Title:</b>	Mighty Peace Tourist Association – Request for Letter of Support

**BACKGROUND / PROPOSAL:**

See attached request for a letter of support from the Mighty Peace Tourist Association for their funding application through the Rural Diversification Initiative to develop marketing materials and an advertising campaign aimed at the Rider market.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

For discussion.

Author: C. Gabriel Reviewed By: \_\_\_\_\_ CAO 





**MIGHTY PEACE TOURIST ASSOCIATION**

---

May 11, 2009

Dear.....

Mighty Peace Tourist Association (MPTA) has identified a new tourism market for the Peace Country region. After two years of research and one year of explorational marketing, the Association has determined that there is significant interest in the area within the motorcycle community. This market, the "Rider" market, is one of the fastest growing tourism markets within Canada. MPTA is applying for funding through the Rural Diversification Initiative to develop marketing materials and an advertising campaign aimed at the Rider market.

In addition to the financial requirements of the RDI fund, MPTA must prove support for the project from industry stakeholders that are not contributing to the project either financially or via in-kind contributions. Industry stakeholders from both the tourism and motorcycle industries have generously contributed to the project, endowing MPTA with enough funds and in-kind contributions to apply for \$90 000 from RDI and \$ 40 000 from Travel Alberta North. This project will be the largest undertaking that the MPTA has attempted in several years, and we are expecting a large impact to the tourism industry within our borders.

This project will allow the Mighty Peace Tourist Association to:

- Develop and promote value added tourism product and access new market
- Develop new promotional products that will appeal to new and existing markets
- Replacement of existing declining market (RV market)
- Develop cluster of Rider friendly businesses, attractions and experiences
  - Including education of municipalities and industry to the benefits of Rider tourism
- Enhance productivity of Mighty Peace Tourist Association

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**Box 419, Berwyn, AB T0H 0E0**  
**Phone: (780) 338-2364 Fax: (780) 338-3811**  
**Web Site: [mightypeace.com](http://mightypeace.com) e-mail: [mpta@telusplanet.net](mailto:mpta@telusplanet.net)**

- 
- Increase service capabilities by increasing “staff”
  - Lead the regions communities and municipalities in their attempts to diversify local economies – take advantage of tourism potential

Mighty Peace Tourist Association requests a letter from your organization/municipality supporting this initiative. It is important to identify the need to diversify our northern economy. If you have any question, please contact our Executive Director at 780-338-2364.

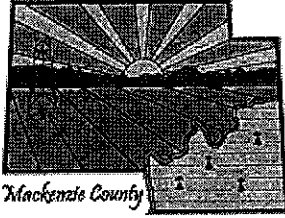
Sincerely,

Nicole Halvorson  
Executive Director

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**Box 419, Berwyn, AB T0H 0E0**  
**Phone: (780) 338-2364 Fax: (780) 338-3811**  
**Web Site: [mightypeace.com](http://mightypeace.com) e-mail: [mpta@telusplanet.net](mailto:mpta@telusplanet.net)**





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administration Officer</b>
<b>Title:</b>	<b>North Paddle River Cemetery – Donation Request</b>

### BACKGROUND / PROPOSAL:

See attached request from the North Paddle River Cemetery Committee.

### OPTIONS & BENEFITS:

### COSTS & SOURCE OF FUNDING:

### RECOMMENDED ACTION:

That the donation request from the North Paddle River Cemetery Committee in the amount of \$1,000.00 be approved with funding coming from the Grants to Other Organizations.

Author: W. Kostiw

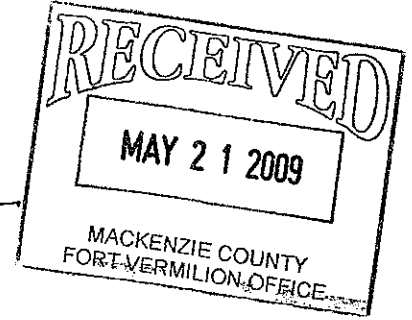
Reviewed By: \_\_\_\_\_

CAO 



**North Paddle River Cemetery**  
**Box 158**  
**High Level, AB**  
**T0H 1Z0**

Rocky Lane West



May 20, 2009

Mr. Walter Sarapuk  
Mackenzie County  
Box 640  
Fort Vermilion, AB  
T0H 1N0

Dear Walter:

We the Paddle River Community Cemetery Committee are upgrading the cemetery in Rocky Lane. We are planning a workbee to clean up the yards, repaint the wooden fence on the front, clean up and remove trees along the sides and back then rebuild that section of the fence .

Our funds are limited and all our workers are volunteers from the community. We request a donation of \$1000 to help with this community project.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mike G. Kowal".

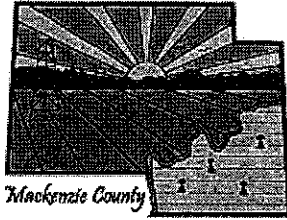
Mike G. Kowal  
Chairman

Note

1000<sup>00</sup> requested above the

500<sup>00</sup> Basic





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Community Adjustment Fund – Zama Recreation Society Application (ADDITION)</b>

**BACKGROUND / PROPOSAL:**

The Zama Recreation Society (ZRS) is applying for grant funding under the Community Adjustment Fund (CAF) federal program, which has a deadline of June 5, 2009 for applications. They are proposing to undertake a tree clearing and natural space expansion to the current community park as per the engineered plan within the East Zama City Outline Plan (new proposed subdivision).

The ZRS requires a letter of support for the use of the land and for the project from the County. No monetary commitment is required.

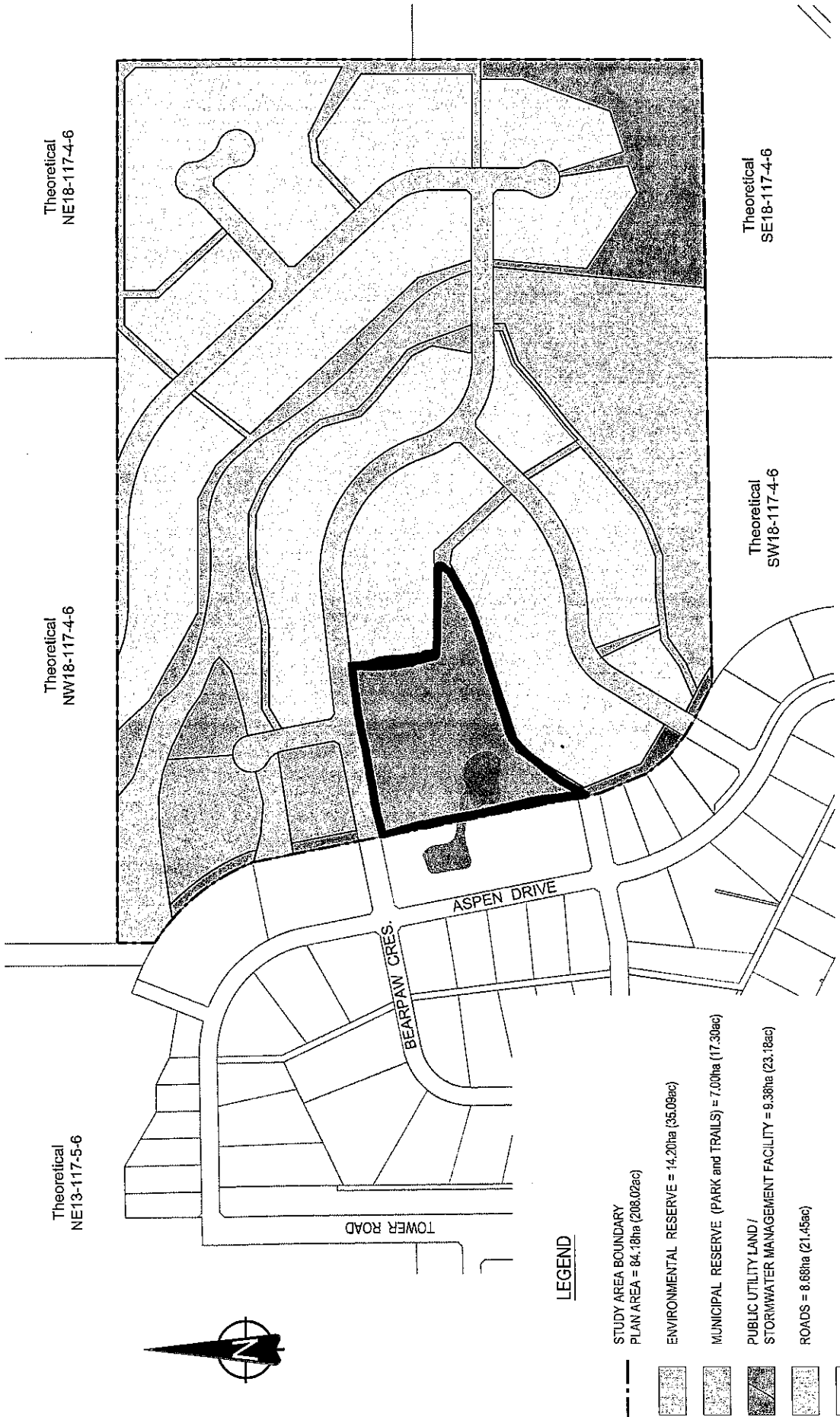
**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

That the County send a letter of support to the Zama Recreation Society for their application to the Community Adjustment Fund and allow them access to the undeveloped property in Zama.

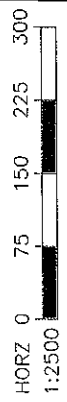
FIGURE 3.1



**LEGEND**

- STUDY AREA BOUNDARY
- PLAN AREA = 84.18ha (208.02ac)
- ENVIRONMENTAL RESERVE = 14.20ha (35.08ac)
- MUNICIPAL RESERVE (PARK and TRAILS) = 7.00ha (17.30ac)
- PUBLIC UTILITY LAND / STORMWATER MANAGEMENT FACILITY = 9.38ha (23.18ac)
- ROADS = 6.68ha (16.45ac)
- LOW DENSITY RESIDENTIAL = 41.01ha (101.34ac)
- MEDIUM DENSITY RESIDENTIAL = 3.91ha (9.66ac)

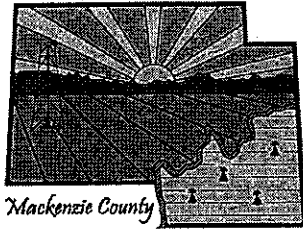
CONCEPT ONLY.  
SUBJECT TO  
DETAILED DESIGN.



NOVEMBER 2008

**EAST ZAMA CITY  
OUTLINE PLAN  
LAND USE CONCEPT PLAN**





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>John Klassen, Director of Operations-South/Dave Critchon, Director of Operations - North</b>
<b>Title:</b>	<b>Bylaw 693/08 - Water and Sewer System - Amendment</b>

### BACKGROUND / PROPOSAL:

Upon the request of Council, administration made changes to Schedule "B" of Bylaw 690/08 which was then brought forth to Council. Bylaw 693/08 received its first reading on December 8, 2008. Council then made the following motions and requested administration to review, research, compile and consolidate the current Bylaw for future discussion.

**MOTION 08-12-997**                      **MOVED** by Councillor Wardley

That first reading be given to Bylaw 693/08 being a bylaw for the water and sewer system.

**CARRIED**

**MOTION 08-12-998**                      **MOVED** by Councillor J. Driedger

That second reading of Bylaw 693/08, being a bylaw for the water and sewer system, be tabled for further information.

**CARRIED**

### OPTIONS & BENEFITS:

As per the requested changes, this Bylaw can become more clarified. Please find attached for your perusal a draft copy of Bylaw 693/08 which will rescind Bylaw 690/08.

**Author:** P. Short                      **Review Date:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

**Motion 1**

That second reading be given to Bylaw 693/08 being a bylaw respecting the water and sewer system within Mackenzie County.

**Motion 2**

That third reading be given to Bylaw 693/08 being a bylaw respecting the water and sewer system within Mackenzie County.

Author: P. Short Review Date: \_\_\_\_\_ CAO \_\_\_\_\_



BYLAW NO. 693/08

BEING A BYLAW OF THE MACKENZIE COUNTY IN THE PROVINCE OF ALBERTA

A BYLAW RESPECTING THE WATER AND SEWER SYSTEM

**WHEREAS** Part 3 Division 3 of the Municipal Government Act, Being Chapter M26 of the Revised Statutes of Alberta, 2000, empower municipalities to provide municipal public services, and

**WHEREAS** Mackenzie County Council may pass a bylaw governing the management of the Municipalities water system, sewer system and storm drainage system,

**WHEREAS** the Mackenzie County has not increased/amended the water/sewer rates since January 2003, and currently expenses to operate the water and sewer systems exceeds revenues,

**NOW THEREFORE** the Council of Mackenzie County, in the Province of Alberta, duly assembled, enacts as follows:

**SHORT TITLE**

1. This bylaw may be cited as the "Water and Sewer Bylaw"

**DEFINITIONS**

2. In this bylaw, unless the context otherwise requires,

- a) **"Authorized Employee"** is a person appointed by the County's Chief Administrative Officer to act on behalf of the County with regard to the County's water and sewer and storm drainage systems.
- b) **"CAO"** means the Chief Administrative Officer of Mackenzie County, a person duly appointed pursuant to the Municipal Government Act and the County's Chief Administrative Officer Bylaw.
- c) **"Catch Basin"** means storm sewer inlets that filter out debris such as leaves and litter. They are typically located next to street curbs or within Utility Right of Ways.
- d) **"Code"** means the Alberta Environmental Protection standards and guidelines for Municipal Waterworks, Wastewater and Storm Drainage systems and/or the Alberta Plumbing Code.

Comment [MSOffice1]: Inserted Definition

- e) **“Commercial”** means a service provided to a commercial establishment owned and operated by a business or individual for profit and service through a meter where the size of the meter is 5/8” to 4”(residential) 1”-4” (Commercial) inclusive. Commercial includes a plant that is used to produce or manufacture goods or services through some kind of industrial process.
- f) **“Council”** means the Council of Mackenzie County elected pursuant to the Local Authorities Election Act, Revised Statutes of Alberta.
- g) **“County”** means Mackenzie County.
- h) **“Consumer”** means a corporation, or person, or contractor, or occupant, or owner requiring the service and who is responsible for the cost of the same, as the context requires.
- i) **“Designate”** means a person appointed by the CAO to act on the County’s behalf with regard to the County’s water and sewer and storm drainage systems.
- j) **Hamlet(s)”** means the unincorporated communities of Zama, Fort Vermilion, and La Crete as established with designated boundaries and approved by Mackenzie County.
- k) **“Interceptor”** means a receptacle that is installed to prevent oil, grease, sand or other materials from passing into a drainage system.
- l) **“Infrastructure”** means public systems, services, and facilities of a country or region that are necessary for economic activity, including but not limited to water and sewer services.
- m) **“Minimum water and sewer facilities”** means one water closet toilet and one cold water tap connected to the water and sewer mains. “Municipal Government Act” means the Municipal Government Act, RSA 2000, C-26, as amended or repealed and replaced from time to time;
- n) **“Registered Owner”** means the person registered as the owner of the property pursuant to the provisions of the Land Titles Act (Alberta)
- o) **“Sewer”** means sanitary sewer system including all mains, treatment and storage facilities in Hamlets within Mackenzie County.
- p) **“Storm drainage”** means storm drainage system, including ditches, catch basins, underground works, and outflows in Hamlets within Mackenzie County.

Comment [MSOffice2]: Inserted Definition

Comment [MSOffice3]: Inserted Definition

Comment [MSOffice4]: Inserted Definition

Comment [MSOffice5]: Inserted Definition

- q) "Water" means Mackenzie County Waterworks system including all the mains, storage and treatment facilities.

**USE AND CONTROL OF THE WATER, SEWER AND DRAINAGE SYSTEM**

3. The use and control of all water, sewer and drainage systems belonging to Mackenzie County, now laid down, constructed, or built subsequent to the passing of this bylaw, shall be in accordance with this bylaw and shall be under the management and control of the Chief Administrative Officer of Mackenzie County.
4. The following regulations apply to the usage of water and sewer supplied by Mackenzie County in the hamlets of Zama, Fort Vermilion, and La Crete as established with designated boundaries and approved by Mackenzie County.

**REQUIREMENT TO CONNECT TO WATER AND SEWER MAINS**

5. No development other than that specified in Section 3.2 of Bylaw 181/99 (Land Use Bylaw) shall be undertaken within the Mackenzie County, unless an application for it has been approved by the Development Officer and a Development Permit has been issued. Permit applications shall be supplemented by any plans, specifications or other information considered necessary by the Development Officer.

*check?*

*all req'd*

6. Each and every dwelling and every occupied building situated on land abutting the water and/or sewer mains of the Hamlet, shall be connected with connections approved by Mackenzie County to the said water and/or sewer mains and shall be serviced with at least the minimum water and sewer facilities. Mackenzie County may designate an individual firm to enter on the land, building, erection, or structure to install water and/or sewer services and charge the cost thereof against the land, building, erection or structure in question, in the same manner as taxes and with the same priority as to lien and to payment thereof, as in the case of ordinary Municipal taxes. All ~~NEW~~ Hamlet Residential development must connect to municipal services with the exception of Hamlet Country Residential development.

Comment [MSOffice6]: inserted

Comment [MSOffice7]: Combined clause 5 & 7 to create the new clause 6  
Original clause 5: "Each and every dwelling and every occupied building situated on land abutting the water and/or sewer mains of the Hamlet shall be connected with connections approved by Mackenzie County to the said water and/or sewer mains and shall be serviced with at least the minimum water and sewer facilities."

Original Clause 7: "The Owner/Occupant shall connect to the water and/or sewer main within twelve (12) months once the residence is within 30 meters of the public services. Mackenzie County may designate an individual firm to enter on the land, building, erection or structure to install water and/or sewer services and charge the cost thereof against the land, building, erection or structure in question, in the same manner as taxes and with the same priority as to lien and to payment thereof as in the case of ordinary Municipal taxes. All hamlet Residential development must connect to municipal services with the exception of Hamlet Country Residential development."

*existing*

7. At such time as the Development Permit has been approved, the owner shall complete an application for water and sewer installation form and forward the same to the nearest County office where the development is to take place. Once application has been received and approved by the County, the County shall provide the water and/or sewer service to the property line. All costs pertaining to the construction and supplies used for the water/sewer service shall be charged back to the property owner.

Comment [MSOffice8]: inserted

Comment [MSOffice9]: inserted

8. All construction/installations of water/sewer services from water/sewer mains to property line shall cease on October 1 of each calendar year and commence again on May 1 of each calendar year. Any variance to the mentioned dates would be at the discretion of the CAO.

Comment [MSOffice10]: Inserted new date

Comment [MSOffice11]: Inserted new date

9. Provisions of interceptors/Catch Basins:

Comment [MSOffice12]: Inserted

a) (1) Grease, oil and sand interceptors shall be provided on private property by the owner for all garages/shops with floor drains, gasoline service stations and vehicle and equipment washing establishments. Restaurants, also, shall provide grease traps.

b) All interceptors shall be:

- (1) of a type and capacity approved and certified under the Alberta Plumbing Code,
- (2) located to be readily and easily accessible for cleaning and inspection, and,
- (3) maintained by the owner or occupier at his/her expense.

10. No person shall receive services provided by the County without approval of Mackenzie County.

Comment [MSOffice13]: Clause rewritten: Original clause 12: "No person shall connect, lay or cause to be laid, or attach any pipe or main, wire, road, drain, or outlet of any kind without the consent of Mackenzie County"

11. No person shall discharge into the sewer system any commercial or industrial waste of such nature that may prevent or impair the efficient operation of the sewer system or any part thereof.

Comment [MSOffice14]: Clause rewritten: Original clause 13: "No person shall discharge into the sewer system commercial or industrial waste of such nature that may prevent or impair the efficient operation of the sewer system or any part thereof"

12. No person shall do any work upon or interfere in any way with the water or sewer system unless specifically authorized to do so by the Chief Administrative Officer or designate.

Comment [MSOffice15]: Deleted Utilities Officer and inserted CAO

13. The owner of any building connected to the water and/or sewer system shall, at all reasonable times, allow or permit the Utilities Officer or his/her agent to enter into and upon the premises for the purpose of inspecting connections, drains, and any other apparatus used in connection with the water and sewer system.

14. The owner/occupant shall, at his/her own expense, maintain all infrastructure from his/her property line to the building.

Comment [MSOffice16]: Clause rewritten: original clause 16: "The Owner/occupant shall, at his own expense, maintain the water and sewer service lines from his/her property line to the building"

**TAPPING WATER AND SEWER MAINS**

15. No persons except authorized employees of the County, or persons duly authorized by the County, shall make any connection whatsoever with any of the public pipes or mains in the public thoroughfares of the County, which shall

meet the Alberta Plumbing code. All water service/sewer pipes laid in private property, between the property line and the water meter, shall be of a material that meets the Alberta Plumbing code. No connection may be made to the water service pipe between the property line and the water meter, unless such connection is metered and is approved by the Chief Administrative Officer or designate. All sewer service pipes laid in private property, between the property line and the interior of the building, shall be of a material to meet the Alberta Plumbing Code. Unless otherwise approved in writing by a certified engineer, all sewer connections must have a back flow prevention device installed, and such device must meet the Alberta Plumbing Code and may be inspected by a Utilities Officer. All tapping and backfilling shall be done to meet the Alberta Plumbing Code and at the cost of the developer.

16. A separate and independent water and sewer service shall be provided to every lot, unless otherwise required or approved in writing by the Chief Administrative Officer or designate.

### INSPECTIONS

17. All connections shall be inspected and approved by an authorized employee prior to back fill. However, any damage during backfilling shall be the responsibility of the landowner. If any connections to the County's water and sewer system are covered or concealed before it is inspected, or tested, it shall be uncovered if the authorized employee so directs.
18. A minimum of two (2) working days notice is required for all inspections. If the inspection is an urgent situation requiring a response in less then the required two (2) working days, and the County agrees to respond in less then two (2) working days, the cost of responding to such a request may be billed at a rate in accordance with fee Schedule "A", in addition to normal fees to the person, corporation, or other such entities to whom the water and sewer charges are being billed, have been billed or will be billed.

### WATER METERS

19. Each and every water service attached to the water system shall be metered and the water consumed, as indicated by the meter, shall be paid for in accordance with Schedule "A".
20. All water meters shall be supplied and installed by Mackenzie County at the expense of the developer / owner. All water meter installations shall be carried out by qualified personnel and each installation shall be subjected to an inspection by a person authorized or employed by Mackenzie County.

**Comment [MSOffice17]:** Combined clauses 17, 18, 19, 20 & 22. Original Clause 17: "No persons except authorized employees of the Municipality or persons duly authorized by the Municipality, shall make any connection or communication whatsoever with any of the public pipes or mains in the public thoroughfares of the Municipality." Clause 18: "No water service/sewer pipes laid in private property, between the property line and the water meter, shall be of a material that meets the Plumbing Code. No connection may be made to the water service pipe between the property line and the water meter, unless such connection is metered and is approved by the Chief Administrative Officer or designate." Clause 19: "All sewer service pipes laid in private property between the property line and the interior of the building shall be of a material to meet the Plumbing Code." Clause 20: "Unless otherwise approved in writing by a certified engineer, all new sewer/water connections shall have a backflow prevention device installed, and such devices must meet the Plumbing Code and may be inspected by a Utilities Officer." Clause 22: "All tapping and backfilling shall be done to meet Plumbing Code at the cost of the developer."

**Comment [MSOffice18]:** Replaced Municipality with County

21. All meters, are and shall remain the property of Mackenzie County and as such shall be moved, changed, repaired, etc. by authorized employees only and at the discretion of the County.
22. All water meters and remote readers must be installed in an approved location set by the developer and the Utilities Officer and be readily accessible to authorized persons for the purpose of reading, inspecting or changing same.
23. The consumer shall give access to an authorized person or persons who may be under contract to Mackenzie County to a meter for the purpose of reading, inspecting, or changing same, and shall be responsible to keep said meter free from damage. The consumer may be liable for any damage which occurs to the meter.
24. The consumer must report to Mackenzie County any damage caused to their meter within one regular working day upon discovering the damage.
25. An authorized employee may undertake such repairs/replacements and charge all costs to the account of the consumer.
26. Repairs necessitated to meters through normal operation and wear and tear will be repaired by the County, and will be considered as an operating expense and as such, charged to the water department.
27. No meter by-pass line shall be installed without having obtained prior written approval by the Chief Administrative Officer or designate.
28. All meters and meter installations shall be sealed by the County. Where a by-pass line and valve are installed around the meter, this valve shall also be sealed only and are not to be broken, except in the case of emergency when the seal on a by-pass valve may be broken. The breaking of any seals whether by accident or emergency shall be reported immediately to the County.
29. No person shall:
  - i) interfere with the seals or tamper with any meter.
  - ii) tamper with any remote water meter reader or connection thereto.
  - iii) willfully, and without authority, hinder, interrupt, or cut off the supply of water.
30. Any damage caused to meters and/or remote water meter readers through abuse, tampering, freezing or hot water shall be considered the responsibility of the consumer. Damage to the remote water meter reader will be repaired or replaced with all costs being assigned to the account of the customer.

31. Should any person claim a meter is not working properly and is over reading, the said person shall pay a fee to Mackenzie County the sum set out in Schedule "A". The meter will then be removed from service and given a proper bench test. Should the said meter be found to over read by more than 3%, the said person shall be refunded their fee. Any meter which meets the requirements previously stated shall be considered adequate and the person shall forfeit the said fee to Mackenzie County to cover costs of removal and test of the said meter. All conveniences during business hours shall be afforded the said person to witness meter tests.
32. The size of all meters installed shall be determined by Mackenzie County and will not necessarily conform to the size of service pipe installed in the building but will, however, be based on the estimated rate of consumption.
33. Should a meter cease to operate between reading periods; billing of the account will be done on an estimated consumption for the period. This estimate will be based on previously obtained consumption figures.

#### FIRE HYDRANTS AND VALVES

34. Except as hereinafter provided, no persons other than authorized persons set out by Mackenzie County shall open, close, operate, or interfere with any valve, hydrant or fire plug, or draw water there from.
35. The Chief of a Rural Fire Protection Association or a Voluntary Fire Brigade, his assistants and officers, are authorized to use the hydrants or plugs for the purpose of extinguishing fires, for making trail of hose pipe or for fire protection, but all such uses shall be under the direction and supervision of the said Chief or his/her duly authorized assistants and in no event shall an inexperienced or incompetent person be permitted to manipulate or control in any way any hydrant or plug. No person shall in any matter obstruct the free access to any hydrant or valve or curb stop. No vehicle, building, rubbish or any other matter which could cause obstruction shall be placed nearer to a hydrant than the property line of the street in which the hydrant is located, nor within twenty (20) feet of the hydrant in the direction parallel with the said property line.

#### RATIONING OF WATER

36. The Chief Administrative Officer of Mackenzie County may order water rationing as and when needed.

**DAMAGED CURB STOPS**

- 37. The property owner may be held responsible for any damages incurred by the owner on the curb stop which services the property owner. Mackenzie County may designate an individual firm to repair damages of the said curb stop, and charge the cost of such repairs to the property owner.

**CONNECTION OR DISCONNECTION OF SERVICES**

- 38. A minimum of two (2) working days shall be required for connection or disconnection of services. If service is required within the two (2) working days a fee for service will be charged in accordance with Schedule "A".
- 39. After any construction, reconstruction, alteration, change or the completion of any work requiring a permit, **WATER SHALL NOT BE TURNED ON** to any building or premises until the work has been done to the satisfaction of an authorized person.
- 40. Water shall be turned on or off at the curb stop **ONLY** by an authorized person.
- 41. The County shall not be held responsible for damages caused within a residence or other building as a result of turning water on or off at a curb stop.

**ADMINISTRATION OF WATER AND SEWER COSTS**

- 42. All water/sewer accounts shall be set up in the name of the owner of the property only unless otherwise approved by the Chief Administrative Officer or designate.
- 43. Water and sewer service charges or rates shall be levied and collected monthly from all persons, corporations, or other such entities connected to and utilizing the Hamlets of Zama, Fort Vermilion, and La Crete water and sewer system in accordance with Schedule "A".
- 44. Water accounts shall be payable to Mackenzie County at the Zama, Fort Vermilion, High Level, or La Crete office, or such other places as designated by Council.
- 45. The Chief Administrative Officer or designate may shut off or discontinue water service for non-payment of account or failure to make application for water/sewer connection. Fee to reconnect such service as per Schedule "A".

Comment [MSOffice19]: New Clause inserted



- 46. Any charges for damage or rates, penalties and/or fees levied, shall be subject to court action if the occupant is a person other than the owner of the property; or in the case of the owner of the property to the same penalties and is collectable by the same procedure as taxes levied by Mackenzie County.
- 47. Failure of the consumer, being charged for water service, to receive a statement of account shall in no way affect the liability of such consumer to pay such levies and charges.
- 48. Upon closure of an account where the consumer is the owner of a mobile home, and is removing such mobile home from the lot on which it was situated, must return the water meter to the Mackenzie County office. Mackenzie County will refund money to the consumer as per Schedule "A" within forty (40) days upon return of the water meter, providing the meter is returned in good condition.

DISPOSAL OF WATER (Bull)

- 49. No person being an owner, occupier, or tenant of any house, building or other premises which are supplied with water from the water system shall vend, sell, or dispose of water therefrom, or give away, or permit the same to be taken or carried away, or use, or supply it to the use or benefit of others, or to any use other than his/her own use and benefit, or shall increase the supply of water beyond that fixed by the rating of the premises, or shall wrongfully, negligently, or improperly waste any water, unless prior written approval has been received by the Chief Administrative Officer or designate.

WELLS AND OTHER SOURCES OF SUPPLY OF WATER

- 50. No wells or other source of supply of water except the Hamlets of Mackenzie County water system shall be used in the County without prior written permission having been obtained by the Chief Administrative Officer or designate.
- 51. Any such permission may be withdrawn by order of the Chief Administrative Officer or designate at any time, without notice, and no person shall use a well or other source of supply of water after a permit for use of the same has been withdrawn.

USE AND PROTECTION OF SEWER SYSTEM

- 51. No person shall throw, deposit or leave in or upon any Hamlet sewer or storm drainage, or any trap, basin, grating, or other appurtenance of any Hamlet sewer,

*resell bulk water*

*under water rationing conditions*

*add def. for bulk water (containers over 5 gallons (20 litres))*

any butchers' offal, garbage, litter, manure, rubbish, sweepings, sticks, stones, bricks, feathers, tar, earth, gravel, dirt, mud, hay, straw, twigs, leaves, papers, glass, rags, cinders, ashes, any inflammable, hydrocarbon or explosive material, or refuse matter of any kind, except feces, urine, the necessary closet paper, waste water, slops properly discharged through the Hamlet sanitary sewer.

52. No person shall permit to be discharged into any sewer, any liquid or liquids which would prejudicially effect the sewers or the disposal of the sewage, or any matter of substance by which the free flow of the sewage may be interfered with, or any chemical refuse, or other trade waste, or any waste stream, condensing water, or other liquids of a higher temperature than sixty-five (65) degrees Celsius.
53. No person shall make or cause to be made any connection with any Hamlet sewer, house drain, or appurtenance thereof for the purpose of conveying, or which may convey, into the same any roof drainage, weeping tile, cistern or tank overflow, condensing or cooling water, or discharge the contents of any privy vault, manure pit or cesspool, directly or indirectly, into any Hamlets sewer or house drain connected therewith without the written permission of the Chief Administrative Officer or designate.
54. No person shall turn, lift, remove, or tamper with the cover of any manhole ventilator or other appurtenance of any Hamlet sewer, except duly authorized employees of the County.
55. No person shall cut, break, pierce, or tap any Hamlet sewer or appurtenance thereof, or induce any pipe, tube, trough, or conduit into any Hamlets sewer, unless so authorized by an authorized employee of the County.
56. No person shall interfere with the free discharge of any Hamlet sewer, or part thereof, or do any act or thing which may impede, obstruct the flow, or clog up any Hamlet sewer or appurtenance thereof.
57. Authorized employees of Mackenzie County shall have the right at all reasonable times to enter houses or places which have been connected with the Hamlet sewers, and facilities must be given him to ascertain whether or not any improper material or liquid is being discharged into the sewer, and he/she shall have the power to stop or prevent from discharging into the sewer system any private sewer or drain through which substances are discharged which are liable to injure the sewers or obstruct the flow of sewage.

#### **USE AND PROTECTION OF THE STORM DRAINAGE SYSTEM**

58. No person shall throw, deposit or leave in or upon any Hamlet storm drainage system, or any trap, basin, grating, or other appurtenance of the Hamlet drainage

system, any butchers' offal, garbage litter, manure, rubbish, sweepings, sticks, stones, bricks, feathers, tar, earth, gravel, dirt, mud, hay, straw, twigs, leaves, papers, glass, rags, cinders, ashes, any inflammable or explosive material, feces, urine, closet paper, waste water, slops, or any other liquid or chemical or refuse matter of any kind.

### CONTRAVENTION

59. A person who contravenes a provision of this Bylaw is guilty of an offence and liable on summary conviction to the penalty as prescribed in Schedule "B" of this Bylaw or, on summary conviction to a fine not less than twenty (\$20.00) and not more than five thousand (\$5,000.00), and in the event of a failure to pay the fine to imprisonment for a period not exceeding six (6) months.
60. Violation tickets shall be issued in accordance with the Provincial Offences Procedure Act.

### RESCINDING OF FORMER BYLAWS

61. This Bylaw rescinds Bylaw No. 680/08 effective \_\_\_\_\_.

Comment [MSOffice20]: Requires a date for commencement.

### DATE OF COMMENCEMENT

62. This Bylaw shall take effect on \_\_\_\_\_ after receiving three readings.

READ a first time this *9th* day of December, 2008.

Comment [MSOffice21]: There was apparently a first reading in December 2008, but I am uncertain of the date.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

READ a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

(Original Signed)

REEVE (Original Signed)  
CHIEF ADMINISTRATIVE OFFICER

BYLAW NO. 693/08

SCHEDULE "A"

SCHEDULE OF WATER RATES, PENALTIES, AND FEES AND DEPOSITS FOR  
THE HAMLETS OF ZAMA, FORT VERMILION, AND LA CRETE WATER WORKS  
SYSTEM

(A) Water System Rates – Monthly fixed fee -applicable to metered users:  
\$14.56 / per month

(B) Water Consumption Charges -Treated water -applicable to metered and  
truck & barrel fill users

Rate per Cubic Meter                      \$1.95312/ cubic meter

(C) Water Rates – Raw Rate for raw water \$1.3668 / cubic meter

(D) Sewer Rates – Monthly Shall be applied at 33.50% of the total water charge  
amount.

(E) Fees and Deposits

(i) Application fee for new service -\$20.00

(ii) Transfer from one service to another -\$20.00

(iii) a) Reconnection of service due to non-payment of account in accordance with  
Section 53 -\$50.00

b) Fee for service required to connect or disconnect water upon the request of  
the customer within the two (2) working days requirement in accordance with  
Section 47 -\$20.00

(iv) Fee for inspection of water connection within the required two (2) day notification  
in accordance with Section 25 -\$20.00

(v) ~~Deposit for cardlock -\$100.00~~

Comment [MSOffice22]: Increased  
amount from \$20.00

(vi) Deposit for keylock -\$20.00

- (vii) As per section 28, the cost of water meters and the installation fees, based on commercial or residential, are as follows:

Size of Meter	Cost of Meter	Installation Fee
5/8"	\$170.00	\$65.00
3/4" Residential	\$214.00	\$65.00
3/4" Commercial	\$214.00	\$125.00
1"	\$272.00	\$125.00
1 1/2"	\$620.00	\$125.00
2"	\$850.00	\$125.00
3"	\$1,612.00	\$125.00
4"	\$2,625.00	\$125.00

\* 15% administrative fee is included in all meter costs.

\*\* The consumer will be given the option of paying the complete cost upon application, having the cost applied to their first water bill, or having the cost applied to their water bill in 6 equal payments.

\*\*\* Meters of a greater size than identified above will be dealt with on an individual basis.

- (viii) Upon the return of a water meter from the person in accordance with Section 56 due to the closure of an account, Mackenzie County will refund that person the original amount paid for the meter upon initial installation.
- (ix) A \$50.00 fee for water meter testing in accordance with Section 40.
- (x) Deposits may be transferable from one service to another by the same consumer.
- (xi) The fee shall be retained by Mackenzie County and applied against any outstanding balance upon disconnection of the service. In the event there is no outstanding balance or service charges remaining on the account upon

disconnection of the service, Mackenzie County shall refund money to the customer within forty (40) days.

- (xii) In any case money deposited with Mackenzie County as a guarantee deposit remains unclaimed for a period of five years after the account of the consumer so depositing has been discontinued, the amount of the deposit shall be transferred to the general revenue account of Mackenzie County.
- (xiii) Mackenzie County remains liable to repay the amount of the deposit to the person lawfully entitled thereto for a period of ten years next following the discontinuance of the account but after the ten year period the deposit becomes the absolute property of Mackenzie County free from any claim in respect thereof.
- (xiv) ~~\$50.00~~ per hour fee per utilities officer for services required to construct, repair, or service where the responsibility for required work was born by the developer, consumer or corporation.

Comment [MSOffice23]: Increased amount from \$30.00 per hour.

BYLAW NO. 693/08

SCHEDULE "B"

Comment [MSOffice24]: All sections revised as per the numbering changes from the original Bylaw

SCHEDULE OF FINES

FOR THE HAMLETS OF FORT VERMILION, LA CRETE AND ZAMA

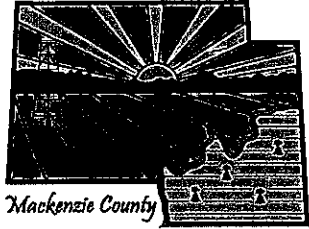
WATER WORKS SYSTEM

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out in opposite the section number:

SECTION	DESCRIPTION	PENALTY
6	Failing to <sup>connect to</sup> county owned water and sewer facilities	\$2,500.00
9	Failing to provide grease, oil & sand traps & maintain catch basins	\$1,000.00
7,10, 11, 12, 15,23, 24, 25, 27, 29, 34, 40, 54, 55, 56	Interfering/Tampering with Municipal water or sewer systems	\$2,500.00
13, 23, 50	Failing to allow County staff or agent to enter premises	\$250.00
14	Failing to maintain water or sewer system	\$100.00
15	Failure to use proper material	\$250.00
15	Failure to install backflow preventer	\$150.00
15	Failure to execute proper tapping or backfilling	\$250.00
17	Covering a water or sewer system prior to inspection	\$250.00
17	Failure to uncover a water or sewer system at the request of an authorized employee after it has been covered	\$500.00
28	Failure to report broken seal to County	\$20.00

35	Obstruction of Fire Hydrants/Valves	\$100.00
49	Illegal disposal of water	\$1,500.00
50	Well or other source of water supply	\$150.00
51, 52, 53 & 58	Illegal disposal in sewer or storm drainage system	\$2,500.00





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>John Klassen, Director of Operations – South</b>
<b>Title:</b>	<b>Municipal Parks Bylaw 720/09</b>

**BACKGROUND / PROPOSAL:**

As Mackenzie County is in the process of obtaining the recreational lease for Hutch Lake an amendment needed to be made to the current Municipal Parks Bylaw 671/08 to include Hutch Lake. Please see the revised bylaw attached for review.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

**Motion 1**

That first reading be given to Bylaw 720/09 being a bylaw respecting the control and operation of parks, campgrounds and other public areas within Mackenzie County.

**Motion 2**

That first reading be given to Bylaw 720/09 being a bylaw respecting the control and operation of parks, campgrounds and other public areas within Mackenzie County.

**Motion 3**

That consideration be given to go to third reading of Bylaw 720/09 being a bylaw respecting the control and operation of parks, campgrounds and other public areas within Mackenzie County.

Author: C. Friesen

Review Date: May 20/09

CAO 



**BYLAW 674/08 720/09**

**BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**TO PROVIDE FOR THE CONTROL AND OPERATION OF  
PARKS, CAMPGROUNDS AND OTHER PUBLIC AREAS  
WITHIN  
MACKENZIE COUNTY**

**WHEREAS** pursuant to the Municipal Government Act, being chapter M-26.1 of the Revised Statutes of Alberta, 2000 and amendments thereto the Council of the Mackenzie County may pass bylaws respecting people, activities and things in, on or near a public place or place that is open to the public; and

**WHEREAS** Mackenzie County and the Province of Alberta have an agreement in place permitting Mackenzie County to administer and enforce the Parks Bylaw at the following sites: ~~Wadlin Lake, Machesis Lake, Tourangeau Lake, Fort Vermilion Bridge Campsite~~ as described in schedule "A" and all day use camp areas within the Municipality.

**NOW THEREFORE**, the Council of Mackenzie County in the Province of Alberta, duly assembled, enacts as follows:

**SECTION 1            SHORT TITLE**

1.1            This Bylaw may be cited as the "**MUNICIPAL PARKS BYLAW**".

**SECTION 2            DEFINITIONS**

2.1            In this Bylaw, unless context otherwise requires:

- (a)            "**ABANDONED**", means left standing at a location for more than 72 consecutive hours other than pursuant to a license, permit, or other similar authorization, or prior authorization of a Park Officer;
- (b)            "**ANIMAL**", means a domestic animal and includes an animal that is wild by nature but has been domesticated;
- (c)            "**CABIN**", means a non-permanent single floor recreational dwelling, no larger than 600 square feet, built on skids used on a seasonal basis, however, does not include industrial or commercial type dwellings.

- (d) **“CAMPING ACCOMMODATION UNIT”**, means a;
  - i. tent
  - ii. trailer
  - iii. tent trailer
  - iv. van
  - v. truck camper
  - vi. motor home
- (e) **“COUNCIL”**, means the Council of Mackenzie County, duly assembled and acting as such;
- (f) **“FIREARM”**, means any device that propels a projectile by means of explosion, spring, air, gas, string, wire or elastic material or any combination of those things;
- (g) **“HIGHWAY”**, means a highway as defined in the Highway Traffic Act;
- (h) **“INDIVIDUAL CAMPSITE”**, means a separate designated stall under this Bylaw;
- (i) **“MOTOR VEHICLE”**, means a motor vehicle as defined in the Highway Traffic Act;
- (j) **“MUNICIPALITY”**, means Mackenzie County, a Municipal Corporation in the Province of Alberta.
- (k) **“OFF-HIGHWAY VEHICLE”**, means an off-highway vehicle as defined in the Off Highway Vehicle Act;
- (l) **“PARK”**, means land designated as park, campground or recreation area by the Council;
- (m) **“PARK OFFICER”**, means a person appointed as a Park Officer, a Bylaw Enforcement Officer, a Special Constable appointed pursuant to the provisions of the Police Act, a Statute of Alberta, or a member of the Royal Canadian Mounted Police;

- (n) **“PUBLIC AREA”**, means an area in the County normally accessible for use by the public.
- (o) **“SEASONAL CAMPING STALL”**, means an area identified by Mackenzie County for the usage of seasonal or monthly recreational camping, and may include the use of cabin/RV; (May 1 – Sept. 30)
- (p) **“WASTE WATER”**, means;
  - i. Grey water waste: any waste water commonly used during cooking, washing or bathing, but does not contain human or animal feces or urine, and
  - ii. Black water waste: any waste water commonly used to facilitate the flushing of toilets, containing human or animal feces and or urine
- (q) **“WATER ACTIVITY”**, includes swimming, wading, or any other activity resulting in full or partial immersion of a person’s body into water.

**SECTION 3            PARK USAGES**

- 3.1 Any person using a park shall;
  - (a) Keep the land and improvements in a condition satisfactory to a Park Officer.
  - (b) Comply with the instructions, prohibitions and directions prescribed by all lawfully designated and erected signs and notices.
- 3.2 Any person vacating a park shall restore the area to a clean and tidy condition.
- 3.3 No person shall;
  - (a) Interfere with the right of others to the quiet and peaceful enjoyment of a park.
  - (b) Deface, injure or destroy any municipal property in a park.
  - (c) Excavate or remove any tree, plant, or shrub.

- (d) Remove park equipment.
- (e) Display or post any signs or advertisements in a park unless authorized by the Park Officer or Council.
- (f) Remove, deface, damage or destroy any sign boards, signs or notices posted or placed in a park under authority of this or any other Bylaw or Act.
- (g) clean clothing, fish, cooking or eating utensils, vehicles, equipment, or bathe at or near a drinking fountain, standpipe, well or pump in a park.

3.4 All construction must be authorized by the County.

3.5 No person shall carry on a business in a park unless he has received permission from the County for that purpose.

#### **SECTION 4                    REGISTRATION AND CAMPING PERMITS**

4.1 All persons entering a park shall register at the Self-Registration Vault or with a Park Officer.

4.2 Each camping accommodation unit must have an individual camping permit.

4.3 Notwithstanding subsection 4.1 and 4.2 children under the age of 16 years staying in a tent are exempt from registering provided they are staying in an individual campsite that is currently being occupied by a person(s) with a valid camping permit.

4.4 The County may issue individual campsite permits, day use permits, or group camping permits under this Bylaw.

4.5 The County may provide for and designate areas for day use and overnight camping.

4.6 Permits shall be issued on a first come, first serve basis (with the exception of seasonal camping stalls).

4.7 No person shall camp overnight in a park except in an area designated for that purpose unless otherwise authorized by a Park Officer and has a valid permit.

4.8 No person shall alter a camping permit or transfer a camping permit to another person.

- 4.9 The camping permit shall be made available for inspection by the Park Officer at any time.
- 4.10 A group camping permit may be subject to any conditions the County considers appropriate.
- 4.11 The C.A.O. may, in writing, waive any applicable fee to any person or group.
- 4.12 When a campground or park has individual campsites, the maximum allowable combination of motorized vehicles, camping accommodation units, and towed equipment shall not exceed three (3), of which not more than two (2) shall be motorized vehicles
- 4.13 If neither of the two (2) motorized vehicles permitted under section 4.12 is towing a camping accommodation unit or being used for accommodations, two (2) tents may be kept in a campsite in addition to the vehicles permitted under section 4.12.
- 4.14 No person shall camp for more than fourteen (14) consecutive days in the same campground in a park without the written permission of a Park Officer (does not pertain to seasonal camping stalls).
- 4.15 An individual campsite shall be considered to be unoccupied when no camping accommodation unit, motor vehicle, or personal belongings are located on the campsite.
- 4.16 A camping permit is automatically cancelled if the campsite to which it relates to is unoccupied for 24 consecutive hours.
- 4.17 A Park Officer may cancel a camping permit on written notice to the permit holder, if the permit holder contravenes this Bylaw and the permit holder shall vacate the campsite within one hour of receiving such notice.
- 4.18 On the expiration or cancellation of a camping permit, the permit holder shall ensure that the campsite is vacated and that all personal property is removed.
- 4.19 The County may add to, delete or vary the terms and conditions to which a permit is issued under this Bylaw.

- 4.20 No visitors shall be allowed in the park after 11:00 p.m. Any person remaining in the park after 11:00 p.m. shall be subject to pay the overnight camping fee.
- 4.21 No person shall occupy or remain in an area designated as a day use area after 11:00 p.m. unless authorized by a Park Officer.
- 4.22 Check out time for overnight camping shall be 2:00 p.m., day rate charges shall apply to overnight campers who check out after 2:00 p.m.

## **SECTION 5 SEASONAL CAMPING STALLS**

- 5.1 Where designated areas at campgrounds have been identified for monthly or seasonal usage Mackenzie County will determine through a fair process how to designate seasonal camping stalls to individuals,
  - (a) If demand for seasonal camping stalls exceeds the current availability, the County shall determine through a seasonal camping stall draw,
  - (b) For seasonal camping stalls designated on an annual term, the individual may continue for an additional year, provided that there is no requirement to go to a camping stall draw and that a completed application, annual fees, and deposit fees, are paid and submitted by March 1 of each year.
- 5.2 Seasonal camping stall areas will be identified and designated specific locations and sizes by Mackenzie County and must be used solely for recreational purposes.
- 5.3 Any permitted cabins/RV can not exceed 600 square feet (only single floor permitted).
- 5.4 Any permitted cabins/RV must be a non-permanent removable structure, must be esthetically pleasing, and must have prior approval by the Parks and Recreation Committee before the placement on any seasonal camping stall.
- 5.5 On a seasonal camping stall the maximum allowable units shall not exceed one cabin/RV.



- 5.6 A water/wastewater disposal plan must be submitted with the application to be approved at the discretion of the Parks and Recreation Committee.
- 5.7 Any permitted cabin/RV must be placed at a location directed by the County.
- 5.8 Only the use of the quiet generators is permitted. This shall be at the discretion of the County.

**SECTION 6 ACCESS RESTRICTIONS**

- 6.1 No person shall enter or remain in a park or portion of a park where travel or access restrictions have been imposed under this Bylaw.

**SECTION 7 FIRES**

- 7.1 No person shall set, light or maintain a fire in a park except in a fireplace, pit or other facility designed for that purpose.
- 7.2 A person may use any dead vegetation for fuel purposes in a park.
- 7.3 Where the Municipality is of the opinion that a fire hazard exists in a park, the Municipality may, by erecting signs and notices for the purpose, prohibit the setting, lighting or maintaining of fires in all or part of a park.
- 7.4 No fire shall be left unattended or be allowed to spread.
- 7.5 No person shall deposit or dispose of hot coals, ashes, embers or any other burning or smoldering material in a place other than a stove, fire pit, or other place provided for that purpose by the Municipality.
- 7.6 All fires, hot coals or smoldering materials shall be extinguished before leaving.
- 7.7 No person shall remove firewood from a park.

## **SECTION 8           VEHICLES**

- 8.1       No person shall, within a park, operate or ride an off-highway vehicle that is motor driven, except on a designated trail or area unless otherwise authorized by the Municipality.
- 8.2       A Park Officer may prohibit the entry of a vehicle into any part of a park.
- 8.3       No vehicle shall be parked in a manner or at a location that impedes traffic.
- 8.4       No person shall exceed the posted speed limit with a motor vehicle or off-highway vehicle in a park.
- 8.5       The owner of a motor vehicle or off-highway vehicle which is involved in any contravention of this Bylaw is guilty of an offence.
- 8.6       When a motor vehicle, off-highway vehicle, boat, trailer, equipment, appliance, article, or object
- (a)      Is abandoned,
  - (b)      Remains in an area after the authorization to be in that area has expired, or
  - (c)      Is located in a prohibited area,
- A Park Officer may remove, store or dispose of this item in accordance with this Bylaw.
- 8.7       A Park Officer may seize any vehicle, off-highway vehicle, boat, trailer or any equipment, appliance or other article or object that is being used in a park in contravention of this Bylaw, whether it is found in possession of the person alleged to have committed the contravention or not.
- 8.8       No motor vehicle, off-highway vehicle, boat, trailer, equipment, appliance, article or object that has been removed or seized shall be released to its owner or the owner's agent until all expenses incurred by the Municipality regarding the subject item have been paid. Such charges shall be in addition to any fine or penalty imposed in respect of any violation or to any payment made in lieu of prosecution as provided for in Schedule "A" of this Bylaw.

- 8.9 Pursuant to section 8.8, if any item stored is not claimed by the owner or someone on his behalf, in return for full payment of costs incurred, within 60 days of its removal, the item and its contents shall be turned over to the Municipality to be disposed of.

**SECTION 9 ANIMALS**

- 9.1 All persons having the custody or control of an animal shall
- (a) At all times have the animal on a leash.
  - (b) Be responsible for the immediate clean up of the animals waste upon release.
- 9.2 A Park Officer may refuse to admit to a park, or require to be removed from a park, any animal if the animal
- (a) Is not under control,
  - (b) Causes a nuisance,
  - (c) Threatens the life, safety, health, or comfort of any person, or
  - (d) Damages property
- 9.3 A Park Officer and/or any other person acting under the supervision of a Park Officer may capture an animal running at large in a park.

- 9.4 When an animal is captured, the Park Officer shall
- (a) Impound the animal, and
  - (b) Make a reasonable attempt to contact the owner or person having custody of the animal.
- 9.5 Where the owner or person having custody of an animal, claims a captured animal from a Park Officer, that person shall pay the fees as set out in the Mackenzie County's Animal Control Bylaw.
- 9.6 When an animal has been impounded for the time period required in Mackenzie County's Animal Control Bylaw, and no person claims it, a Park Officer may dispose of the animal in accordance with the Animal Control Bylaw.
- 9.7 No person shall bring into a Municipal park, a horse, pony, or beast of burden except with the written authorization from a Park Officer.

**SECTION 10 WASTE DISPOSALS**

- 10.1 No person shall
- (a) Deposit solid waste matter in a park except in a receptacle or area provided for that purpose by the Municipality.
  - (b) Deposit waste water, sewage or any liquid waste except in a receptacle approved by the municipality.
  - (c) Bring commercial or residential waste matter into a park for disposal.
- 10.2 In areas in a park where waste disposal receptacles are not provided, waste matters shall be carried out of the area for disposal.

**SECTION 11 NUISANCES**

- 11.1 If, in the opinion of a Park Officer, a nuisance exists on any site which is subject to a permit, the Park Officer may, in writing, order the person causing the nuisance to abate the nuisance, clean the site, or both.

- 11.2 Where a person fails to comply with an order made pursuant to section 11.1 the Park Officer may take whatever steps are necessary to abate the nuisance, clean the site, or both. All costs incurred as a result of the nuisance shall be paid by the offender.
- 11.3 No person who has been removed from a park pursuant to this Bylaw shall, within the following 72-hour period, enter or attempt to enter a park.

## **SECTION 12 FIREARMS**

- 12.1 No person shall discharge a firearm in a park or campground unless the firearm is discharged by a
- (a) A Police Officer,
  - (b) A Fish and Wildlife Officer,
  - (c) A duly authorized Municipal employee, agent, or contractor in the performance of their duties.
- 12.2 Notwithstanding section 12.1, a person who is in possession of a firearm in a park shall ensure the firearm is unloaded and
- (a) In a condition such that the barrel and stock are separated and taken apart, or
  - (b) Completely enclosed in a locked case or other covering designed for that purpose.
- 12.3 No person shall hang or dress big game in the park.

## **SECTION 13 NO SWIMMING**

- 13.1 Any person engaged in swimming, wading or any other Water Activity in a body of water located in a Park or other Public Area, contrary to a "No Swimming" sign posted in respect of that body of water is guilty of an offence and subject to a fine as set out at Schedule B of this Bylaw.
- 13.2 Any person in or in the immediate vicinity of a Park or other Public Area who is exercising care, control or supervision of a child or children under twelve (12) years of age who is/are engaged in swimming, wading or any other Water Activity contrary to Section 13.1, is guilty of an offence and subject to a fine as set out at Schedule B of the Bylaw.

**SECTION 14        SIGNAGE**

14.1    The Council may

- (a)    Subject to the Traffic Safety Act, control and prohibit the movement of vehicular, pedestrian and other traffic by means of signs and notices designated and erected by it, and
- (b)    Designate and erect other signs and notices governing and prohibiting activities that are provided for in this Bylaw.

**SECTION 15        ADMINISTRATION**

15.1    For the purpose of administering and enforcing this Bylaw, a Park Officer may:

- (a)    Enter on and inspect any land, road structure or work in a park;
- (b)    Order the repair, alteration, improvement, evacuation or removal of or addition to any unauthorized structure or work in a park;
- (c)    Order any person in a park to cease or refrain from any action, omission or conduct that in the opinion of the Park Officer is dangerous to life or property or detrimental to the use and enjoyment of the park by other persons;
- (d)    Require any person in a park to inform a Park Officer of:
  - i.    the name, and address of the person, and
  - ii.   any fact or intention relating to the use of the park by that person;
- (e)    Remove from a park
  - i.    any person making unauthorized use of the park,
  - ii.   any person failing to comply with any provisions of this Bylaw, and
  - iii.  any person creating a nuisance or disturbance or committing a trespass or any undesirable act.

- 15.2 Each section of this Bylaw shall be read and construed as being separate and severable from each other section. Should any section of this Bylaw be found to have been improperly enacted for any reason, then such section apart shall be regarded as being severable from the rest of the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable.

**SECTION 16 FEE RATES FOR USE OF CAMPGROUNDS**

- 16.1 Fees pursuant to this Bylaw shall be paid in accordance with Schedule "A".

**SECTION 17 CONTRAVENTIONS**

- 17.1 The Municipality or Park Officer may cancel or suspend a permit issued under this Bylaw if the permit holder contravenes this Bylaw, or any terms or conditions to which the permit is subject.
- 17.2 Every person who contravenes the provisions of this Bylaw is guilty of an offence and liable to the penalty as prescribed in Schedule "B" of this Bylaw or, on summary conviction to a fine not exceeding two thousand dollars (\$2,000.00) or imprisonment for a term of not more than six (6) months or to both a fine and imprisonment (in accordance with Provincial Regulations).
- 17.3 A Park Officer may commence a summons or offence notice in the form of a violation ticket or long information for the contravention. A Park Officer may serve upon such a person a violation ticket allowing payment of a specified penalty in the amount prescribed in Schedule "B", in lieu of prosecution for the offence.
- 17.4 Violation tickets shall be issued in accordance with the Provincial Offences Procedure Act.

**SECTION 18 EFFECTIVE DATE**

- 18.1 This Bylaw rescinds Bylaw ~~272/04~~ 671/08.
- 18.2 This Bylaw shall come into full force and effect upon third and final reading.

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Greg Newman, Reeve

\_\_\_\_\_  
Carol Gabriel, Executive Assistant

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Greg Newman, Reeve

\_\_\_\_\_  
Carol Gabriel, Executive Assistant

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Greg Newman, Reeve

\_\_\_\_\_  
Carol Gabriel, Executive Assistant



**SCHEDULE "A"**

**Mackenzie County**

**Facilities Available:**

Camping sites: Wadlin Lake,  
Machesis Lake,  
Tourangeau Lake,  
Fort Vermilion Bridge Campsite,  
Hutch Lake

**Fee Schedule per Camping Accommodation Unit, Day Use Areas and Seasonal Camping Stalls:**

~~Day Use: \$6.00  
(Wadlin Lake & Hutch Lake Only)~~

**Seasonal Camping Stalls**  
(Wadlin Lake Only)

Seasonal (May 1 – Sept. 30): \$1500.00

Plus a \$250.00 damage deposit

**Overnight:** \$12.00

**Weekly:** \$72.00

**Group Camping:** \$50.00 + \$10.00/unit/day, plus \$250.00 Damage Deposit

**NOTES:** Where available, the Group Camping fee allows for reservation of shelter for renter's use only.

Example 1:	15 units @ \$10.00	\$150.00
	Basic fee	<u>\$ 50.00</u>
	Total	\$200.00/day

Example 2:	10 units @ \$10.00	\$100.00
	Basic Fee	<u>\$ 50.00</u>
	Total	\$150.00/day

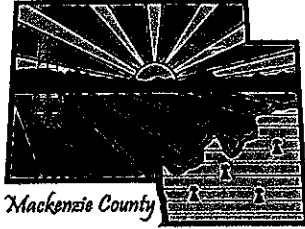
Example 3:	Shelter only (No R. V.'s)	\$ 50.00/day
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## SCHEDULE "B"

### Mackenzie County

The voluntary payment, which may be accepted in lieu of prosecution for a contravention of any of the sections set out below, shall be the sum set out opposite the section number:

Section	Description	Penalty
Section 3.1 (a)	Fail to keep land in a clean/tidy condition	\$50.00
Section 3.1 (b)	Fail to comply with lawfully posted signs and/or notices	\$50.00
Section 3.2	Fail to restore land to a clean/tidy condition when vacating park	\$50.00
Section 3.3(a)	Interfere with others quiet enjoyment of park	\$50.00
Section 3.3(b)	Deface/injure/destroy object in park	\$75.00
Section 3.3(c)	Excavate or remove plants/plant fixtures from a park	\$75.00
Section 3.3(d)	Remove park equipment	\$75.00
Section 3.3(e)	Unauthorized display signs/ads in park	\$25.00
Section 3.3(f)	Remove/damage etc. authorized signs/notices in park	\$50.00
Section 3.3(g)	Bathe/clean clothing/ fish/utensils etc. at/near drinking fountain/pump in park	\$25.00
Section 3.4	Unauthorized construction in park	\$50.00
Section 3.5	Unauthorized business in park	\$50.00
Section 4.1	Failure to register when entering park	\$50.00
Section 4.2	Failure to obtain camping permit	\$50.00
Section 4.7	Camping in area not designated for that purpose	\$50.00
Section 4.8	Alteration of camping permit	\$50.00
Section 4.9	Failure to produce camping permit upon request	\$50.00
Section 4.12/4.13	Unauthorized combination of vehicles in campsite	\$50.00
Section 4.14	Camping more than fourteen consecutive days	\$50.00
Section 4.18	Failure to vacate site	cost recovery
Section 4.21	Remain in day use area after 11:00 p.m.	\$50.00
Section 6.1	Unlawfully enter/remain in park	\$50.00
Section 7.1	Set, light, or maintain fire in unauthorized place	\$50.00
Section 7.3	Set, light, or maintain fire after signs/notices have been erected prohibiting same	\$50.00
Section 7.4	Leave fire unattended/allow to spread	\$50.00
Section 7.5	Deposit/dispose of hot coals/ashes etc. in unauthorized place	\$50.00
Section 7.6	Fail to extinguish fire etc. before leaving	\$50.00
Section 7.7	Remove firewood from a park	\$100.00
Section 8.1	Operate off-highway vehicle where prohibited	\$50.00
Section 8.2	Enter park when prohibited	\$50.00
Section 8.3	Parking in a manner or location that impedes traffic	\$50.00
Section 8.4	Exceed posted speed limit	\$50.00
Section 9.1(a)	Animal running at large	\$50.00
Section 9.1(b)	Animal in prohibited area	\$50.00
Section 9.7	Bring/allow horse/pony etc. unauthorized into the park	\$100.00
Section 10.1(a)	Deposit waste matter in unauthorized area of park	\$50.00
Section 10.1(b)	Deposit waste water or liquid waste in unauthorized area	\$250.00
Section 10.1(c)	Dispose of commercial/residential waste in park	\$50.00
Section 10.2	Fail to carry waste matter from areas in park without receptacles	\$50.00
Section 11.3	Attempt to enter park within 72 hours of removal from a park	\$100.00
Section 12.1	Discharging of firearm	\$100.00
Section 12.2	Improper storage of firearm	\$75.00
Section 12.3	Hang big game in park	\$50.00



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>John Klassen, Director of Operations – South</b>
<b>Title:</b>	<b>Alternative Hutch Lake Funding</b>

### BACKGROUND / PROPOSAL:

At the Committee of the Whole meeting with the Town of High Level on May 19, 2009; alternative sources of funding were discussed for the Hutch Lake Regional Park. The suggestions stemming from the meeting were that Mackenzie County write letters requesting funding from REDI and Community Futures for Hutch Lake.

### OPTIONS & BENEFITS:

The opportunity for additional funding for Hutch Lake.

### COSTS & SOURCE OF FUNDING:

N/A

### RECOMMENDED ACTION:

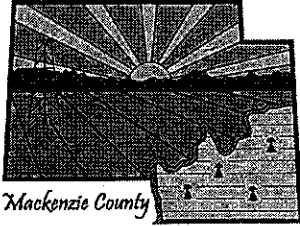
That Mackenzie County and the Town of High Level jointly send a letter to REDI and Community Futures requesting funding for Hutch Lake Regional Park.

Author: C. Friesen

Review Date: JK May 29/09

CAO [Signature]





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Re-gravelling Program for 2009 Awarding of Tenders</b>

**BACKGROUND / PROPOSAL:**

Re-gravelling bids were received from Knelsen Sand & Gravel and Treetech Contracting. These bids were reviewed for validity and accuracy and have been sent to our legal advisors for additional review.

**OPTIONS & BENEFITS**

The lowest qualified tenders can be summarized as following:

Area	Contractor	Bid Amount (\$)
Fitler and N. Vermilion	Knelsen	120,000
West La Crete & Tompkins	Knelsen	92,920
Zama Access	Knelsen	145,000
Assumption	Under legal review	
South Tall Cree	Treetech	8,625

**COSTS & SOURCE OF FUNDING:**

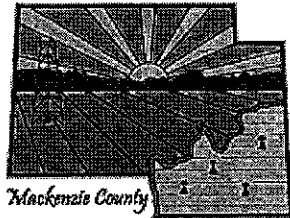
Total budget for re-gravelling, crushing and other gravel costs for 2009 is \$1,600,000 (including spot gravelling) which is funded out of the operating budget.

**RECOMMENDED ACTION:**

That management award the gravelling tenders to the lowest qualifying bids as per Motion 09-05-351.

**Author:** M. Schonken      **Reviewed By:** \_\_\_\_\_ **CAO**





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Rural Water Implementation</b>

### BACKGROUND / PROPOSAL:

For many years the County has been investigating rural water options with the intent of providing water to all our ratepayers on an equitable basis.

### OPTIONS & BENEFITS:

There are many options for rural water however I am recommending doing it as part of our municipal utility system. This would be phased in over several years starting with a line to the 88 Connector from the Fort Vermilion plant. Detailed plans would be developed subject to Council directives. The benefit is that all rural ratepayers could get water at a rate equitable to urbans.

### COSTS & SOURCE OF FUNDING:

For 2009 the costs would be approximately \$87,000 for engineering, design and tender. Construction would start spring of 2010. Source of funding would come from the 2009 budget. The balance would be budgeted for in future years.

### RECOMMENDED ACTION:

#### Motion 1

That Council **approve** or **amend and approve** the proposed rural water project proposed plan of implementation.

#### Motion 2

That Council approve the expenditure of \$87,000 for engineering, design and tender of the rural water project Phase 1 and 2 with funding coming from the 2009 budget.

Author: W. Kostiw Reviewed By: \_\_\_\_\_ CAO 





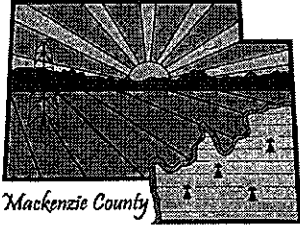
### Rural Water Line

Sub-category/location	Description/location	Planned activities	Total	2009	2010	2011	2012	2013	2014	2015
Rural	Phase I	Engineering and design	287,539	87,539	200,000					
Rural	Phase II	Construction to 94th Avenue	25,000		25,000					
Rural	Phase III	Fort Vermilion to 88 Connector	3,500,000		3,500,000					
Rural	Phase IV	La Crete to Bluehills	2,000,000			2,000,000				
Rural	Phase V	88 Connector to Tall Cree	3,000,000				3,000,000			
Rural	Phase VI	La Crete to 88 Connector	2,000,000					2,000,000		
Rural	Phase VII	Fort Vermilion to Boyer	2,400,000						2,400,000	
Rural	Phase VIII	High Level to rural High Level	1,500,000							1,500,000
<b>Total Rural Water Line</b>			<b>14,712,539</b>	<b>87,539</b>	<b>3,725,000</b>	<b>2,000,000</b>	<b>3,000,000</b>	<b>2,000,000</b>	<b>2,400,000</b>	<b>1,500,000</b>

## Other infrastructure projects planned for the County

Number	Projects	Estimated Cost
1	<p><b>Rural water line.</b></p> <p>It is envisaged that a regional water strategy and plan will be completed by March 2010 with construction commencing by spring of 2010. As part of this plan it will also be to have rural water services to the out laying communities, however details of these will also be finalized by 2010.</p> <p>The project will be completed in phases. The phases will be as following:</p> <p>Phase I – Engineering and design \$200,000</p> <p>Phase II – Construction <del>to</del> 94 Avenue <i>to connect to Coop line south -</i> \$25,000</p> <p>Phase III – Construct line from Fort Vermilion to 88 Connector – 27km \$3,500,000</p> <p>Phase IV – La Crete into the Bluehills area \$2,000,000</p> <p>Phase V – 88 Connector to Tall Cree – 32km \$3,000,000</p> <p>Phase VI – La Crete to 88 Connector – 21km \$2,000,000</p> <p>Phase VII – Fort Vermilion to Boyer – 24km \$2,400,000</p> <p>Phase VIII – High Level to rural High Level \$1,500,000</p> <p><b>Total cost \$14,625,000</b></p>	
2	<p><b>Regional water study.</b></p> <p>The County is currently working in conjunction with the Town of High Level on options regarding a regional water strategy for the County.</p>	\$75,000

*This was in May 12 agenda.*



# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	May 27, 2009
<b>Presented By:</b>	Ryan Becker, Director of Planning and Emergency Services
<b>Title:</b>	Bylaw 717/09 Land Use Bylaw Amendment to Rezone Plan 942 2745, Block 21, Lot 14 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1" (La Crete)

### BACKGROUND / PROPOSAL:

The Planning Department received a Land Use Bylaw amendment request to rezone Plan 942 2756, Block 21, Lot 14 from Mobile Home Subdivision District 2 (MHS2) to Hamlet Residential District 1 (HR1).

This application was presented to the Municipal Planning Commission (MPC) at the May 7, 2009 meeting where the following motion was made:

*That the Municipal Planning Commission recommendation to Council be to approve the rezoning of Plan 942 2756, Block 21, Lot 14 from Mobile Home Subdivision 2 "MHS2" to Hamlet Residential District 1 "HR1" subject to public hearing input.*

### OPTIONS & BENEFITS:

The intent of the applicant is to remove the existing Mobile Home with addition and then construct a house for use as a Bed and Breakfast.

The lot size fits the requirements of the proposed zoning district.

A Bed and Breakfast is a discretionary use in this zoning district and would be subject to approval by the Municipal Planning Commission (MPC). The developer intends to build

**Author:** Marion Krahn,  
Development Officer

**Reviewed by:** Ryan N. Becker,  
Director of Planning

**CAO**

the house in a manner that it can be easily reverted back to a standard Single Family Dwelling if they choose to cease operation of the Bed and Breakfast.

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**RECOMMENDED ACTION:**

That first reading be given to Bylaw 717/09 being a Land Use Bylaw amendment to rezone Plan 942 2756, Block 21, Lot 14 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1" in the Hamlet of La Crete.

**Author:** Marion Krahn,  
Development Officer

**Reviewed by:** Ryan N. Becker,  
Director of Planning

**CAO**

**BYLAW NO. 717/09**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a General Municipal Plan adopted in 1995, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a Bed and Breakfast.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Plan 942 2756, Block 21, Lot 14 be rezoned from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1", as outlined in Schedule "A".

READ a first time this \_\_\_ day of \_\_\_\_\_, 2009.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2009.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2009.

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Greg Newman  
Reeve

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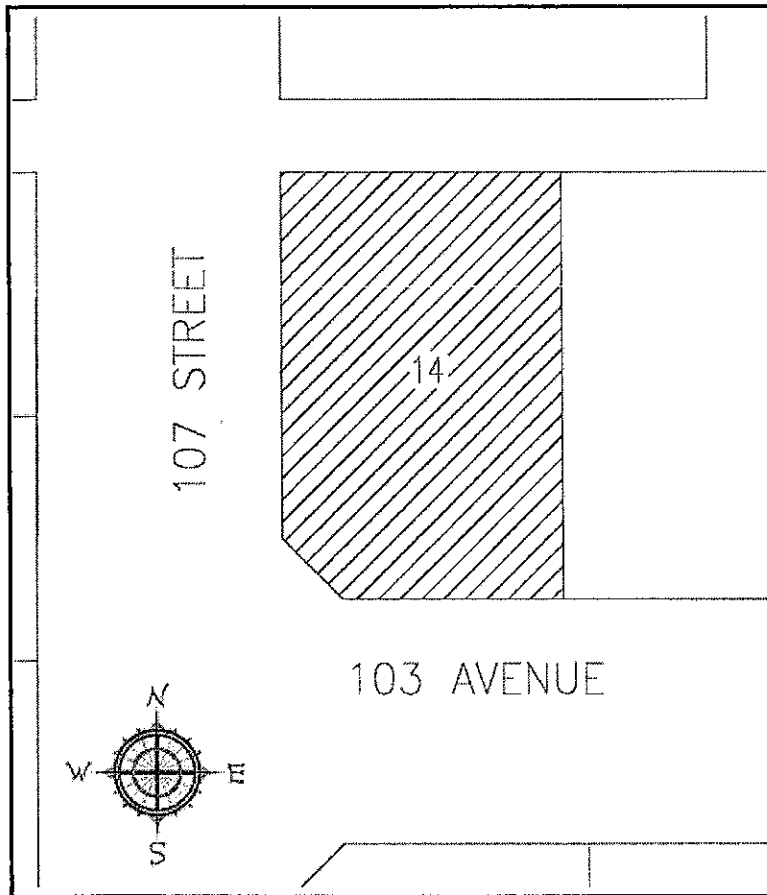
William Kostiw  
Chief Administrative Officer

**BYLAW No. 717/09**

**SCHEDULE "A"**

1. That the land use designation of the following property known as:

Plan 942 2756, Block 21, Lot 14 be rezoned from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1", within the Hamlet of La Crete.



FROM: Mobile Home Subdivision District 2 "MHS2"

TO: Hamlet Residential District 1 "HR1"

---

Greg Newman  
Reeve

---

William Kostiw  
Chief Administrative Officer

Effective this \_\_\_\_ day of \_\_\_\_\_, 2009.



# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 717/09

NAME OF APPLICANT <u>George Zacharias</u>		
ADDRESS <u>Box 415</u>		
TOWN <u>La Crete AB</u>		
POSTAL CODE <u>TDH 2H0</u>	PHONE (RES.) <u>844-1995</u>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER <u>Truin Peters</u>		
ADDRESS <u>Box 1906</u>		
TOWN <u>La Crete AB</u>		
POSTAL CODE <u>TDH 2H0</u>	PHONE (RES.) <u>780-928-3511</u>	BUS.

### LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <u>942 2756</u>	BLK <u>21</u>	LOT <u>14</u>
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### LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: YHS2 TO: NR1

### REASONS SUPPORTING PROPOSED AMENDMENT:

Rezoning requested as the NR1 includes a Bed & Breakfast as a discretionary use. Intent is to construct a Bed & Breakfast on this lot.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. 102955

[Signature]  
APPLICANT

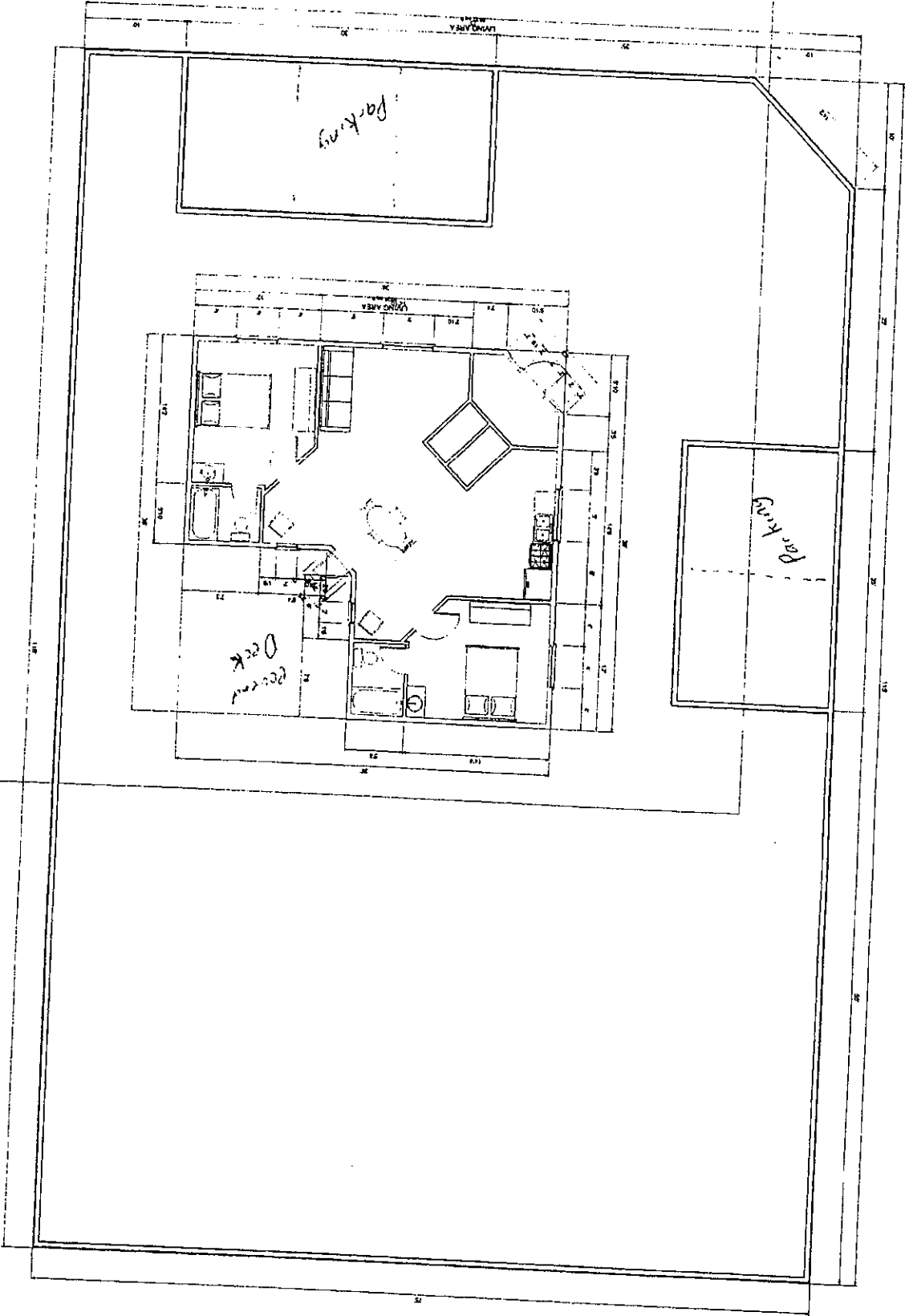
April 28, 2009  
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature]  
REGISTERED OWNER

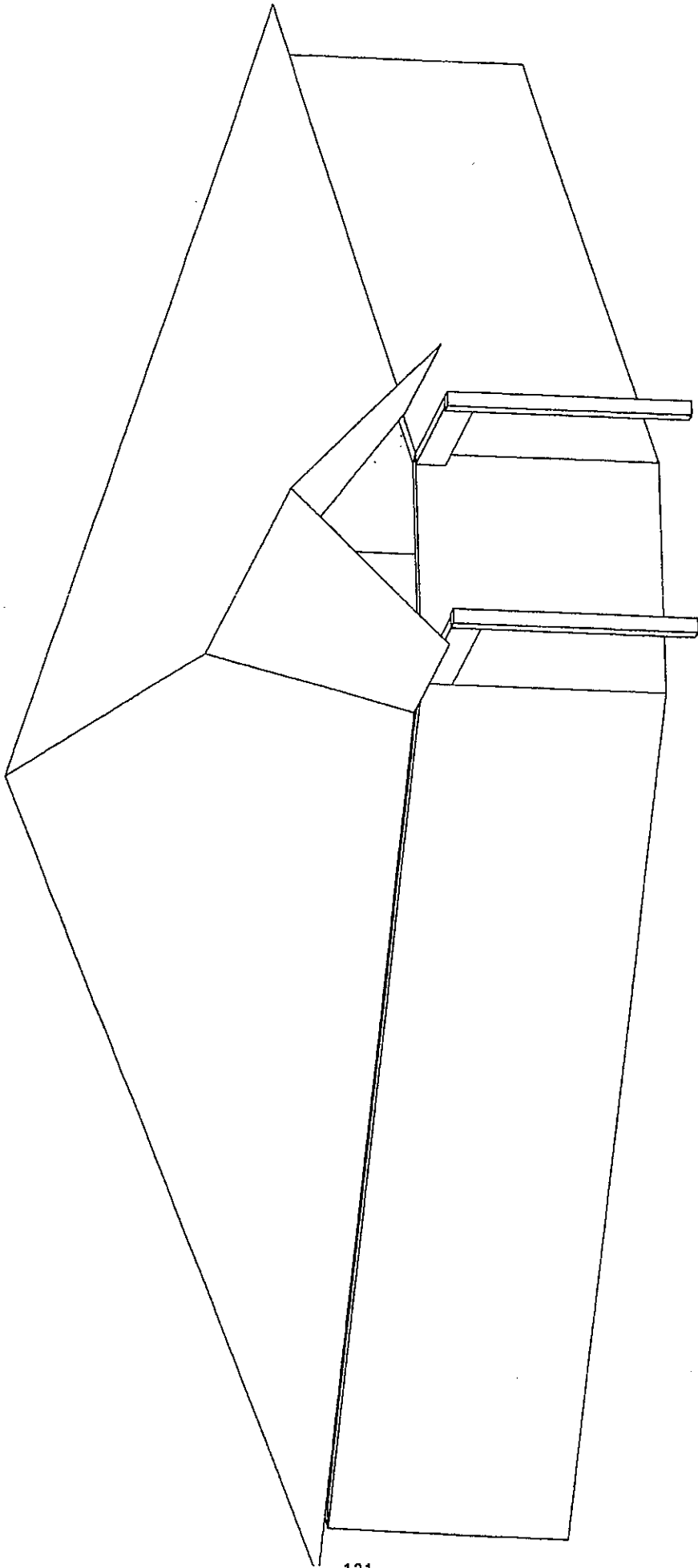
April 28 2009  
DATE

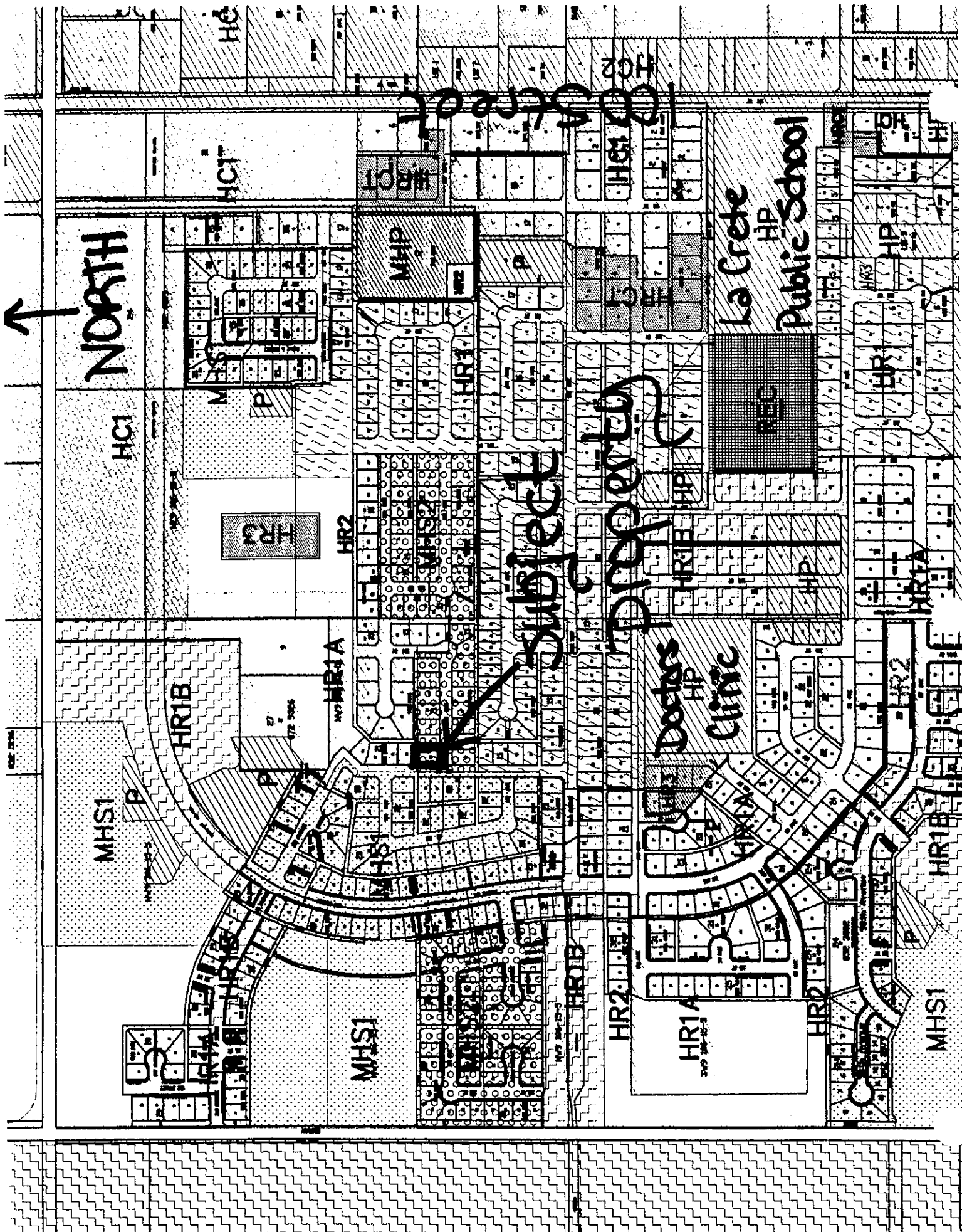
103rd Av



107th St







NORTH

North Hill Street

subject property

La Crete Public School

Doctors Clinic

HCI

HCT

HR

HR2

MHP

MHS2

HCF

HCI

HCI

HCI

HCI

HCI

HCI

HCI

HCI

HCI

HCI

HCI

MHS1

HR1B

HR1B

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MHS1

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HR2

MHS1



Subject Property

23.00

35.00

13

24.85

35.00

14

18.00

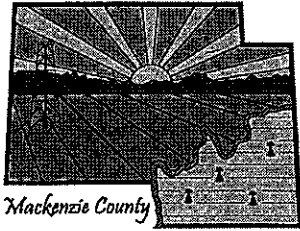
7.06

20.00

103 Avenue

107 Street





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning &amp; Emergency Services</b>
<b>Title:</b>	<b>Bylaw 721/09 – To Establish an Emergency Management Committee &amp; Emergency Management Agency for Mackenzie County</b>

### BACKGROUND / PROPOSAL:

In 2007 the Province of Alberta introduced the *Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000* which replaced the Disaster Services Act. Contained in this legislation under Section 11 is the requirement for Council to appoint and maintain a committee whose purpose is to advise on the development of emergency plans and programs.

- 11 *The local authority of each municipality;*
  - a) *shall, at all times, be responsible for the direction and control of the local authority's emergency response unless the Government assumes direction and control under section 18;*
  - b) *shall appoint a committee consisting of a member or members of the local authority to advise on the development of emergency plans and programs*

In addition, there is a requirement for Council to establish and maintain a municipal emergency management agency to act as the agent of Council to carry out its statutory powers and obligations with respect to the Emergency Management Act.

- 11 (d) *shall establish and maintain a municipal emergency management agency to act as the agent of the local authority to carry out the local authority's statutory powers and obligations under this Act;*

**Author:** Ryan N. Becker,  
Director of Planning

**Reviewed by:** Ryan N. Becker,  
Director of Planning

**CAO**

As part of the municipal emergency management agency Council must appoint a Director of the Municipal Emergency Management Agency.

- 11(f) shall appoint a director of the municipal emergency management agency, who shall
- (i) prepare and co-ordinate emergency plans and programs for the municipality,
  - (ii) act as director of emergency operations on behalf of the municipal emergency management agency,
  - (iii) co-ordinate all emergency services and other resources used in an emergency, and
  - (iv) perform other duties as prescribed by the local authority;

### **OPTIONS & BENEFITS:**

Bylaws from 10 other Municipalities in Alberta were reviewed to provide a reference point for the proposed bylaw. This bylaw conforms to the legislation and lays out the processes in which a state of emergency can be Declared, Terminated or Cancelled. The membership of the Committee who reports to Council is set out as the Reeve and two Council members for a total of three. This was seen as a standard procedure with other Municipalities however can be increased should Council feel this necessary. Quorum for this committee should however remain at two. This is due to the fact that an emergency can happen at any time and place and the difficulty in contacting and organizing a meeting in short notice may not be practical. The duties of Council and the committee are clearly laid out in this bylaw.

The duties, responsibilities and membership of the emergency management agency are also identified in this bylaw. The agency is the group that will have the regular meetings to develop, plan and test the municipal emergency plan. The Director of the agency is responsible to report through the committee to Council on the progress of the agency, its plans and any successes and challenges they may be facing with respect to the municipal emergency plans.

### **COSTS & SOURCE OF FUNDING:**

Operating Budget, Grants

### **RECOMMENDED ACTION:**

#### **Motion 1**

That first reading be given to Bylaw 721/09 being a bylaw to establish an Emergency Management Committee & Emergency Management Agency for Mackenzie County.

**Author:** Ryan N. Becker,  
Director of Planning

**Reviewed by:** Ryan N. Becker,  
Director of Planning

**CAO**

**Motion 2**

That second reading be given to Bylaw 721/09 being a bylaw to establish an Emergency Management Committee & Emergency Management Agency for Mackenzie County.

**Motion 3**

That consideration be given to go to third reading of Bylaw 721/09 being a bylaw to establish an Emergency Management Committee & Emergency Management Agency for Mackenzie County.

**Motion 4**

That third reading be given to Bylaw 721/09 being a bylaw to establish an Emergency Management Committee & Emergency Management Agency for Mackenzie County.

**Author:** Ryan N. Becker,  
Director of Planning

**Reviewed by:** Ryan N. Becker,  
Director of Planning

**CAO** \_\_\_\_\_





**BYLAW NO. 721/09**

**BEING A BYLAW OF MACKENZIE COUNTY,  
IN THE PROVINCE OF ALBERTA,  
TO ESTABLISH AN EMERGENCY MANAGEMENT AGENCY**

**WHEREAS** the *Municipal Government Act, RSA 2000, Chapter M-26*, provides that a Council of a municipality may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property; and for services provided by or on behalf of the municipality; and

**WHEREAS**, the Council of Mackenzie County is responsible for the direction and control of emergency response and is required under the *Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000*, to appoint a to establish and maintain a municipal emergency management agency; and

**WHEREAS** it is desirable in the public interest, and in the interest of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Councils' statutory powers and obligations under the said *Emergency Management Act*; and

**NOW THEREFORE**, the Council of Mackenzie County, in the province of Alberta, duly assembled, hereby enacts as follows:

**SECTION 1      NAME OF BYLAW**

1.1. This Bylaw may be cited as the "Municipal Emergency Management Agency Bylaw".

**SECTION 2      INTERPRETATION**

2.1 Where there is a conflict between this bylaw and any other bylaw pertaining to the municipal emergency management agency in the Municipality, the provisions of this bylaw shall apply.

**SECTION 3      DEFINITIONS**

3.1 In this bylaw

- a) "Act" means the *Emergency Management Act, Chapter E-6.8, RSA 2000* and all amendments thereto;
- b) "Council" means the Council of Mackenzie County;

- c) "disaster" means an event that has resulted or may result in serious harm to the safety, health or welfare of people or in widespread damage to property;
- d) "emergency" means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit damage to property;
- e) "Mackenzie County Emergency Response Committee" means a Council appointed committee consisting of a member or members of the local authority;
- f) "local authority" means where a municipality has a council within the meaning of the *Municipal Government Act Chapter M-26, RSA 2000*;
- g) "Minister" means the Minister determined under section 16 of the *Government Organization Act* as the Minister responsible for the *Alberta Emergency Management Act*;
- h) "Mackenzie County Municipal Emergency Management Agency" means the agent of the local authority, to carry out the local authority's statutory powers and obligations under the *Alberta Emergency Management Act*;
- i) "Municipal Emergency Plan" means the emergency plan prepared by the Director of the Municipal Emergency Management Agency;
- j) "municipality" means the area comprising a municipality within the meaning of the *Municipal Government Act Chapter M-26, RSA 2000*;
- k) Words importing the masculine gender only, include the feminine gender whenever the context so requires and vice versa;
- l) Words importing the singular shall include the plural or vice versa whenever the context so requires.

#### **SECTION 4      MUNICIPAL EMERGENCY RESPONSE COMMITTEE**

##### 4.1 Council shall:

- a) by resolution, establish the Mackenzie County Emergency Response Committee that shall consist of the Reeve and two members of Council to serve on the Committee;
- b) provide for the payment of expenses of the members of the Mackenzie County Municipal Emergency Response Committee;
- c) ensure that emergency plans and programs are prepared to address emergencies or disasters in Mackenzie County;
- d) approve the Municipal Emergency Plan and related programs;
- e) review the status of the Municipal Emergency Plan and related programs at least once annually.

##### 4.2 Mackenzie County Emergency Response Committee shall:

- a) review the Municipal Emergency Plan and related programs on a regular basis; and

- b) advise Council on the development and status of the Municipal Emergency Plan and related programs at least once annually.
- c) Quorum for this committee is two (2).

**SECTION 5      DECLARATION, CANCELLATION OR TERMINATION OF A STATE OF LOCAL EMERGENCY**

- 5.1 Council hereby delegates to the Mackenzie County Emergency Response Committee the authority to declare a State of Local Emergency pursuant to the *Act*.
- 5.2 Council hereby authorizes the Mackenzie County emergency management committee to, in the absence of a quorum of Council upon the declaration of a State of Local Emergency and for the duration of such State of Local Emergency, do all acts and take all necessary proceedings to address the emergency pursuant to the *Act*.
- 5.3 A declaration of a state of local emergency under section 5.1 must identify the nature of the emergency and the area of the municipality in which it exists.
- 5.4 Immediately after the making of a resolution for a declaration of a state of local emergency, the local authority shall cause the details of the declaration to be published by any means of communication that it considers is most likely to make known to the population of the area of the municipality affected the contents of the declaration.
- 5.5 The local authority may delegate any of its powers and duties under the *Emergency Management Act* to the municipal emergency response committee.
- 5.6 On the making of a declaration of a state of local emergency and for the duration of the state of local emergency, the local authority may do all acts and take all necessary proceedings, including the following:
  - a) cause any emergency plan or program to be put into operation;
  - b) exercise any power given to the Minister under section 19(1) of the *Act* in relation to the part of the municipality affected by the declaration;
  - c) authorize any persons at any time to exercise, in the operation of an emergency plan or program, any power given to the Minister under section 19(1) of the *Act* in relation to the part of the municipality affected by the declaration.
- 5.6 Mackenzie County may, during or within sixty (60) days after the state of local emergency, by by-law that is not advertised but is approved by the Minister responsible for the *Municipal Government Act*, borrow any money necessary to pay expenses caused by the emergency, including payment for services

provided by the Government of Alberta or by the Government of Canada when the services were provided at the request of Mackenzie County

- 5.7 The local authority shall forthwith on making a declaration of a state of local emergency forward a copy of the declaration to the Minister.
- 5.8 The Minister may cancel the declaration of a state of local emergency at any time the Minister considers appropriate in the circumstances.
- 5.9 A declaration of a state of local emergency lapses seven (7) days after its making by the local authority unless it is earlier cancelled by the Minister, or terminated by the local authority, or unless it is renewed by the local authority.
- 5.10 When, in the opinion of the local authority, an emergency no longer exists in an area of the municipality in relation to which a declaration of a state of local emergency was made, it shall by resolution, or in the case of the Minister responsible for the *Municipal Government Act*, by order, terminate the declaration of a state of local emergency in respect of that area.
- 5.11 Immediately after:
- a) that passage of a resolution or order terminating a declaration under section 5.10;
  - b) the cancellation by the Minister of a declaration of a state of local emergency; or
  - c) the termination by lapse of time of a declaration of a state of local emergency,
  - d) Mackenzie County shall cause the details of the declaration or cancellation or the fact of the termination by lapse of time to be published by any means of communication that it considers is most likely to make known to the majority of the population of the area affected, the contents of the declaration or cancellation or the fact of the termination.
- 5.12 If a state of local emergency is declared to exist by the local authority:
- a) neither Mackenzie County nor any member of the local authority; and
  - b) no person appointed by a local authority to carry out measures relating to emergencies or disasters, is liable in respect of damage caused through any action taken under the *Emergency Management Act* or the regulations, nor are they subject to any proceedings by way of prohibition, certiorari, mandamus or injunction.
- 5.13 Notwithstanding section 5.12:
- a) any member of a local authority; and
  - b) any person acting under the direction or authorization of the local authority, is liable for gross negligence in carrying out duties under the *Emergency Management Act* or regulations.

## **SECTION 6      MUNICIPAL EMERGENCY MANAGEMENT AGENCY**

### **6.1      Council shall:**

Establish an agency of Council, to be known as the "Mackenzie County Emergency Management Agency" and shall be comprised of:

- a) the Reeve
- b) the Chief Administrative Officer
- c) the Director of Emergency Services
- d) shall, by resolution, establish and maintain the Mackenzie County Emergency Management Agency to act as the agent of Council to carry out its statutory powers and obligations under the *Emergency Management Act*;
- e) shall appoint a Director of the Mackenzie County Emergency Management Agency.

### **6.2      Director of the Mackenzie County Emergency Management Agency.**

The Director shall;

- a) be responsible to Council via the Emergency Management Committee;
- b) prepare and coordinate emergency plans and programs for Mackenzie County;
- c) act as director of emergency operations on behalf of the Mackenzie County Emergency Management Agency.
- d) co-ordinate all emergency services and other resources used in an emergency and,
- e) be responsible for the submission of an annual report describing the status of emergency preparedness in the municipality.
- f) perform other duties as prescribed by Council.

### **6.3      The following public and private organizations operating in Mackenzie County shall be invited to nominate representatives to serve as members of the Mackenzie County Emergency Management Agency:**

- a) the NCO i/c High Level Detachment RCMP or designate;
- b) the NCO i/c Fort Vermilion Detachment RCMP or designate;
- c) the NCO i/c Assumption Detachment RCMP or designate
- d) the Community Peace Officer(s) for Mackenzie County;
- e) the Fire Chiefs for Fort Vermilion, La Crete & Zama or their designate(s);
- f) the Director of Operational Services North & South or designate(s);
- g) the Director of Protective Services for the Town of High Level;
- h) Alberta Health Services (AHS) representatives for Hospital & Community clinics or designate(s);
- i) the Zone Coordinator for AHS, Ambulance Services or designate;

- j) the Directors of Family and Community Support Services for Fort Vermilion, La Crete & Zama or their designate(s);
- k) the Superintendent of the Fort Vermilion School Division or designate;
- l) the School Board Trustee(s) of the Fort Vermilion School Division;
- m) the Manager of Social Services or designate;
- n) representative(s) from Alberta Sustainable Resource Development;
- o) representative(s) from Alberta Transportation;
- p) representative(s) from Northern Lights Gas Co-op;
- q) representative(s) from ATCO Electric;
- r) representative(s) from Telus;
- s) representative(s) from local business/industry;
- t) local volunteer support groups.

**SECTION 7            SEVERANCE**

7.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw and all other provisions of this Bylaw shall remain valid and enforceable.

**SECTION 8            COMING INTO EFFECT**

8.1 This Bylaw shall come into force and effect on the final day of passing thereof.

8.2 If any provision herein is adjudged to be repugnant to any federal regulation or legislation, this Bylaw shall continue in full force and effect but any such repugnant provision shall be of no force or effect until such time as the repugnancy is removed by repeal or amendment of the federal legislation or regulation.

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2009

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2009.

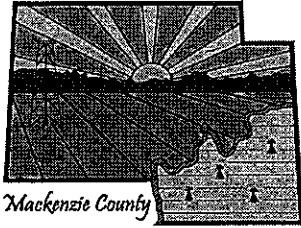
Third Reading and Assent given the \_\_\_\_\_ day of \_\_\_\_\_, 2009

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Greg Newman  
Reeve

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William Kostiw  
Chief Administrative Officer



# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning and Emergency Services</b>
<b>Title:</b>	<b>Bylaw 722/09 Land Use Bylaw Amendment to Add a Cabin and Cottage to the Discretionary Uses of the Rural Country Residential District 4 "RC4"</b>

### BACKGROUND / PROPOSAL:

The Planning Department received a Land Use Bylaw amendment application to add a cabin and cottage as discretionary uses to the Rural Country Residential District 4 (RC4).

The applicant originally submitted a development permit application for the construction of a cabin on a lot within Greenwood Acres. Due to the cabin not being a use included in the zoning district, the Municipal Planning Commission (MPC) refused the permit. The MPC did not have any other objections to the proposed development.

### OPTIONS & BENEFITS:

A cabin is defined in the County Land Use Bylaw as *"a small, roughly built house, cottage, or hut; used on a seasonal basis."*

A cottage is defined in the County Land Use Bylaw as *"means a stick built detached dwelling which is either moved-in or constructed on site, and is no more than two (2) stories in height or 186 square metres (2,000 square feet) in area."*

Discretionary uses are reviewed by the Municipal Planning Commission (MPC) and are approved or refused after careful review and consideration. Discretionary use permits are also advertised and subject to appeal.

**Author:** Marion Krahn,  
Development Officer

**Reviewed by:** Ryan N. Becker,  
Director of Planning

**CAO**

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**RECOMMENDED ACTION:**

That first reading be given to Bylaw 722/09 being a Land Use Bylaw amendment to add a "Cabin" and "Cottage" to the discretionary uses of the Rural Country Residential District 4 "RC4".

**Author:** Marion Krahn,  
Development Officer

**Reviewed by:** Ryan N. Becker,  
Director of Planning

**CAO**



**BYLAW NO. 722/09**

**BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE  
MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a General Municipal Plan adopted in 1995, and revised in 2003, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate cabins and cottages.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 7.34, Subsection B, be amended to:

**B. DISCRETIONARY USES**

- (1) Bed and breakfast
- (2) Cabin
- (3) Cottage
- (4) Garden suite
- (5) Home based business
- (6) Intensive recreation use
- (7) Public use

READ a first time this \_\_\_ day of \_\_\_\_\_, 2009.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2009.

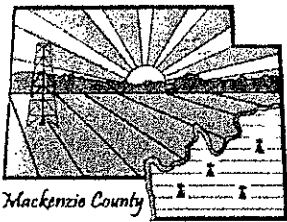
READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2009.

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Greg Newman,  
Reeve

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William Kostiw,  
Chief Administrative Officer



# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 722/09

NAME OF APPLICANT <u>Peter Hartens</u>		
ADDRESS <u>Box 1018</u>		
TOWN <u>La Crete AB</u>		
POSTAL CODE <u>T0H 2H0</u>	PHONE (RES.)	BUS. <u>841-1594</u>

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: hUB Amendment to RC4 TO: \_\_\_\_\_

REASONS SUPPORTING PROPOSED AMENDMENT:

would like to have a cabin/cottage added to the zoning district as a discretionary use.

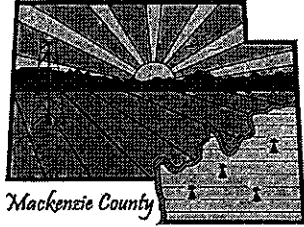
I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ ~~150.00~~ 750.00 RECEIPT NO. 103319

APPLICANT [Signature] DATE May 11, 2009

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER \_\_\_\_\_ DATE \_\_\_\_\_





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	May 27, 2009
<b>Presented By:</b>	Ryan Becker, Director of Planning & Emergency Services
<b>Title:</b>	Policy EMR002 – Disaster Services

### BACKGROUND / PROPOSAL:

Administration is bringing this policy forward to update it due to changes in Provincial legislation and to make it consistent with Bylaw 721/09.

### OPTIONS & BENEFITS:

Updating the policy will bring the municipality in line with the existing legislation.

### COSTS & SOURCE OF FUNDING:

None

### RECOMMENDED ACTION:

That Policy EMR002 Disaster Services be amended as presented.

**Author:** Ryan N. Becker,  
Director of Planning

**Reviewed by:** Ryan N. Becker,  
Director of Planning

CAO



## Municipal District of Mackenzie No. 23

<b>Title</b>	<b>DISASTER SERVICES</b>	<b>Policy No.</b>	<b>EMR002</b>
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<b>Legislation Reference</b>	<b>Municipal Government Act, Section 7 Alberta Public Safety Services Act Emergency Management Act</b>
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**Purpose**

To provide prompt and coordinated response to peacetime emergencies affecting the municipality.

**Policy Statement and Guidelines**

The municipality's Municipal Emergency Plan shall be implemented, in whole or in part when:

- an emergency, either imminent or in progress, affects the municipality, or
- direction is received from **the Alberta Public Safety Services Emergency Management Agency**.

The municipality shall review and update the plan annually.

Exercises to practice the use of the plan shall be held as deemed necessary by the Director of **Disaster Services of the Mackenzie County Emergency Management Agency or designate.**

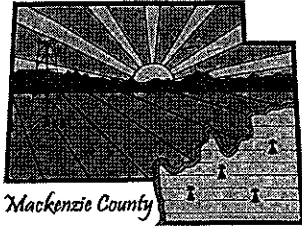
	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	<b>Oct 14/98</b>	<b>98-314</b>
<b>Amended</b>		
<b>Amended</b>		

"J. Maine" (Signed)  
**Chief Administrative Officer**

"B. Bateman" (Signed)  
**Chief Elected Official**







# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning &amp; Emergency Services</b>
<b>Title:</b>	<b>Mackenzie County Land Use Plan – Phase 1 Draft</b>

### BACKGROUND / PROPOSAL:

Attached is the phase 1 draft of the Mackenzie County Land Use Plan. Councilors Dicky Driedger and Bill Neufeld participated in a conference call on May 13<sup>th</sup> with Provincial representatives. Administration is looking for Council feedback on this very important document.

### OPTIONS & BENEFITS:

Please review the draft plan and provide any comments or concerns to administration by **Wednesday June 3<sup>rd</sup>** so that there is time to compile and document the concerns.

A date has been requested of Council to discuss the land the County would be interested in for phase 3 which is the lands around High level.

### COSTS & SOURCE OF FUNDING:

None

### RECOMMENDED ACTION:

For Discussion

**Author:** Ryan N. Becker,  
Director of Planning

**Reviewed by:** Ryan N. Becker,  
Director of Planning

**CAO**



Mackenzie County Land Use Initiative Phase 1 Planning Meeting (Tompkins Landing)  
Land  
May 10, 2009  
Conference Call 10:00 AM

**Meeting Notes**

Gail Tucker	SRD
Dave Brown	SRD
Brian Sabatier	SRD
Marcus Ruehl	SRD
Ryan Becker	Mackenzie County
Bill Nuefeld	Mackenzie County
Dicky Driedger	Mackenzie County
Larry Stewart	Culture and Community Spirit

**Regrets:**

Sonja Raven	SRD
Jeremy Beal	Tolko
Terry Sawchuck	Environment

**Agenda items:**

Progress First Nation Consultations  
Draft Plan Phase 1  
Phase 2 Data Collection  
Phase 3 County representation and preliminary mapping  
Carcajou Reserve Update

**Progress First Nation Consultations**

On April 20, 2009 packages were sent to the Tall Cree First Nation Chief, Council and James Badger.

Information for the Beaver First Nation has been sent to T. Bulldog requesting a date to meet with the Chief and Council.

**Draft Plan Phase 1**

The document is close to being submit able. The map is being made clear as to what all the uses are and it will be similar to the map in the Smith Hondo plan.

The following sections have been updated: public consultation and conflict resolution.

**Phase 2 Data Collection**

Money has been requested to complete the soil samples this summer.

**Phase 3 County representation and preliminary mapping**

Action item R .Becker is to bring a date to the June meeting that the County can meet with the Committee to let them know what land the County is interested in Phase 3.

**Carcajou Reserve Update**

SRD has received the sketch plan and will be applying for the protected notations.

**Next Meeting:**

**Date: Wednesday, June 10, 2009**

Time: 10:00 AM

Location: SRD Board Room Second Floor High Level Provincial Building

**TITLE PAGE**

**MACKENZIE COUNTY LAND USE PLAN  
PHASE 1**

**DRAFT**

**MAY 2009**

**INSIDE OF TITLE PAGE**

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- 2. LAND USE RECOMMENDATIONS**
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  - 4.2 Plan Amendment
  - 4.3 Conflict Resolution

### APPENDICES

### LIST OF FIGURES

## **1. INTRODUCTION**

### **1.1 Background**

This report represents land use recommendations and resource management guidelines by the Mackenzie County Land Use Planning Group for public land within the Mackenzie County. The mandate of the group was to develop highest and best use recommendations for green zone lands requested by Mackenzie County to be converted into white zone for agriculture use.

The development of the plan was initiated in the spring of 2004 as a result of demands placed on public land. Mackenzie County is interested in more land for agricultural development, replacing 213 sections given up in 1996 to green zone, and ensuring best land use. The forest industry wants to maintain or enhance existing Tenure, while the Department of Sustainable Resource Development wants to ensure decisions are based on highest and best land use strategies.

With varying interests, the need for an Integrated Land Use Plan for the Mackenzie County Phase 1 area developed by stakeholders is essential to the best management of the land. It has been recognized that the land in Phase 1 should be viewed in its entirety rather than each part in isolation.

Sustainable Resource Development is responsible for managing Alberta's public land for the current and future benefit of all Albertans. Public land management focuses on establishing and sustaining an optimum balance of use, conservation and development of resources, in harmony with the values and needs of Albertans. Historically, public land management was directed at homesteading and agricultural development in the White (settled) area of the province, and timber management in the Green (forested) area. Today, land management practices and policies must address a greater variety of competing demands - recreation, watershed management, agricultural uses, industrial uses, commercial uses and conservation.

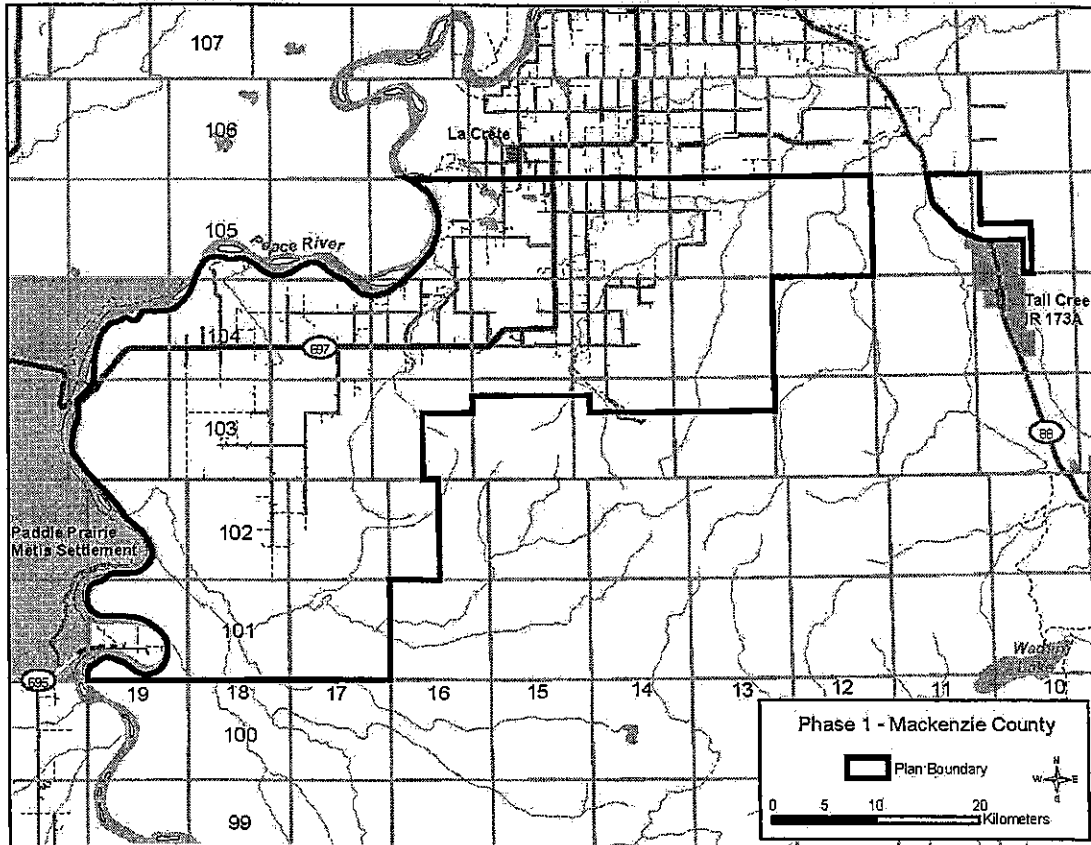
### **1.2 Purpose of the Plan**

The plan will be used to guide decision-making and as a management tool for the "highest and best use" of public land in the Phase 1 area, that will identify goals and indicators for the desired sustainable resource use, and strategies used to achieve these goals. These will be based on a balance of community, economic and environmental values that will be obtained through a public consultation and participation process and through a technical review of biophysical land characteristics.



### 1.3 The Plan Area

The Phase 1 planning area is situated south of La Crete, adjacent to the east bank of the Peace River and the base of the Buffalo Head Hills. As well, a small portion of the planning area exists next to the north boundary of the North Tall Cree Indian Reserve. The plan will apply to public land only within the white zone and land within the green zone recommended to be converted to white zone.



**Phase 1 Planning Area**

Lands within the planning area are contained within the Boreal Forest. These forests are dominated by Aspen with a lesser component of White Spruce. White Spruce will eventually dominate on areas when the Aspen completes its lifecycle and dies out. Most of the soils are clay, or silt clays, and lower areas are often poorly drained with water at or very near the surface. Bogs and muskeg abound, and these areas support Black Spruce and Larch, with large wet meadows of sedges and water loving grasses. Where the soils are sandy, we see Lodgepole Pine forests with an open understory.

## 1.4 Planning Process and Participants

Representatives from Alberta Sustainable Resource Development, Alberta Environment and the Mackenzie County worked together with key public stakeholders (appendices) as a coordination group to develop a draft local plan for public land in the Phase 1 Plan area. The plan will be made available for review during the public consultation process following plan development. The stakeholder members represented various community interests.

The planning group looked at all individual quarters of public land within the planning area and considered land capability information along with community, economic and environment values provided by stakeholder members on the coordination group.

A technical advisory team of staff from Alberta Sustainable Resource Development, Alberta Environment and Mackenzie County provided the land capability information. The technical team collected and analysed land and resource data for all parcels under review. The team evaluated those lands suitable for agriculture expansion, having important forest resources, functional ecosystems, containing important fish and wildlife habitat and/or contributing to recreational use and potential tourism.

### 1.5.1 The Public Consultation Process

The Mackenzie County Land Use Planning Group hosted two public meetings in La Crete and Blue Hills to discuss the committee's preliminary recommendations for green zone lands requested by Mackenzie County to be converted into white zone for agriculture use. The meetings were advertised through several media channels over a period of two weeks prior to the consultation dates: posters were placed in public gathering places, advertisements were featured in local newspapers (High Level Echo, La Crete Pioneer and La Crete Big News Bulletin), and radio spots ran on KIX 106, YL Country, and the Call of the Land radio stations. The two hour consultation sessions were very well attended by community members and agricultural producers. The La Crete consultation session was held on Thursday November 6<sup>th</sup>, 2008 and drew a total of 43 public participants. The public consultation session held in Blue Hills on Friday November 7<sup>th</sup>, 2008 attracted 100 public participants. Refer to Appendix 3 for the full description of the public consultation process.

## 1.5.2 The First Nations Consultation Process

*The Government of Alberta's First Nations Consultation Policy* states that Alberta will consult with First Nations where Land Management and Resource Development on provincial crown land may infringe First Nations Rights and Traditional Uses. Although *The Mackenzie County Land Use Plan* does not infringe upon First Nations Right and Traditional Uses in and of itself, the plan will be used to inform Land Management decisions that could. First Nations potentially affected by the plan include the Beaver First Nation, Dene Tha' First Nation, Little Red River Cree Nation and Tallcree First Nation. The affected First Nations were invited to participate in the development of the plan and First Nations consultations are planned in the local communities.

### 1.6.1 Response Findings - Public Consultation

A series of questions had been asked of the public participants and the answers recorded on flip charts, the participants then voted on what they considered to be the most important points discussed. Top issues are as follows:

- 1) Not enough land; more land should be made available to the farming community.
- 2) Land for the younger generations; concerns over ensuring that the young farmers receive a share of the available land.
- 3) Preference for grain farming; disapproval regarding the amount of grazing allocations, recommend that the working group re-evaluate and change the grazing area to grain farming areas.
- 4) Eligible and equitable sales; concern that one individual or one company could purchase the bulk of the presented land, thereby limiting the widespread availability.
- 5) Access Management; who is responsible for building roads and bridges to access the land?
- 6) Prioritization of other stakeholders; dissatisfaction and/or ambiguity regarding the working group's requirements to consider the needs of other stakeholder groups.

Refer to Appendix 3 for the full results of the public consultation.

## 1.62 Response Findings - First Nations Consultation

TBD

## 1.7 How the Consultation Results Were Reviewed

### 1.7.1 Public Consultation

Consultation results reviewed for scope, i.e. whether the concern could be addressed in this plan, concerns directly related to the information within the plan and finally, can the issues be resolved within legislation and policy and with consensus from all members of the planning group.

Although not every issue raised can be addressed through this plan, the complete consultation package will be forwarded to ASRD for a formal response.

This plan addresses the acceptable land uses in the defined phase 1 area. Concerns about land sale policy are outside the scope of this plan. The amount of land available for agriculture is limited by primarily by soil suitability. All stakeholder groups were given equal input and the resulting plan attempts to balance the needs of all stakeholders.

### 1.7.2 First Nations Consultation

TBD

## 2. LAND USE RECOMMENDATIONS

Six categories of land use recommendations have been made. These include quarters recommended for **Agriculture Sale, Grazing, Wildlife, Environment/Water, Forestry** and **First Nations Traditional Use**.

The land use recommendations are based, in part, on information a technical advisory team provided for each quarter section. Quarter sections were evaluated on their soil characteristics, capability for agriculture use, fish and wildlife habitat values, watershed, forest resource values and First Nations traditional use.

Although lands may have been found suitable for agriculture, other resources/interests may have outweighed the agricultural potential. The initial examination of lands found that many quarters although suitable for agriculture,

had far greater value for fish and wildlife, watershed protection and First Nations' interests. These lands were removed from consideration for agricultural sale or use. A map showing the land use recommendations is attached for reference, **see appendix**

## **2.1 Agricultural Sale**

Agriculture sale lands are those quarters that the planning group found suitable for sale. The intent of the planning group was to identify saleable lands for traditional agriculture opportunities (i.e. grain, livestock and forage) for expansion.

## **2.2 Grazing**

Grazing lands are those quarters that the planning group recommends to be managed with grazing identified as the best use. The intent is to utilise land for grazing that is otherwise sub-marginal for annual crops.

## **2.3 Wildlife**

Wildlife lands are those quarters that the planning group recommends be managed with critical wildlife habitat as best use. These include areas identified as wildlife corridors, riparian habitat, wintering habitats for moose and deer and wetlands.

## **2.4 Environment & Watershed**

Environment and watershed lands are those that the planning group recommends be managed with environment and watershed protection as the key consideration. These include areas identified as important wetland complexes that act as catchment and recharge basins, areas with sensitive and erodible soils and areas that form riparian zones for protection of important watercourses and water bodies. It is recognized that environmental management and watershed protection, in most all cases, does not act independently of other land use goals. Areas protected for their watershed importance or slope and soil sensitivity are almost always critical wildlife habitat zones and often incorporate traditional, cultural, and recreational land uses.

## **2.5 Forestry**

Forested lands are those quarters that the planning group recommends be managed with forest management as best use. These include areas that are of significant economic value to the local sawmills, Tolko Industries Ltd and Daishowa-Marubeni International Ltd. The forest resource will continue to be managed under the current forest tenure system.

## **2.6 First Nations Traditional Use**

First Nations traditional use lands are those lands that the planning group recommends be managed with traditional use as a consideration.

The First Nations expressed concern that access to their traditional territories may be severely impacted if public lands become privately owned. They identified townships along the east bank of the Peace River as having importance for subsistence, cultural sustainability and transportation. These same lands have been identified as an important wildlife area and will be managed as such.

# **3. PROPOSED RESOURCE MANAGEMENT GOALS AND GUIDELINES**

## **3.1 Agricultural Sale**

### **Intent**

Agriculture is an important contributor to the local economy. The land base is predominately used for grain, oilseed and grazing/forage production. These activities form the broad definition of *agriculture* as used in this document. Quarters of land that are suitable for agriculture development are scattered throughout the planning area. This plan supports agriculture by identifying public lands that could be made available for sale or grazing and would benefit the agriculture interests of the community.

### **Agricultural Sale Goals**

- To provide opportunities for agriculture expansion.
- To provide opportunities to purchase public land for agriculture purposes.

### **Agricultural Sale Guidelines**

- Lands suitable for agricultural sale and not required for other activities/interests will be sold using established protocols (public auction).

- Lands for auction will be advertised in local papers (Echo and Pioneer) for at least 2 weeks prior to auction date.

### **3.2 Grazing**

#### **Intent**

The management of agricultural resources will focus on optimizing the grazing potential of the land base for sustained forage production and grazing opportunities while accounting for the conservation of soil, water and vegetation.

#### **Grazing Management Goals**

- To provide opportunities for grazing of livestock on public land within the white zone.
- To maintain long-term range health and productivity while sustaining the natural biodiversity of public lands under agricultural disposition.

#### **Grazing Management Guidelines**

- Grazing activities will be managed in accordance with existing Provincial policies.
- Grazing will be carried out in an ecologically sound manner, with stocking rates based on forage production.
- Grazing areas will be assessed using established Range and Riparian Health Assessment protocols.
- Range Management Plans will be developed for any grazing disposition by the disposition holder in conjunction with the local Rangeland Agrologist.
- Range Improvement Plans will be referred to Alberta Environment and Fish & Wildlife for review prior to approval.

### **3.3 Wildlife**

#### **Intent**

Wildlife resources presently provide intrinsic values in addition to important consumptive and non-consumptive opportunities and will continue to be managed to optimize these benefits. While certain forms of land-use can be compatible with wildlife values, management plans must ensure that wildlife

values are not compromised. E.g. timber can be harvested in areas important for wildlife if properly managed with retention blocks, buffers and proper controls on access.

### **Wildlife Management Goals**

- To manage critical wildlife habitats, including corridors, wintering areas, riparian and wetland habitats primarily for wildlife. Albertans will benefit from a variety of values by maintaining these areas for wildlife.
  - Ensure protection of river valleys with no new access into Peace River Valley and along major tributaries.
  - Ensure habitat links with critical habitats such as wintering areas so moose and other wildlife can move freely to and from these critical areas.
  - Maintain diversity of habitats to support wide diversity of wildlife species.

### **Wildlife Management Guidelines**

- Lands recommended for critical wildlife habitat retention will be managed for wildlife as the priority use. Best practices for all industrial activities such as timber harvest or grazing will be followed, e.g. buffers or alternative watering sites and fencing to protect critical habitats.
- Any development plans must ensure that access management is controlled to protect wildlife, in particular moose and deer, from additional hunting pressures.
- Riparian areas will not be degraded by timber harvest or grazing.

## **3.4 Environment & Water**

### **Intent**

The objective is to ensure that land use activities do not detrimentally affect surface or ground water supply, water quality or soils to the point that on-site or downstream uses or ecosystem integrity are diminished.

### **Environment & Water Goals**

- Maintenance of surface and ground water quality and quantity.
- Minimization of soil erosion and siltation.
- Wetland preservation
- Maintenance of a diverse ecological environment



- Protection of rare and sensitive aquatic and terrestrial ecosystems.

### **Environment & Water Guidelines**

- Preservation of environmental integrity must be a consideration of any and all land use activities and negative impacts will be minimized by implementation of best management practices associated with those activities.
- Land use activities will be managed in accordance with municipal, provincial and federal policy and legislation to protect and enhance surface and ground water quality and quantity.
- Wetlands will be managed in such a manner that the productive capacity of the ecosystem will not be negatively impacted by changes to water quality or quantity.
- Adequate riparian zones will be managed to promote and maintain riparian health in conjunction with watercourses, wetlands and sensitive slopes.
- Land use disturbances will be appropriately reclaimed to minimize erosion and siltation.

## **3.5 Forestry**

### **Intent**

The management of forest resources will focus on optimizing the potential of the land base for sustainable forest resource opportunities while maintaining cultural and recreational benefits, accounting for the conservation of soil, water and biodiversity.

### **Forestry Goals**

- To provide opportunities for the harvest of forest resources on public land.
- To maintain long-term forest health and productivity while maintaining the biodiversity of public lands under forest dispositions.
- Maintaining the forest's multiple benefits to society.

### **Forestry Guidelines**

- Forestry activities will be managed according to provincial policy and legislation.
- The sustainable management of Alberta's forests will be based on the best science available, with an adaptive format.

## **3.6 First Nations Traditional Use**

### **Intent**

First Nations Rights and Traditional Uses are exercised in varying degrees within the Mackenzie County; the intent is to maintain their ability to do so. SRD is committed to consult with First Nations where Land Management and Resource Development on provincial crown land may infringe First Nations Rights and Traditional Uses.

## **Goals**

- To have First Nations identify the potential adverse impact on Rights and Traditional Uses
- To avoid or mitigate potential adverse impacts on Rights and Traditional Uses.

## **Guidelines**

- Involvement of First Nations at the early stages of the planning process.
- Help First Nations identify potential adverse impacts on First Nations Rights and Traditional Uses
- Develop strategies to avoid, mitigate or accommodate the potential adverse impacts on First Nations rights and traditional uses whenever possible.
- Inform the First Nations of the decisions made based on the consultations.

## **4. PLAN REVIEW, AMENDMENT AND CONFLICT RESOLUTION**

### **4.1 Plan Review**

Sustainable Resource Development is undertaking an inventory of Integrated Land Management plans, such as the Mackenzie County Land Use Plan Phase 1. The purpose of the inventory is to ensure proper and timely maintenance of these plans.

The plan will be reviewed 5 years from the date it comes into effect. It is subject to management under applicable Alberta government legislation and policies which may change during this time. For example, the Land Use Framework, currently in government review process, will set direction to govern and manage public and private lands and natural resources. It will provide the overall direction for land use management and decision-making.

## **4.2 Plan Amendment**

Amendments can be requested by any one of the original Mackenzie County Land Use Committee member organizations. Amendments will require a formal review by the committee and depending on the scale of request public consultation may be required.

## **4.3 Conflict Resolution**

This plan is the collaborate effort of stakeholders from Mackenzie County, First Nations, Forestry Industry and various Government of Alberta departments. Consensus decision-making was a core value of the planning group. When issues of non-consensus arise, stakeholders are required to, in writing, identify the particular items they cannot support and propose alternative solutions that would make them acceptable. This information is then distributed to the group for review and response. At times, alternative solutions may not be acceptable to the entire group. In those instances, conflict resolution rests with the Minister of Sustainable Resource Development or his designate.

## **APPENDICES**

- 1. Glossary of Terms**
- 2. Mackenzie County Land Use Planning Group Members**
- 3. Public Consultation Survey**
- 4. Applicable Guidelines, Regulation, Legislation and Policy Documents**
- 5. Terms of Reference**

## **LIST OF FIGURES**

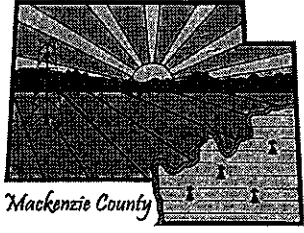
- 1. Mackenzie County Phase 1 Planning Area Map**
- 2. Land Use Recommendation Map**

## APPENDIX 1

### GLOSSARY OF TERMS

<b>Biodiversity</b>	The variety of species and ecosystems on Earth and the ecological processes of which they are a part. Source: <u>Canadian Biodiversity Strategy</u>
<b>Conservation</b>	The planning, management and implementation of an activity with the objective of protecting the essential physical, chemical and biological characteristics of the environment against degradation Source: Public Lands Act
<b>Critical Wildlife Zones</b>	Areas that are considered important to maintain for wildlife habitat and/or the protective aspects of these areas. The majority of these are ungulate winter ranges, primarily associated with river valleys that provide thermal cover and food. Source: ASRD Public Lands Operational Handbook
<b>Department of Sustainable Resource Development</b>	An Alberta provincial government ministry. Mandate is to fight forest fires, manage fish and wildlife, oversee the development of Alberta's forests, and manage the use of public lands. Also referred to as ASRD or SRD. Source: <u>Alberta Sustainable Resource Development</u>
<b>Disposition</b>	Authority to use public land is granted through dispositions issued under the provisions of the Public Lands Act. A disposition is a land use contract that gives specific rights to a land or resource user (e.g., lease, license, or permit). Source: <u>Alberta Sustainable Resource Development</u>
<b>First Nation(s)</b>	A term that came into common usage in the 1970s to replace the word "Indian," which some people found offensive. Although the term First Nation is widely used, no legal definition of it exists. Among its uses, the term "First Nations peoples" refers to the Indian peoples in Canada, both Status and Non-Status. Some Indian peoples have also adopted the term "First Nation" to replace the word "band" in the name of their community. Source: <u>Indian &amp; Northern Affairs Canada</u>
<b>First Nations Rights and Traditional Uses</b>	Rights and traditional uses includes uses of public lands such as burial grounds, gathering sites, and historic or ceremonial locations, and existing constitutionally protected rights to hunt, trap and fish and does not refer to proprietary interests <i>in the land</i> .

<b>Green Zone</b>	Public land (non-settled) managed primarily for timber production, but other uses are permitted. Intensive activities involving settlement or agricultural development are restricted because the land base is required for forest production and there is a high cost for providing services such as roads. Source: <a href="#">Alberta Sustainable Resource Development</a>
<b>Integrated Land Management</b>	An initiative which encourages cooperation among land users. For example, when a forestry company needs to build a road to a proposed cut-block, they would contact other area land users to determine if anyone else has need for a road. If so, then they would work together to build one road instead of several. This means less land, water, wildlife and trees are disturbed and significant cost savings are realized while partnerships are built. Source: <a href="#">Alberta Sustainable Resource Development</a>
<b>Land Use Framework</b>	A Government of Alberta cross-ministry initiative that will set an approach to govern and manage public and private lands and natural resources to help achieve Albertans' long-term social and economic goals, based on a foundation of sound environmental management. Source: <a href="#">Government of Alberta</a>
<b>Public Land</b>	Land that is owned and administered by a provincial or federal government. Also referred to as Crown land. The Public Lands Act defines it as <i>land of the Crown in right of Alberta</i>
<b>Riparian</b>	Riparian areas are the lands adjacent to streams, rivers, lakes and wetlands, where the vegetation and soils are strongly influenced by the presence of water. Source: <a href="#">Alberta Riparian Habitat Management Society</a>
<b>Watershed</b>	An area of sloping land surrounded by ridges and drained by a watercourse. It collects rainfall and snowmelt and delivers it to a single outlet. A watershed can be a small area draining into a creek or a large area draining into a river. Source: <a href="#">ASRD Public Lands Operational Handbook</a>
<b>White Zone</b>	Public land (settled) in which the types of acceptable uses are usually less restrictive than in the Green Area. However, it may be difficult to find suitable land that is available. Source: <a href="#">Alberta Sustainable Resource Development</a>



# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning and Emergency Services</b>
<b>Title:</b>	<b>Subdivision Proposal (Reuben Derksen) SE 8-106-15-W5M (La Crete)</b>

### BACKGROUND / PROPOSAL:

A subdivision proposal was submitted to the Planning Department and presented to the Municipal Planning Commission (MPC) on November 28<sup>th</sup>, 2008 for consideration. The proposal is for the subdivision of a 31.36 acre parcel out of the southerly portion of a quarter section located within the Hamlet of La Crete, north of the Old Colony Cemetery. The MPC recommendation to Council was as follows:

*That the Municipal Planning Commission recommendation to Council be to allow the subdivision of a 31.36 acre parcel out of the southerly portion of SE 8-106-15-W5M with the provision that no development be allowed on the parcels created by the subdivision until such time as each parcel is developed into hamlet residential sized lots and the subdivision of the same is registered.*

The matter was reviewed by Council at the January 13, 2009 meeting where it was received for information.

At the applicants' request, the matter was presented to the MPC again at the April 20, 2009 meeting where the following motion was made:

*MOTION 09-97 That the Municipal Planning Commission recommendation to Council be for the approval of a 30 acre subdivision parcel out of SE 8-106-15-W5M.*

**Author:** Marion Krahn,  
Development Officer

**Reviewed by:** Ryan N. Becker,  
Director of Planning

**CAO**

## **OPTIONS & BENEFITS:**

A maximum of one subdivision is allowed to be taken out of an Urban Reserve (UR) zoned quarter section. Two subdivisions have been taken out of the subject quarter however these subdivisions were both completed before the lands were rezoned to UR in 2006.

Section 7.3, subsection C., of the County Land Use Bylaw states:

### **PARCEL DENSITY**

1. Residential Uses: Two (2) parcels per quarter section or river lot, with the balance of the quarter section or river lot being one of the parcels at the discretion of the Subdivision Authority.
2. All other uses: maximum parcel density at the discretion of the Subdivision Authority.
3. Parcels created for public are not included in density calculations.

In accordance with this section, no additional subdivisions may be completed under the current zoning. The MPC considered the natural division running north and south through the quarter, the division created by the Plan 992 6736, Block 1, Lot 1 and the parcel density allowed within the zoning district.

The desire of the MPC is to allow the subdivision while ensuring that when one or both of the parcels are developed, that they are developed to hamlet residential standards. The MPC has considered this matter and determined that allowing the subdivision of the 31.36 acre parcel will not adversely affect the development of these lands as it is limited to the provisions of the current zoning till a rezoning application is received and passed.

If the developer chooses to develop a yard site on the lands in a manner that serves to restrict the future development options, he does so to his own detriment as he may be required to complete a revision of the La Crete Area Structure Plan before further subdivision and development of the lands is possible.

## **COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

## **RECOMMENDED ACTION:**

That the subdivision proposal for Reuben Derksen on SE 8-106-15-W5M for a 31.36 acre parcel located in the southerly portion of the lands be allowed to proceed to the subdivision process with the understanding that Municipal Planning Commission will make the subdivision decision and impose necessary conditions after review of all pertinent subdivision information.

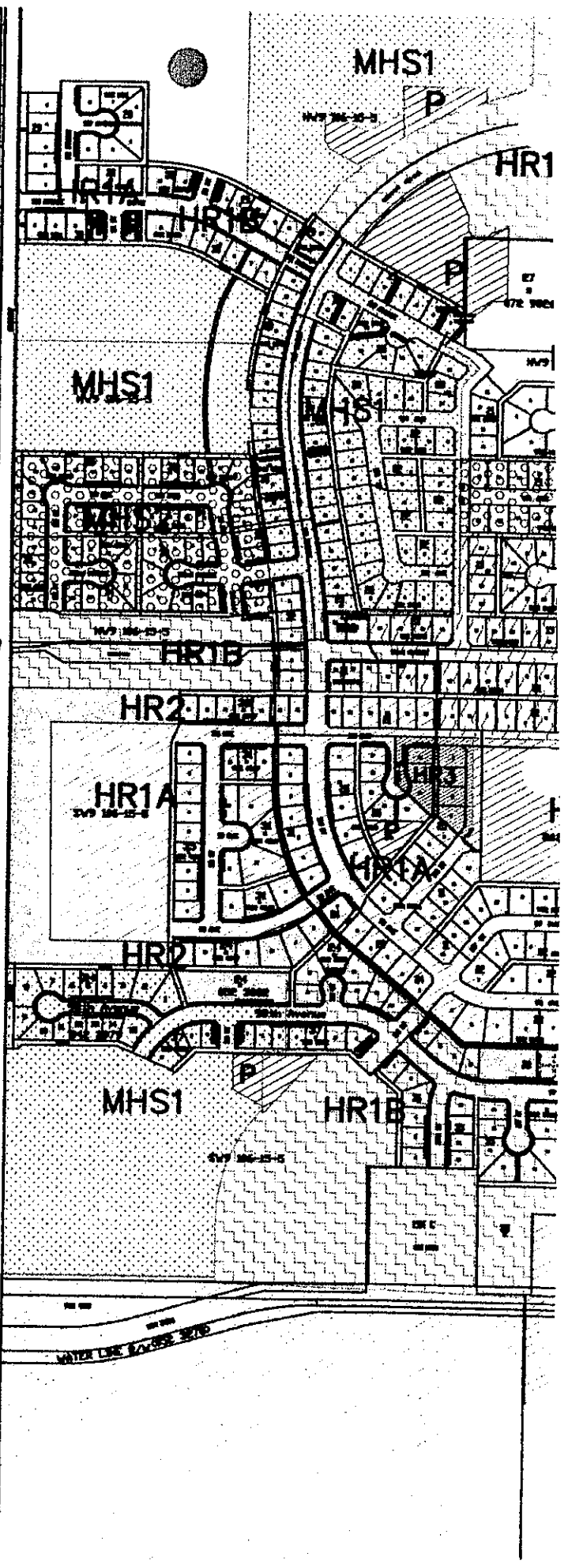
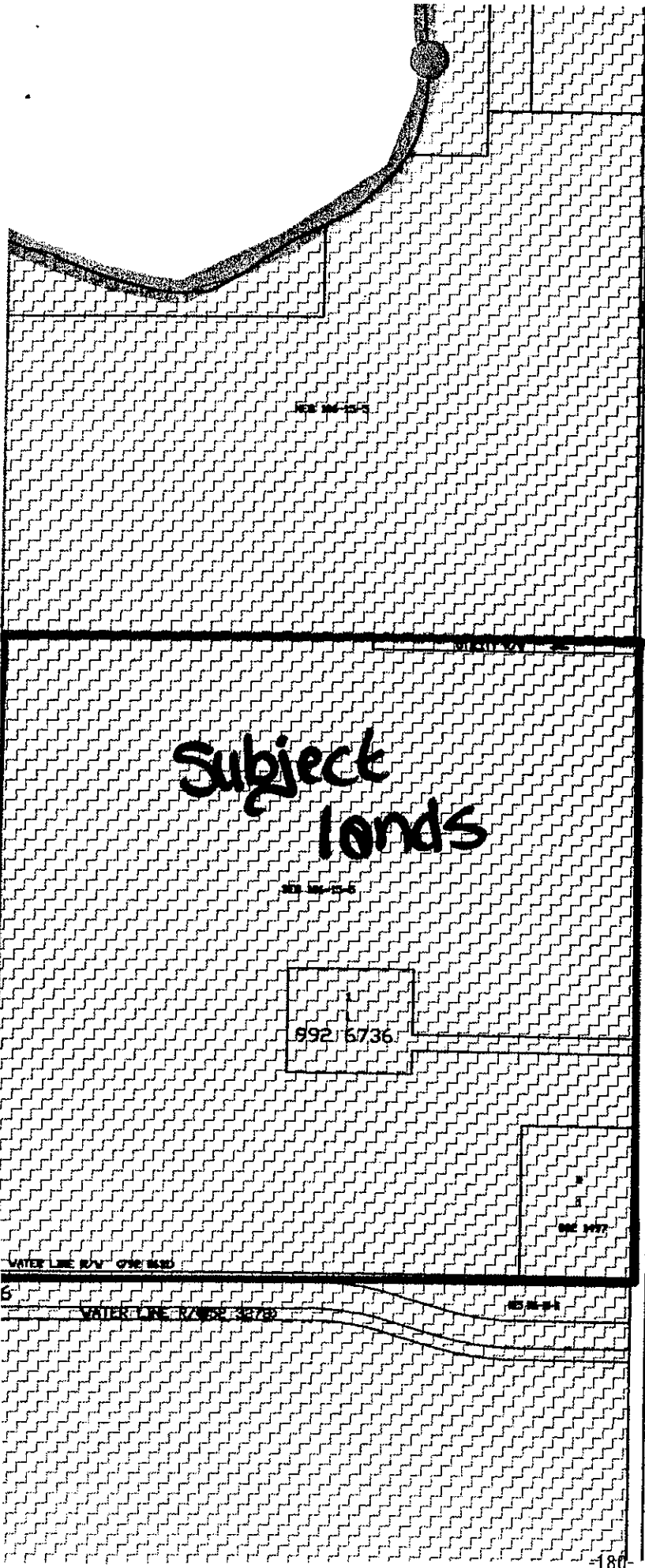
**Author:** Marion Krahn,  
Development Officer

**Reviewed by:** Ryan N. Becker,  
Director of Planning

**CAO**



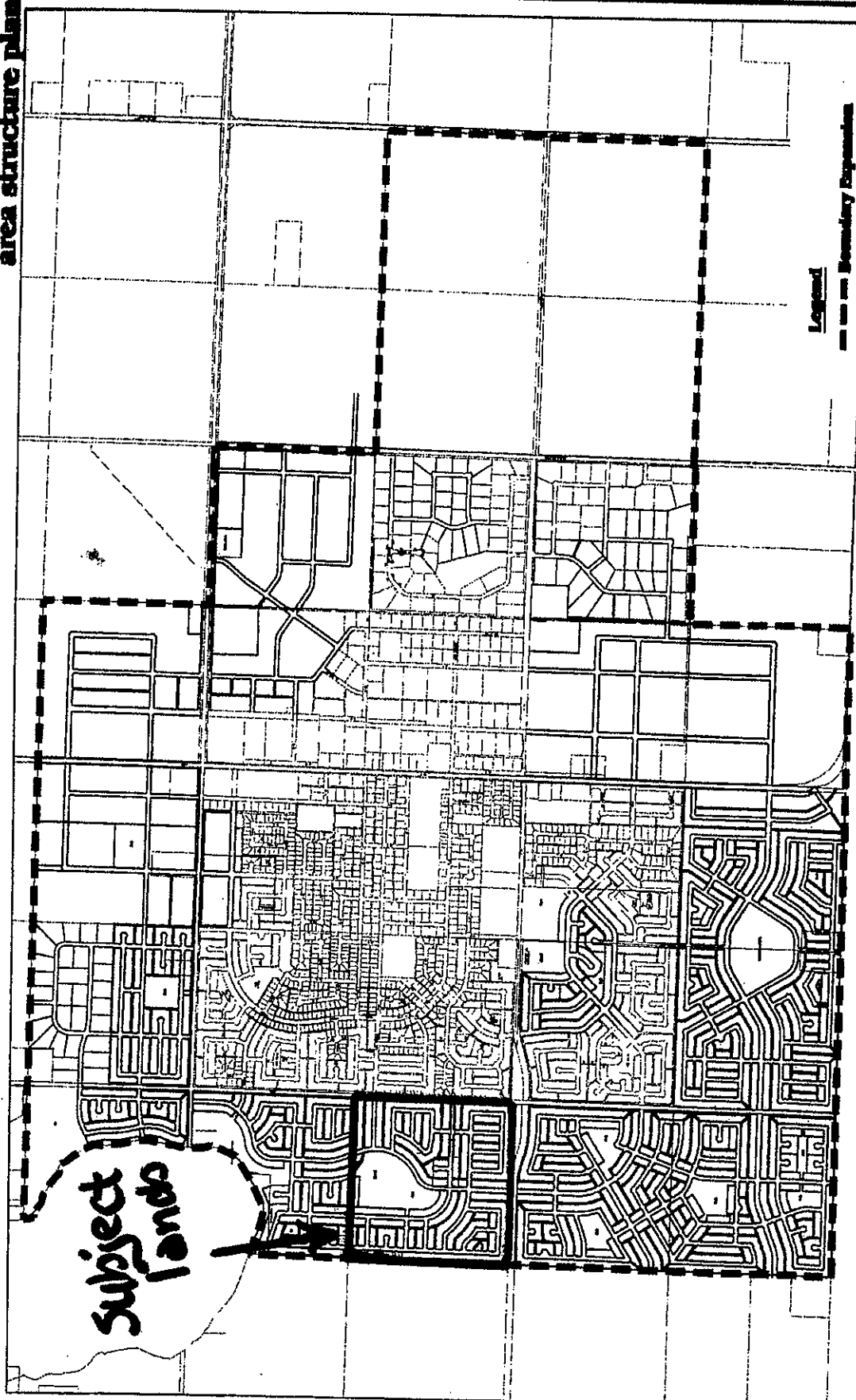




hamlet of la crete

area structure plan

URBANSYSTEMS



Legend  
--- Boundary Expansion

subject lands

community concept plan





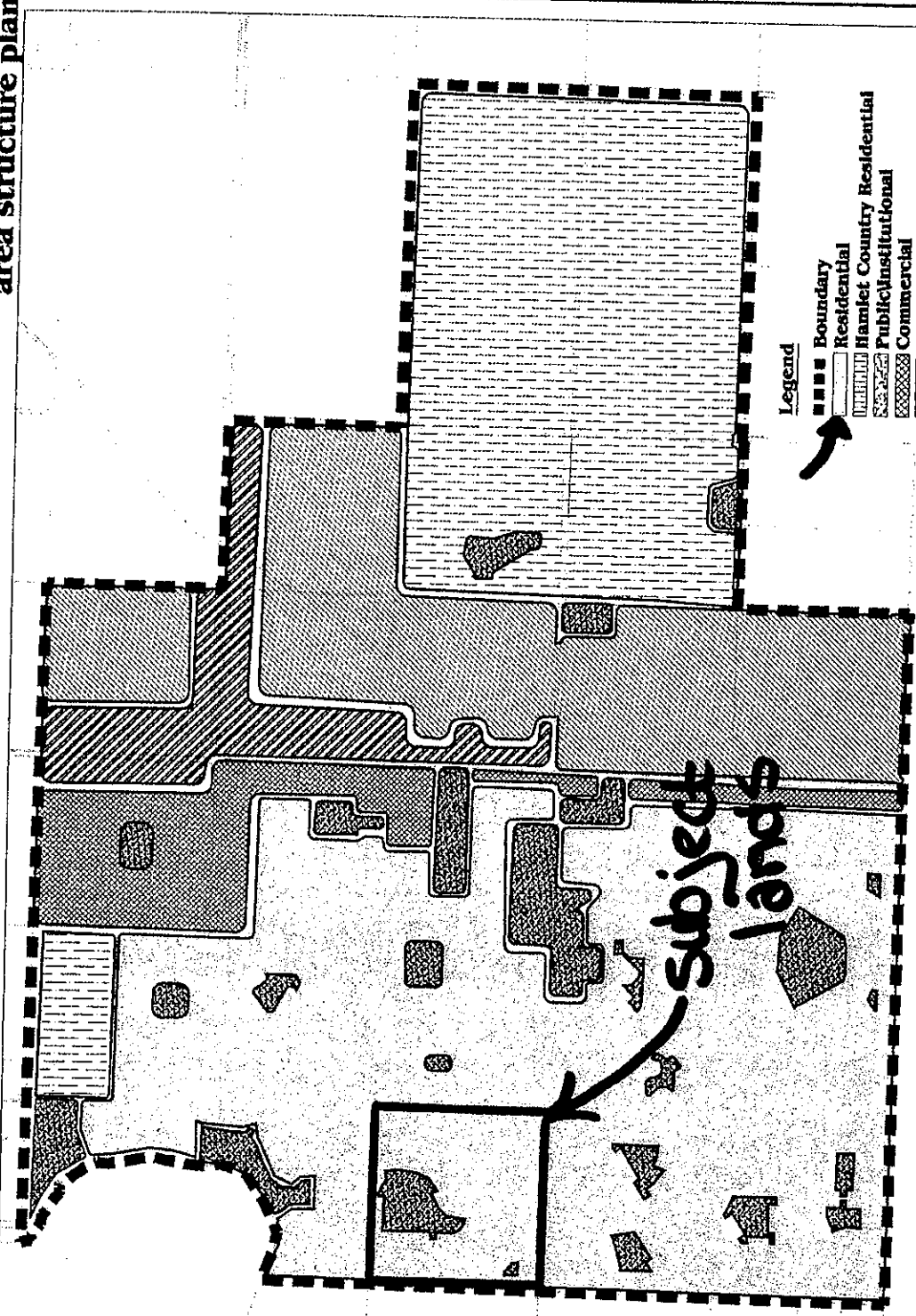
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# hamlet of la crete

## area structure plan

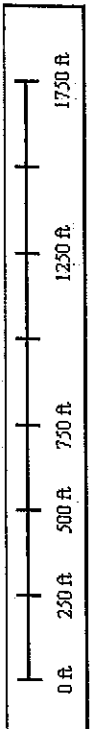
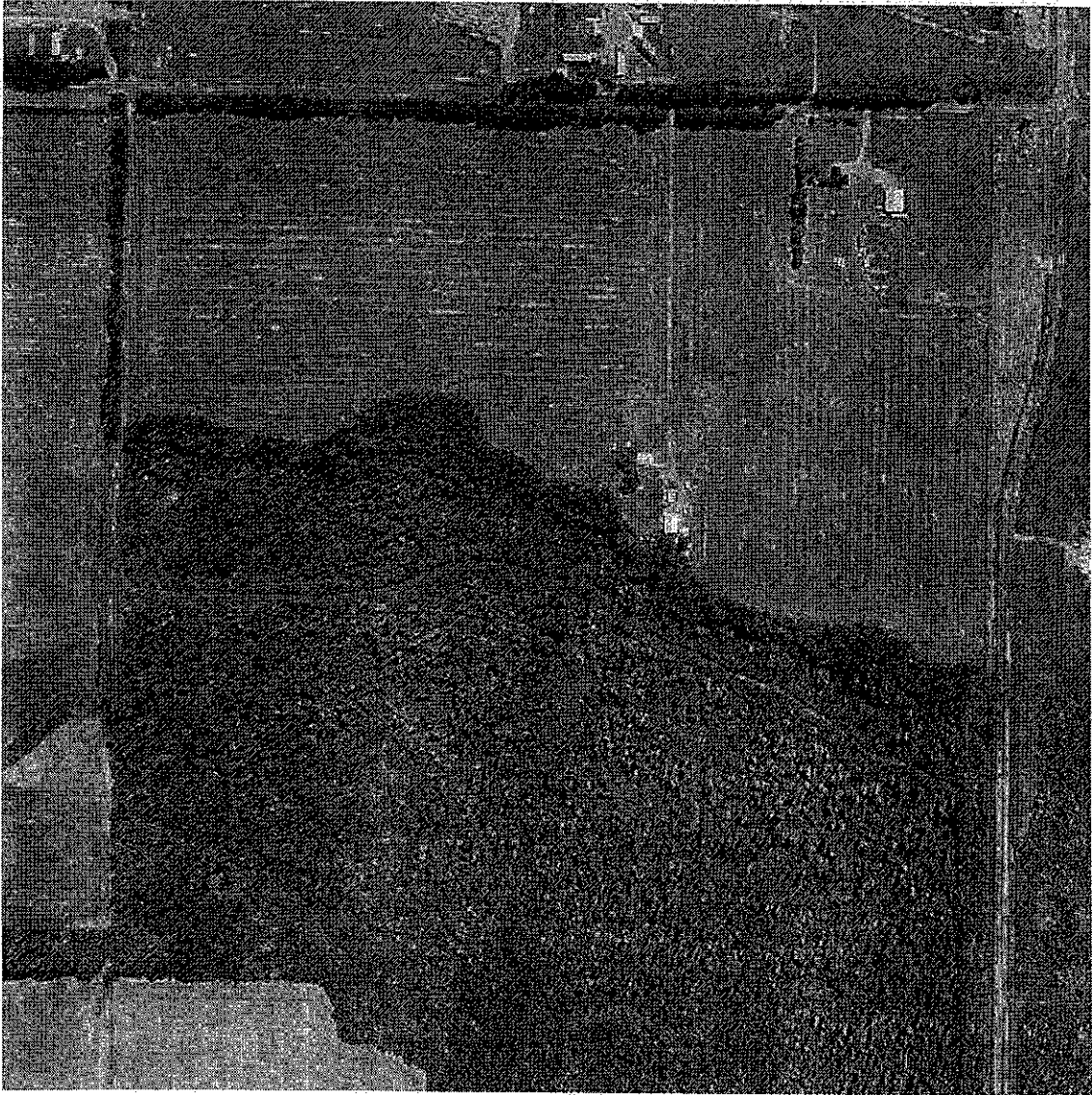
URBANSYSTEMS

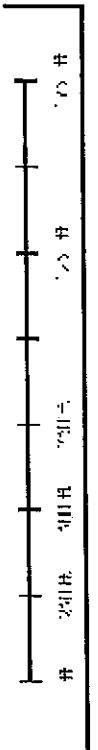
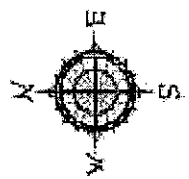
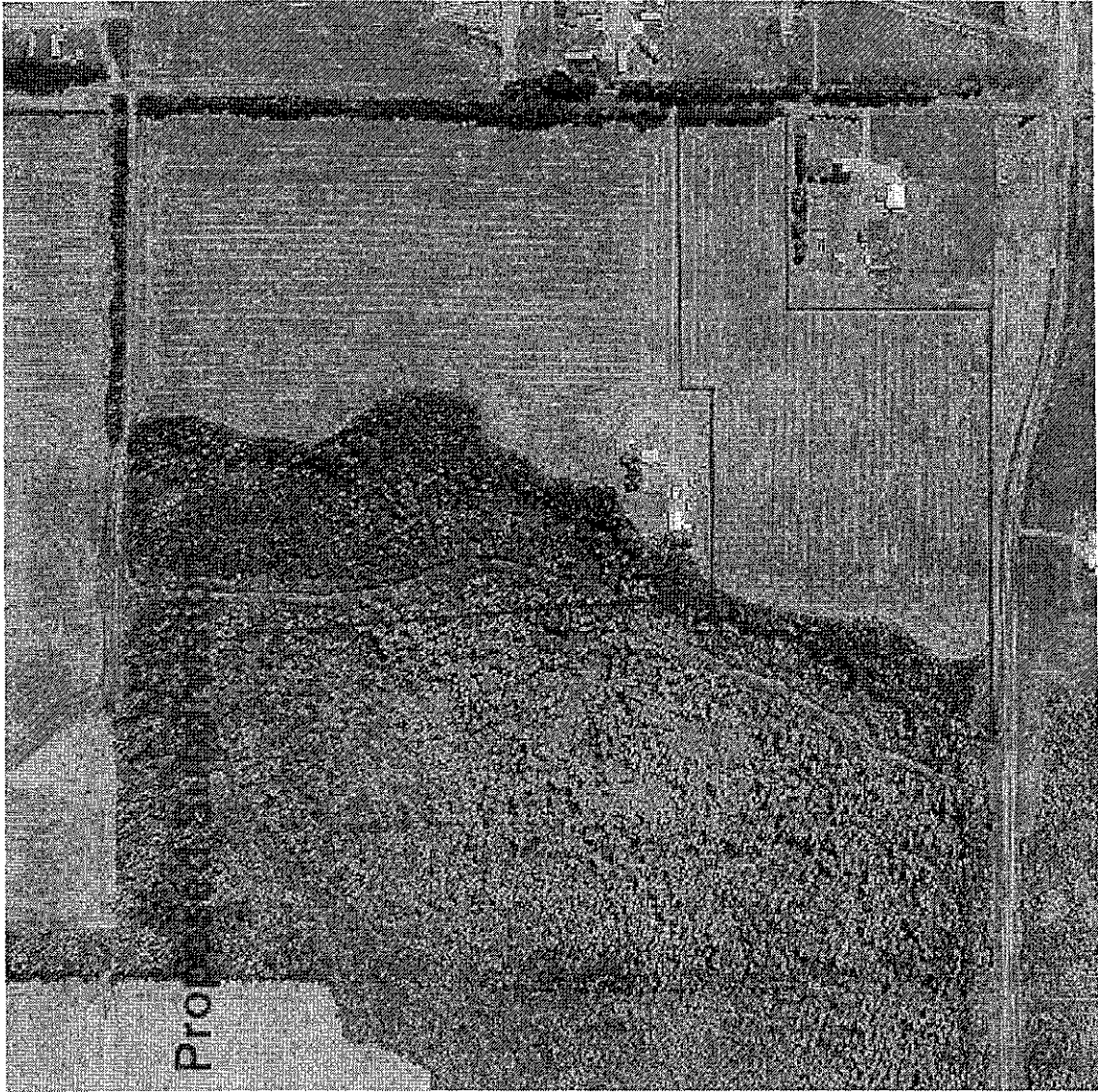


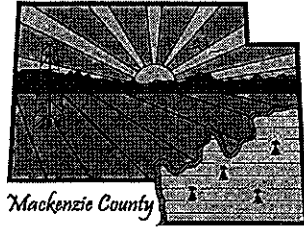
future land use plan

Schedule









**MACKENZIE COUNTY**  
**REQUEST FOR DECISION**

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning &amp; Emergency Services</b>
<b>Title:</b>	<b>Lot Servicing Issues – 45-SUB-04 (La Crete)</b>

**BACKGROUND / PROPOSAL:**

An issue has presented itself in this subdivision regarding the servicing of two lots, namely Lot 4 & 5 as per the attached drawing. EXH designed the lot and servicing layout for Peter Fehr, the developer. The issue is that the water and sewer line run south under 98<sup>th</sup> avenue which has curb, gutter, sidewalk and pavement. The lines run to the property line of lot 5 and then split with the sewer and water running diagonally in a South East direction across lot 5 to service lot 4. Should there be an issue with the lot 4 water or sewer service lot 5 would have to be excavated to fix the problem on lot 4 which would be problematic. There are already homes under construction on lots 4 and 5. The water and sewer lines for lot for come close to the home under construction on lot 5. At the time of the installation no engineer was on site, as such no as built drawings were produced. The subdivision file lacks any details with respect to any inspection dates, reviews of plans and acceptance or changes requested to the plans.

**OPTIONS & BENEFITS:**

Administration has had several meetings with EXH and the developer to come up with solutions for the problem. We are working on a few options; one is to hydrovac down to the lines on the south side of 98<sup>th</sup> avenue to determine their depth. Once the elevation is known we can make some further decisions on what is required.

**COSTS & SOURCE OF FUNDING:**

None

**RECOMMENDED ACTION:**

For Discussion

**Author:** Ryan N. Becker,  
 Director of Planning

**Reviewed by:** Ryan N. Becker,  
 Director of Planning

**CAO** \_\_\_\_\_





**LEGEND**

- WATERMAIN
- SANITARY SEWER & MAINHOLE
- WATER VALVE
- HYDRANT
- HYDRANT VALVE
- REDUCER
- SEWER AND WATER SERVICE

Centerline AS CONSTRUCTED

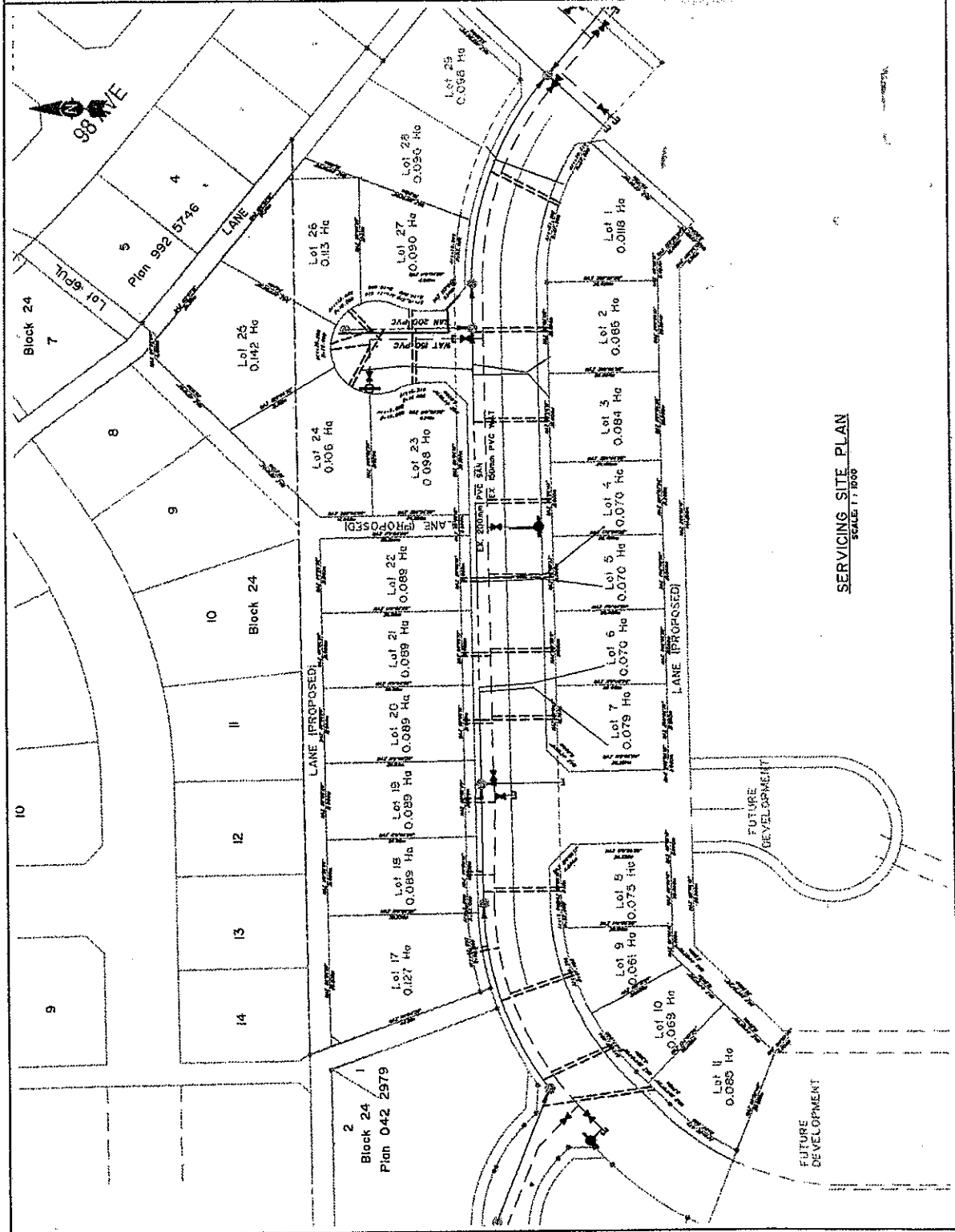
1	DATE AND BY WHOM AND LOT SERVICE SECOND DRAWING	DATE
2	REVISIONS	DATE

**EXH** Engineering Services Ltd.

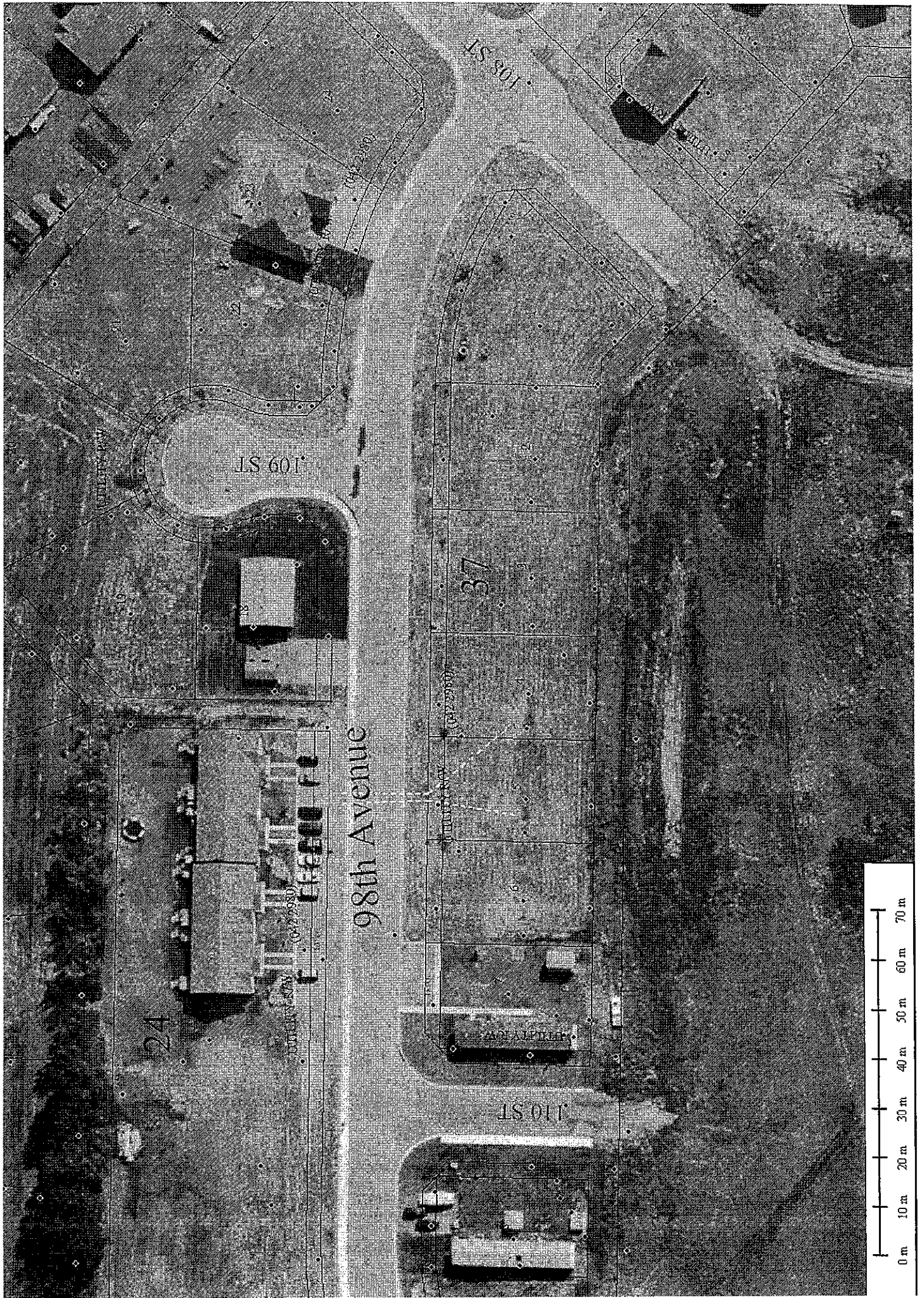
PETER FEHR SUBDIVISION  
PHASE II  
LOT SERVICING

LOT SERVICING  
SITE PLAN

DATE: 1. 2000  
SCALE: 1" = 40.00 FT.  
DRAWN BY: J. BROWN  
CHECKED BY: J. BROWN  
PROJECT NO.: 4204178-03  
SHEET NO.: 1 OF 1



SERVICING SITE PLAN  
SCALE 1" = 40.00



98th Avenue

24

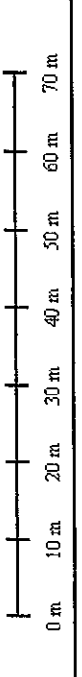
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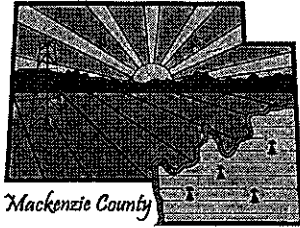
110 ST

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# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning &amp; Emergency Services</b>
<b>Title:</b>	<b>Airport Improvements</b>

### BACKGROUND / PROPOSAL:

The Airport Committee is meeting on Friday May 22<sup>nd</sup> to discuss the options regarding the airports in the Municipality. This meeting will include discussions around the obstruction / flight path survey that is being completed for the La Crete airport. The improvement of the runway surface in La Crete as well as improving other airports will also be discussed.

The committee will have a report / handout to distribute for Council discussion on May 27<sup>th</sup> with options on how to move these projects forward.

### OPTIONS & BENEFITS:

Having a plan in place will assist administration and private developers properly plan as per Councils direction.

### COSTS & SOURCE OF FUNDING:

As per Council direction

### RECOMMENDED ACTION:

For Discussion

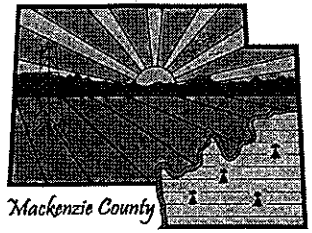
*Ryan - TOR*

**Author:** Ryan N. Becker,  
Director of Planning

**Reviewed by:** Ryan N. Becker,  
Director of Planning

**CAO**





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning &amp; Emergency Services</b>
<b>Title:</b>	<b>Airport Vicinity Protection Area Plans (AVPA)</b>

**BACKGROUND / PROPOSAL:**

Administration is requesting approval to move forward with obtaining cost estimates for preparing Airport Vicinity Protection Area Plans (AVPA). Currently the County Land Use Bylaw does not have any AVPAs associated with it. This was due to the fact that Provincial and Federal legislation changed a number of years ago that made the AVPA that the County had difficult to enforce. The lack of an AVPA may have contributed to planning issues surrounding our airports.

**OPTIONS & BENEFITS:**

Having a proper AVPA in place or in the process will assist the County in properly planning for airport development and or expansion at all of our airports.

**COSTS & SOURCE OF FUNDING:**

None

**RECOMMENDED ACTION:**

That administration be authorized to proceed with obtaining quotes from qualified companies to prepare Airport Vicinity Protection Area Plans (AVPA).

**Author:** Ryan N. Becker,  
Director of Planning

**Reviewed by:** Ryan N. Becker,  
Director of Planning

**CAO**





PRYDE SCHROPP McCOMB INC.

May 26, 2009  
File: 11862

**BY EMAIL ONLY**

**Mackenzie County**  
La Crete Office  
10107-94th Avenue  
Box 1690  
La Crete, Alberta T0H 2H0

Tel: (780) 928-3983  
Fax: (780) 928-3636  
rbecker@mackenziecounty.com

**Attention: Mr. Ryan Becker, Director, Planning & Emergency Services**

Dear Mr. Becker:

**Reference: Update – Proposal for Professional Services  
AVPA Zoning Update  
Mackenzie County Airports**

We are in the process of finalizing our proposal for the above noted project. Our final steps involve coordinating aspects of the work program with a local land use planner in Alberta. Once the draft proposal is completed, we will forward it to you for your review prior to it being finalized.

To assist you understanding a projected budget range for this assignment we offer the following (based on 4 airports):

1. Noise Exposure Forecast (NEF) Contour Updates - \$16,000 to \$18,000 (one 10 year forecast contour per airport site)
2. Updated AVPA streamlined to restrictive approach and NEF criteria only (similar to Edmonton/Calgary models) including stakeholder and public consultation process - \$30,000 to \$33,000.
3. Updated airport obstacle limitation surfaces, electronic zoning and bird attraction restriction mapping - \$10,000 - \$12,000
4. Federal / Provincial zoning process for two (2) certified airports - \$25,000 - \$27,000.

The proposal itself will provide a detailed description of the proposed process and tasks. Until then, we hope the above provides you with a general overview of the primary tasks and associated fee range. For budging purposes, a value of \$85,000 could be used. Based on 4 airports, this translates to about \$21,250 per airport (excluding taxes).


May 26, 2009  
Mr. Ryan Becker, Director, Planning & Emergency Services  
Page 2 of 2

**Reference: Update – Proposal for Professional Services  
AVPA Zoning Update  
Mackenzie County Airports**

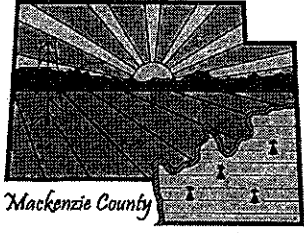
If you have any questions, please do not hesitate to contact either myself or James Lindsey.

Sincerely,

**PRYDE SCHROPP McCOMB, INC.**

*for*   
Mr. Bernhard Schropp, P.Eng.  
Vice President





# MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning &amp; Emergency Services</b>
<b>Title:</b>	<b>Request to Waive Fire Invoice – Harold Torkelson</b>

### BACKGROUND / PROPOSAL:

A request has been received from Harold Torkelson to waive his fire invoice. Attached is the previous RFD from August 2007 where Mr. Torkelson asked for the same thing. On that date Council reduced the invoice from \$9,725.85 to \$6,999.13 decreasing the invoice by \$2,726.72.

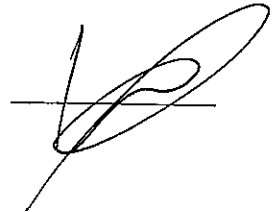
Mr. Torkelson has provided his account of the incident from that evening and wishes to have the entire invoice waived because he lost his home and feels as though he would have received the same result if he had not called the fire department.

Administration has reviewed the incident and feels our fire service provided the best service they could that night. While there may have been a few issues, those are not uncommon in an emergency situation and the fire fighters train hard to ensure that they are able to operate as efficiently as possible. Unfortunately due to the distances that the fire service has to respond to they sometimes do take awhile. In a rural setting it is also not uncommon for some minor delays with this and other factors in mind. Calling the fire department does not guarantee your home, barn or property will be saved. Council would be setting a precedent if this invoice is waived in that unless the fire services actually saves your property the County will not require payment for their services.

### OPTIONS & BENEFITS:

**Author:** Ryan N. Becker,  
Director of Planning

**Reviewed by:** Ryan N. Becker,  
Director of Planning

**CAO**  


**COSTS & SOURCE OF FUNDING:**

**RECOMMENDED ACTION:**

That the request to waive a fire invoice by Harold Torkelson be received for information.

**Author:** Ryan N. Becker,  
Director of Planning

**Reviewed by:** Ryan N. Becker,  
Director of Planning

**CAO**

M.D. Mackenzie  
Box 640  
Fort Vermilion, AB  
TOH-1NO

Harold Torkelson  
Box 490  
Fort Vermilion, AB  
TOH-1NO

ATTN:

RE: Invoice #4469 - Bill for Fire Department Services, May 15, 2006.

Sequence of events:

- 2:25 AM: Fire was detected 50' behind house in grass beside shop and woodshed.
- 2:30 AM: Fire dept. was called; fire had advanced to shop and woodshed.
- 2:40 AM: Realized fire might jump to house so we began removing livingroom and bedroom furniture.
- 2:50 AM: Can't understand why Ft. Vermilion Fire Dept. hadn't arrived yet (were informed later that fire dept. couldn't find location) - car garage portion of house started to burn.
- 3:00 AM: Fire dept. from Ft. Vermilion arrived but due to (malfunction in equipment?) nothing effective is done - crew stands by so we inform them that if there is a lack of water the cistern is full - no response.
- 3:10 AM: Ft. Vermilion called La-Crete Dept. for backup. After house and contents are completely lost, dept. arrived and applied water.

-Request your consideration in this matter

Harold Torkelson



## *Mackenzie County*

Box 640, Fort Vermilion, Alberta, T0H 1N0  
Tel.: (780) 927-3718 Fax: (780) 927-4266  
E-mail: [office@mackenziecounty.com](mailto:office@mackenziecounty.com)

February 25, 2008

Harold Torkelson  
Box 490  
Fort Vermilion, AB T0H 1N0

Dear Mr. Torkelson,

**RE: Invoice # 4469 (Ambulance Response) - OVERDUE**

---

Your invoice of **\$6,256.00** is more than 91 days over-due. If you are not able to pay this invoice immediately in full, a payment plan is available. Please contact Darlene McLean at (780) 927-3718 to make arrangements for payment of this invoice.

If we have not received any form of notification on how you would like to pay this invoice by March 31, 2008 the invoice will be sent to a collection agency.

Sincerely,

Peter Pynacker,  
Finance Controller

cc: Accounts Receivable

gp

*"Protecting People and Property within Mackenzie County"*



## *Mackenzie County*

Office of Mackenzie Regional Emergency Services  
Box 708, La Crete, Alberta, T0H 2H0  
Tel.: (780) 928-4993 Fax: (780) 928-4199 Cell.: (780) 841-1900  
E-mail: pdriedger@mackenziecounty.ab.ca

September 10, 2007

Harold Torkelson  
Box 490  
Fort Vermilion, AB T0H 1N0

Dear Mr. Torkelson

**Re: Request for Waiving of Fire Invoice # IVC4469**

As per the letter received from the Peace Mennonite Church, it was indicated that you are not able to pay the invoice for the structure fire that happened on May 15, 2006.

As per the request, at the August 29<sup>th</sup> Council Meeting, Council reviewed requests to have Fire-Rescue invoices waived and after careful deliberation it was determined that your fire invoice would be amended to only charge for on scene time and contracted services utilized.

Your current invoice total is \$9,725.85. With the change to on scene time only and contract services it decreases your invoice by \$2,726.72 and makes the total outstanding amount \$6,999.13 (the amount for 2 pumper units (10.42 x \$400.00/hr), 1 tanker unit (5.21hrs x \$400.00/hr) and the contracted water services (\$743.13).

Please ensure that the outstanding invoice in the amount of \$6,999.13 is paid at your earliest convenience. Please be aware that you are also able to set up a payment plan by contacting Cherie Davies at (780) 927-3718.

If you have any questions or concerns please contact me at 780-928-4993.

Sincerely,

Paul Driedger, Director  
Planning and Emergency Services

*"Protecting People and Property within Mackenzie County"*

**CARRIED**

**11. k) Municipal Development Plan and Land Use Bylaw  
Work Program and Budget**

**MOTION 07-08-747**

**MOVED** by Councillor Wardley

That the proposed budget and work program/timeline with Urban Systems for the review and revision of the Municipal Development Plan and the Land Use Bylaw be approved as presented and apply for the 2007 Municipal Sponsorship Funding.

**CARRIED**



**11. l) Harold Torkelson – Request to Waive Fire Invoice**

**MOTION 07-08-748**

**MOVED** by Councillor Wardley

That fire invoice 4469 be reduced by \$3,469.85 and the property owner pay the balance of \$6,256.00.

**CARRIED**

**11. m) Allan Flett – Request to Waive Fire Invoice**

**MOTION 07-08-749**

**MOVED** by Councillor Braun

That fire invoice 4319 be reduced by \$1,912 and the property owner pay the balance of \$1,432.54.

**CARRIED**

**11. n) Simon Froese – Request to Waive Fire Invoice**

**MOTION 07-08-750**

**MOVED** by Councillor Newman

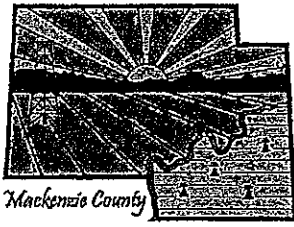
That fire invoice 5903 be reduced by \$2,820.00 and the property owner pay the balance of \$4,636.63.

**CARRIED**

**11. o) Herman & Trudy Banman**

**MOTION 07-08-751**

**MOVED** by Councillor Wardley



**MACKENZIE COUNTY**  
**REQUEST FOR DECISION**

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	August 29, 2007
<b>Presented By:</b>	Paul Driedger Director of Planning and Emergency Services
<b>Title:</b>	Harold Torkelson Request to Waive a Fire Invoice

**BACKGROUND / PROPOSAL:**

A request was received from Henry G. Enns, the Deacon for the Peace Mennonite Church on behalf of Harold and Lovina Torkelson, to waive an invoice received June 5, 2006 in the amount of \$9,725.85 for fire department response on May 15, 2006.

Fort Vermilion Fire Rescue and La Crete Fire Rescue responded to a 911 Call for a structure fire at SE 26-107-13-W5M on May 15, 2006 (Harold Torkelson property). They responded with 2 fire pumpers, 2 water tanker trucks and a contracted water truck. La Crete EMS also responded for fire standby.

The Peace Mennonite Church would like to offer the County \$1,000.00 in lieu of the fire invoice sent to Harold and Lovina Torkelson.

**OPTIONS & BENEFITS:**


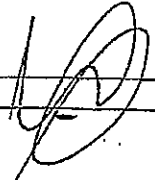
**Option 1**

That property owner Harold Torkelson pay invoice# 4469 in full in the amount of \$9,725.85.

**Option 2**

That fire invoice 4469 be reduced by \$342.72 and the property owner pay the balance of \$9,383.13.

*Reduce the fire invoice by \$342.72 (cost of fire standby by the La Crete EMS) and the property owner pay the balance amount of \$9,383.13.*

<b>Author:</b>	G. Peters	<b>Review by:</b>		<b>CAO</b>		195
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**Option 3**

That fire invoice 4469 be reduced by \$3,469.85 and the property owner pay the balance of \$6,256.00.

*Charge only for the time on scene instead of the time of 911 Call till back in service.*

*This would mean 7.08 hrs (7 hrs 5 minutes) x \$400/unit x 2 units and 1.48 hrs (1 hr 29 minutes) x \$400/unit x 1 unit would reduce the invoice to a balance of \$6,256.00 owing to the County.*

**Option 4**

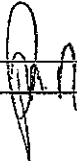
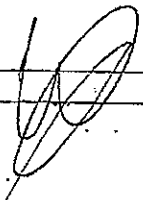
That the County accept the \$1,000.00 from the Peace Mennonite Church as payment for fire invoice 4469.

**COSTS & SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

For discussion.

Author:	G. Peters	Review Date:		CAO		196
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\*\*\*HISTORICAL\*\*\*

INVOICE#: IVC00000000004469

# INVOICE

**Customer**

TORKELSON, HAROLD & LOVINA M  
BOX 490

FORT VERMILION AB

TOH 1N0

Date: 6/5/2006  
ID: 233320  
Due Date: 7/5/2006

\*PLEASE RETURN THIS PORTION WITH YOUR PAYMENT\*

Quantity	Description	Unit Price	Total
1.00	STRUCTURE FIRE SE 26-107-13-W5, FORT VERMILION MAY 15/06, INCIDENT NO. 19-LCFR-06, 09-FVFR-06 PUMPER UNIT - 1 @ 8.00 HRS @ \$400.00/HR PUMPER UNIT - 1 @ 2.80 HRS @ \$400.00/HR TANKER UNIT - 1 @ 8.00 HRS @ \$400.00/HR	\$8,640.00	\$8,640.00
1.00	AMBULANCE STANDBY 1 @ 2.38 HRS @ \$144.00/HR	\$342.72	\$342.72
1.00	CONTRACT SERVICES, H2O TRUCK 1 @ \$506.00 & 1 @ \$ 237.13	\$743.13	\$743.13

ACCORDING TO MUNICIPAL BYLAW NO. 504/05

Subtotal \$9,725.85  
Tax \$0.00  
Total \$9,725.85

197

PAYMENT DUE UPON RECEIPT - PAYABLE TO THE MD OF Muskoka

M.O. of Mackenzie  
Box 640  
Fort Vermilion, AB.

Peace Mennonite Church  
Box 640  
La Crete, AB T0H 2H0

Nov. 13, 2006

Attention: Paul Driedger  
RE: INV. 4469 - Bill for  
Fire Department Response to  
House fire of Mr & Mrs. Torkelson

On behalf of Mr & Mrs Torkelson and our church  
brotherhood we wish to express our appreciation  
for your response to a house fire at Harold Torkelson's  
on May 15, 2006. inspite of all your efforts, the  
Torkelson's lost their house and most of their belongings  
in the blaze.

We also thank God for His great faithfulness in  
supplying for the Torkelson family's needs, through  
the community, local businesses, and the christian  
brotherhood local and abroad.

In appreciation for the services of the local Fire  
Department and to aid in future assistance to others,  
we offer you a gift of \$1000.00 (one thousand dollars)  
in lieu of the above mentioned bill sent to  
Mr & Mrs Torkelson.

We trust this will meet your approval so we can  
settle this matter soon.

Sincerely,  
Henry J. Linn  
Deacon for PEACE MENNONITE CHURCH

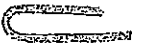
233320

# INCIDENT REPORT - FORT VERMILION FIRE & RESCUE

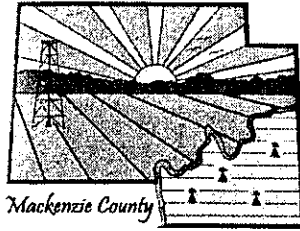
Date of Incident May 15/06 Officer in Charge Shane Dempster Incident Number 9

**RESPONSE TIME** (Eg. 13:47 hours, 16:37 hours, 03:53 hours)

Time of Call	Time Leaving Fire Hall	Time on Scene	Time Leaving Scene	Time Back at Hall	Time Back in Service
<u>2:56</u>	<u>3:07</u>	<u>3:25</u>	<u>10:30</u>	<u>11:00</u>	<u>11:15</u>







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>Ryan Becker, Director of Planning &amp; Emergency Services</b>
<b>Title:</b>	<b>Request to Waive Fire Invoice – Harold Torkelson Additional Information</b>

**Additional Information:**

After Mr. Torkelson provided his list that outlined the sequence of events I requested the dispatch log from Medcom. On May 25<sup>th</sup> the dispatch log was forwarded for review and is attached.

Events	Mr. Torkleson	Dispatch Log
Time of call	0230 hrs	0256 hrs
Acknowledgement of call – FV Fire		0303 hrs
FV Fire leaves hall		0307 hrs
FV Requests water services en route		0314 hrs
FV Fire on Scene	0300 hrs	0316 hrs
Fire fighting begins – FV fire		0317 hrs
FV Fire requests La Crete Fire and more Tankers	0310 hrs	0330 hrs
La Crete Fire paged out to call	0310 hrs	0332 hrs
Peters water service advises they only have one driver and could take up to 1 hr.		0335 hrs
Fort Fire pumper failure	0300 hrs	0344 hrs
Acknowledgement of call –La Crete Fire		0337 hrs
La Crete fire on scene	0310 hrs	0402hrs
Fire under control / knocked down		0430 hrs

**Author:** Ryan N. Becker,  
Director of Planning \_\_\_\_\_

**Reviewed by:** Ryan N. Becker,  
Director of Planning \_\_\_\_\_

**CAO** \_\_\_\_\_



As can be seen from reviewing the actual call log for the event, Fort Vermilion FD received the call at 0303 hrs, and were on scene at 0316 hrs, 13 minutes later. While waiting for emergency services to arrive after being called each minute can seem like hours to the people waiting. Under the circumstances, considering the time of day and the location of the call the 13 minute delay is not unreasonable at all

Fort Vermilion applied water to the fire for ½ hour before its pump malfunctioned. The call for backup from La Crete had already been made appx 15 minutes earlier. There would have been a period of time appx. 20 minutes between the time the pump malfunctioned and when La Crete arrived on scene. There were also other variables such as a downed power line and difficulties turning the gas off to the building due to the fire that hampered the efforts that night. The fire service took the appropriate safety precautions to ensure the fire fighters were not exposed to unnecessary risk from the power and gas lines.

**Author:** Ryan N. Becker,  
Director of Planning

**Reviewed by:** Ryan N. Becker, CAO  
Director of Planning





**FIRE DEPARTMENT STAT FORM**

High Level Fort Vermilion La Crete Zama Rainbow Lake

Dispatcher: J. [unclear] Please circle which service this call is for Reviewed by:

**KEY QUESTIONS**

Time: 0256 Date: Y 2006 M 05 D 15

Callback Number: 927-3970 Caller: Rickard, Torkelson

Location: SE 26 107 13 WS

Type of Call: Structure Vehicle Grass Details: garage; not attached to house.

(Circle what applies) Fire Rescue Alarm

Hazards:

High Level fire department required for a ~~structure fire~~ **PAGE OUT** garage fire at SE 26 107 13 WS

Officers that are available are: Schmidt, Andrews, Lindsay, Spracklin, Webb, Mitchell, Williams, Grant (Cross off which officers are not available according to on call fire board)

Service	High Level	Fort Vermilion	La Crete	Rainbow Lake	Zama
Page/Text msg at		<u>0256</u>	<u>0332</u>		
Acknowledge at		<u>00303</u>	<u>0337</u>		

Time services contacted at: 0257

Service	Time	Details
Ambulance	<u>0308</u>	RCMP
Power Co.	<u>0320</u>	Gas Co.
Propane Co.	<u>0314</u>	Water tankers 927-2632
Other		Other 0332 <u>Butt</u>

\*\*Flip over for number of services for area

**CALL FOLLOWING**

List units that are responding (Numbers or call signs) and number of members responding if given

UNIT	Time	Location	UNIT	Time	Location	UNIT	Time	Location	UNIT	Time	Location
<u>Pump 1</u>	<u>0310</u>	<u>Scene</u>	<u>LC 9107</u>	<u>0337</u>	<u>Scene</u>						
	<u>0316</u>	<u>"</u>		<u>0402</u>	<u>"</u>						
		<u>Scene</u>		<u>0331</u>	<u>Base</u>						
				<u>0606</u>	<u>"</u>						
	<u>0530</u>	<u>Base</u>		<u>0635</u>	<u>In Service</u>						
	<u>1129</u>	<u>In Service</u>									

UNIT	Time	Location	UNIT	Time	Location	UNIT	Time	Location	UNIT	Time	Location
10-8			10-8			10-8			10-8		
10-7			10-7			10-7			10-7		
10-8			10-8			10-8			10-8		
10-7			10-7			10-7			10-7		
10-8			10-8			10-8			10-8		
10-7			10-7			10-7			10-7		

Cancelled? Y (N) Time: \_\_\_\_\_ Who: \_\_\_\_\_ Phone: \_\_\_\_\_

Reason for cancellation: \_\_\_\_\_

Officer's name notified: \_\_\_\_\_ Time: \_\_\_\_\_

**FAXED**  
CS. [unclear]



Shane can  
841-1812  
Paul 830 55  
841 4803

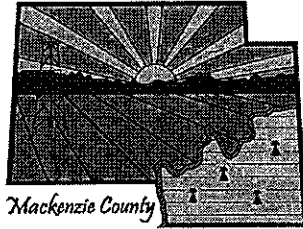
SERVICES NUMBERS

Services	High Level	Fort Vermilion	La Crete	Zama	Rainbow Lake	Paddle Prairie
Gas Company ✓	926-2006 1-866-222-2068	928-3881 841 4803	928-3881	1-866-222-2068	956-3367 / 956-3545	926-0708 981-2467
Power Company ✓	1-800-567-9111	1-800-567-9111	1-800-567-9111	1-800-567-9111	956-8115 1-800-567-9111	1-800-567-9111
Propane Company	926-3382		928-3663			
Forestry	780-427-3473	780-427-3473	780-427-3473	780-427-3473	780-427-3473	780-427-3473
Town Staff	926-2201 / 926-0555				956-3934 / 956-1702	981-2227 - office 981-2881 - Fire Hall
Director of Emergency Services		Paul - 841-1800	Paul - 841-1800	Paul - 841-1800		
Water Tankers	926-3246 Hirt's 926-4568	926-7117 - Peter's water service 928-2632 LaCrete water service 926-6005 - Four Seasons	926-7117 - Peter's water service 928-2632, 926-1844 LaCrete water service 926-6005 - Four Seasons	926-7117 - Peter's water service 928-2632, 926-1844 LaCrete water service 926-6005 - Four Seasons	956-3596 - Duff's	981-2227 - for tanker
RCMP ✓	780-449-6701	780-449-6701	780-449-6701	780-449-6701	780-449-6701	780-449-6701

FIRE CALL NOTES

0310 - out of town towards Lacerte by streets of island rd.  
 0310 - Shane needs tanker for additional members - has 5 resp  
 0317 - Shane on scene - flames spreading to wood.  
 0330 - Shane going to need more H2O tankers + LC resp - fire on house  
 now  
 0335 Red water service - will send truck would be up to 1 hr.  
 0343 LC a couple guys @ hall for pumper truck.  
 0344 Shane pumper - not working  
 - LC pumper enroute - notified of above  
 0344 LC H2O service - only have one driver - will ~~not~~ go back + forth.  
 0352 Shane - down power line needed ATCO, can't give ETA but has  
 dispatched service man  
 AT Pumper completely out of service  
 0428 Shane file knocked down, having difficulty turning off gas - N.L. on scene - can  
 turn off @ valve.  
 0523 Shane - Fu tanker arrived to get water when they return LC will be clear  
 21. 6 minutes notified re frustration - covered info





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>May 27, 2009</b>
<b>Presented By:</b>	<b>William Kostiw, Chief Administrative Officer</b>
<b>Title:</b>	<b>Information/Correspondence</b>

**BACKGROUND / PROPOSAL:**

The following items are attached for your information, review, and action if required.

	Page
• La Crete Park	207
• Letter from MLA Edmonton-Calder Const. – Spirit of Edmonton Flight	208
• Letter from AB Tourism, Parks & Rec – Hutch Lake	209
• Letter from AB Transportation – La Prairie Group/La Crete Ferry	210
• AUMA – Mayors’ Caucus	212
• AAMDC – Minister Meeting Summary (Environment)	214
• Letter from MP Chris Warkentin – Gas Tax Fund	218
• Letter from MP Chris Warkentin – Recreational Infrastructure Canada Program	219
• Province supports nine innovative energy projects – AB Gov’t News Release	220
• Alberta Environment – 2009 Construction & Demolition Program Consultations	221
• Input Required for Changes to Agriculture Equipment Transportation Regulations – AAMDC Member Bulletin	224
• Lower Athabasca Regional Plan Awareness Sessions	227
• Alberta’s NDP Opposition Members Statement – Rural Communities	229
• FCM – Notice of 2009 Annual General Meeting	230
• Reeve’s/Mayors & CAO’s Meeting (AAMDC Zone)	232
• AAMDC Scholarship Program	234
• Mighty Peace Tourist Association April Report	236
• News Paper Articles	237

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**RECOMMENDED ACTION:**

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Review by: CAO



MEYERS NORRIS PENNY LIMITED

Writer's Direct Line: 780- 969-1400  
Writer's Email: [karen.avlward@mnp.ca](mailto:karen.avlward@mnp.ca)

April 2, 2009

Mackenzie County  
4511-46 Avenue  
Box 640  
Fort Vermilion, AB, T0H 1N0

**Attention: Management**

Dear Sir or Madam:

**Re: 1152803 Alberta Ltd. o/a La Crete Pork**

Please find attached a copy of the December 20, 2007 Court of Queen's Bench Order appointing Meyers Norris Penny Limited as Receiver of 1152803 Alberta Ltd. o/a La Crete Pork (" La Crete Pork).

On December 3, 2008 our office had a conversation with Director of Operations, John Klassen of Mackenzie County regarding grading of the road into the La Crete Pork property located at Box 148, La Crete, Alberta. During this conversation we were advised that the County was of the opinion that they were not responsible for the grading of the road to allow access to the said property as it was a private road, and furthermore, was a vacant operation that was not generating any income for the town of La Crete. The Receiver was advised to hire a third party to complete the grading.

Subsequent to the conversation of December 3, 2008 noted above, we have been informed by a third party that the County has graded the road to allow access to the property on March 27, 2009. The County also advised the third party that the road is the property of La Crete County, and as such, grading was the responsibility of the County.

Based upon the December 3, 2008 conversation, the Receiver hired a third party to grade the road at a cost of \$966.00. We are requesting a reimbursement of \$966.00 for costs incurred to date. Please advise when we can expect this payment.

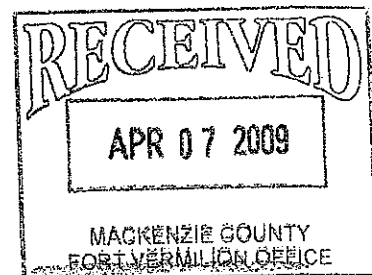
Should you require any further information please contact Eric Sirrs at 780.969.1490.

We remain,

Yours truly,

**MEYERS NORRIS PENNY LIMITED**  
In its capacity as Receiver of  
**1152803 Alberta Ltd. o/a La Crete Pork**  
and not in its personal capacity

Per: Karen Avlward  
Assistant Estate Manager





*agmela fudo*

LEGISLATIVE ASSEMBLY  
ALBERTA

**Doug Elniski, MLA**  
Edmonton-Calder Constituency

April 3, 2009

Mr. Greg Newman, Reeve  
MacKenzie County  
PO Box 640  
Fort Vermilion, AB  
T0H 1N0

Dear Mr. Newman,

The Spirit of Edmonton Flight and the Alberta Aviation Museum both took flight in the Edmonton Calder Constituency. I am pleased to see my friend and aviator Tom Hendirks, and Curtis Peters at long last completed the final leg of the historic flight.

It's been 20 years since I was in the Town of Fort Vermilion last. I hope another 20 do not pass before I am invited to return.

Yours truly,

Doug Elniski, MLA  
Edmonton-Calder

*"It's All in Calder"*

Edmonton-Calder Constituency Office  
316 Circle Square, 11808 St. Albert Trail  
Edmonton, AB T5L 4G4  
P. 780.451.2345 / F. 780.451.2344





*Info in agenda*

ALBERTA  
TOURISM, PARKS AND RECREATION

*Office of the Minister  
MLA, Calgary-Shaw*

April 24, 2009

AR18806

Mr. Greg Newman  
Reeve, Mackenzie County  
Box 640  
Fort Vermilion, AB T0H 1N0

Dear Reeve Newman:

Thank you for your letter of April 9, 2009 regarding the Hutch Lake day use and campground areas. I appreciate the opportunity to respond and provide you with the following information.

I am pleased to confirm that the Parks Division will be able to provide Mackenzie County with assistance at Hutch Lake, as per my commitment to the County last summer. This assistance will continue for a period of three years, as agreed, and will occur in the form of some modest capital upgrades and financial support with operation of the campground.

In order to formalize a funding arrangement with the Parks Division, the County will need to identify the proposed annual operating activities and anticipate campground operation costs. Once this information is compiled, it will need to be reviewed by Mr. Calvin McLeod, Parks Division Northwest Area Manager, to determine how the Parks Division can best assist the County with operations. It is my understanding that Parks Division staff have arranged to meet with County staff on April 28, 2009, in Fort Vermilion, to discuss these details and determine an appropriate level of funding.

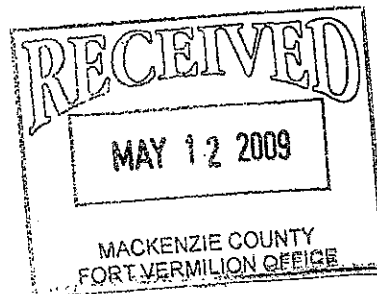
In closing, I would like to formally acknowledge the diligent efforts of the County to operate a campground at Hutch Lake, and take the opportunity to thank the County for providing operating services at Machesis Lake Provincial Recreation Area.

I look forward to our continued collaboration.

Sincerely,

*Cindy Ady*  
Cindy Ady  
Minister

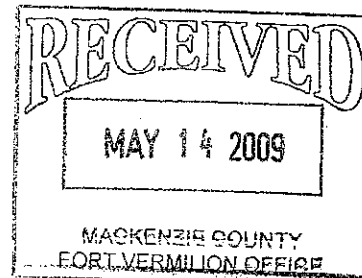
*3 year plan has been submitted*



cc: Calvin McLeod, Alberta Tourism, Parks and Recreation

May 7, 2009

Mr. William (Bill) Kostiw  
Chief Administrative Officer  
Mackenzie County  
PO Box 640  
Fort Vermilion, AB T0H 1N0



Dear Mr. Kostiw:

Thank you for your letter of April 27, 2009 regarding the operation and maintenance of provincial highways within Mackenzie County. Alberta Transportation has contracted out the maintenance of provincial highways within Mackenzie County to LaPrairie Group Contractors (Alberta) Ltd. until July 31, 2015.

Contained within this contract are strict guidelines in regard to all forms of maintenance, including winter maintenance. Based on factors such as traffic volume, highways are placed into classifications. These classifications have associated maximum reaction times allotted for winter storm events. The reaction times are monitored closely by our maintenance contract inspectors and adherence to our standards is of the utmost importance. Regardless of the maintenance yard location, these response times must be met as per the contract document.

In regard to your concerns related to the La Crete Ferry, the ferry has a maximum carrying capacity which is set based on the type of vessel in place. The maximum carrying capacity has not changed. It has been recently noted, at times, that the ferry has been overloaded by our contractor and this is unacceptable. The contractor has been instructed to limit the loading of the ferry to within the maximum allowable load. Department staff will be monitoring and ensuring the rated capacity is adhered to at all times to ensure the safety of the traveling public.

Your request to have direct access to the telephone on the La Crete Ferry is not possible. The telephone on the ferry is for emergency use only. If you wish to find out information regarding the ferry, the municipality can contact LaPrairie Group at 1-800-828-3908.

With regard to summer maintenance of Highway 88, contained within the new maintenance contract with LaPrairie Group are additional resources to ensure the maintenance of the highway. Department personnel will continue to monitor and ensure Highway 88 is maintained to department standards and specifications.

.../2

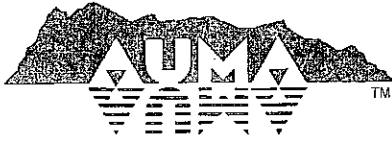
Mr. William (Bill) Kostiw  
Page Two

Thank you for taking the time to write to share your concerns. If you have any further questions or concerns regarding this matter, please contact Mr. William Gish, Operations Manager in Peace River at 780-624-6280, toll-free by first dialing 310-0000.

Yours truly,

A handwritten signature in black ink, appearing to read "G. Boddez". The signature is fluid and cursive, with the first name being more prominent.

Gary G. Boddez  
Deputy Minister



*AUMA*

## ALBERTA URBAN MUNICIPALITIES ASSOCIATION

10507 Saskatchewan Drive NW, Edmonton, AB T6E 4S1  
Toll Free: 310-AUMA (2862) • Toll Free: 1-800-661-2862  
Main: (780) 433-4431 • Fax: (780) 433-4454  
e-mail: [main@auma.ca](mailto:main@auma.ca) • [www.auma.ca](http://www.auma.ca)

May 8, 2009

Reeve Gregory Alan Newman  
Mackenzie County  
PO Box 640  
Fort Vermilion, AB T0H 1N0

Dear Mayor Newman;

AUMA held the first Mayors' Caucus meeting February 5, 2009 for municipalities with populations over 10,000 with tremendous success. I would like to remind you today to register for the next session Friday, June 12 at the Delta Bow Valley in Calgary.

Because your input is vital, the Board has requested that the agenda include municipal action items. To ensure everyone is up to speed and well prepared for the meetings, agenda items must be provided in the **attached RFD format with the appropriate background information to [tali@auma.ca](mailto:tali@auma.ca) by May 25, 2009**. Agenda items will be filed electronically and made available for all Mayors to review prior to the caucus meetings. Instructions on how to access the agenda will be provided.

In most cases, electronic voting (Clikapads) will be used at these meetings to help prioritize and select key activities on which you feel the AUMA should be working on your behalf. Each municipality will have one vote.

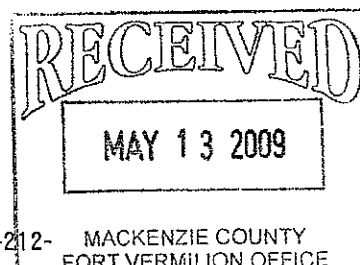
We have also organized a couple of hours between AUMA administration and the CAOs. The focus of these sessions will be MSI implementation and communication strategies, other grant and reporting requirements, Capital Project integration (e.g. joint construction projects, IT, P3s), Municipal Performance Measures, and updates on other AUMA/AMSC activities. There is no charge for registration, and we encourage you to bring councillors and administrators.

Online registration is available at <http://www.auma.ca/live/MuniLink/Education/Workshops>. For more information please contact Danielle Ferguson at 780-433-4431 or [dferguson@auma.ca](mailto:dferguson@auma.ca).

The AUMA is committed to being your trusted voice. Through new initiatives such as the Mayors Caucuses, we can ensure that we move *Ahead.Together.* and that Alberta municipalities remain the best places in which to live, work and raise our families.

Sincerely,

R. Lloyd Bertschi  
AUMA President





**MAYORS' CAUCUS  
REQUEST FOR DECISION  
(RFD)**

---

**DATE:**

**TOPIC:**

**MAYORS' CAUCUS RECOMMENDATION TO THE AUMA BOARD:**

**BACKGROUND (EXECUTIVE SUMMARY):**

**COSTS:**

**FUNDING SOURCE:**

**ENCLOSURES:**

**APPROVED BY MAYOR:**

# MINISTER MEETING SUMMARY

May 8, 2009

## The Honourable Rob Renner, Minister of Environment

### ATTENDEES

Don Johnson (President), Gerald Soroka (Vice President), Tom Burton (Director), Dwight Oliver (Director), John Whaley (Director), Gerald Rhodes (Executive Director), Kim Heyman (Director of Advocacy & Communications), Kate Hovland (Policy Analyst)

### ACCESS TO WATER

- The AAMDC urged Minister Renner to ensure that safe and secure water supplies for Albertans take precedence over industrial needs.
- Minister Renner noted that water allocation needs to strike a balance between people, industry and the ecosystem. In particular, it is necessary to use an objective system to establish a baseline for ecosystem protection, and then allocate the rest among people and industry.
- Currently, the Alberta Water Research Institute is investigating best practices for water license allocation. In addition, Dr. David Percy is leading a group to act as a resource as Alberta Environment explores these practices. Using this information, Minister Renner plans to bring a draft plan for water allocation forward for broad consultations sometime in the fall.
- While the Minister supports some market-based tools as part of an overall allocation system, the system cannot be entirely market-based and must allow for some flexibility in temporary allocations.

### WATER AND WASTEWATER FUNDING

- N.B.* →
- The AAMDC requested the Minister's insight on specific funding for raw water lines in rural Alberta and the establishment of an Alberta Farm Water Grant Program for rural potable water.
  - The Minister acknowledged that funding waterline infrastructure is a difficult issue since demand is almost limitless. He noted that people will likely have to start paying significantly more for water and water delivery in the future. However, prior to any research in this area, the details surrounding water allocation need to be determined. In the meantime, the priority will clearly be on regional systems.

### WATER LEGISLATION

- The AAMDC requested that the Government of Alberta establish a policy framework and funding program to deal with river flooding and erosion. The AAMDC also wanted the government to ensure a coordinated approach to legislation and jurisdiction surrounding the protection of water bodies and adjacent environmentally-sensitive areas.
- The AAMDC urged the Minister to make regulatory requirements for water reflective of the magnitude of a project and avoid undue costs and delays to municipal projects.

*See Pg 2, 3 + 4*

- The Minister indicated that making easier authorizations for "common-sense" fixes should be a priority for his department. For example, where a fallen tree is altering the course of a stream that is eroding land, a municipality should be able to remove that tree.

#### **ABANDONED PIPELINES**

- The AAMDC urged the Minister to consider legislation that would oblige the owner of an abandoned pipeline to remove and reclaim it, thus removing the potential for environmental contamination and avoiding future unfair reclamation burdens for landowners.
- The Minister acknowledged that abandoned pipelines have the potential for environmental contamination that could result in reclamation expense for landowners, but that a balance needs to be struck to mitigate surface disturbance. Specifically, for small plastic feeder lines, the Minister felt that removing them would cause more harm than good. He noted the need for further discussion on what types of lines need to be removed and reclaimed, and what types are better left in the ground after abandonment.

#### **ALBERTA WATER COUNCIL (AWC)**

- The AAMDC noted the importance of keeping the AWC updated on initiatives that have been recommended to the Minister.
- Minister Renner commented that any proposed recommendations are at the discretion of the Government of Alberta, but that more timely communication with the AWC would be ideal.

#### **ALBERTA ENVIRONMENT/AAMDC COLLABORATION PROTOCOL**

- The AAMDC thanked the Minister for his department's continued support of AAMDC activities. The association also sought his continued support for the relationship being built through the Alberta Environment/AAMDC Collaboration Protocol.
- The Collaboration Protocol was signed by administration to ensure the two organizations work cooperatively in pursuit of common goals and initiatives.

## RESOLUTIONS BROUGHT FORWARD

### RESOLUTION 18-08F: Specific Funding for Raw Water Lines in Rural Alberta

*Note*  
THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge the Government of Alberta to establish specific funding and granting programs for the installation of new and expanded raw water systems, along with the replacement of previously installed rural raw water supply systems within rural Alberta.

### RESOLUTION 12-08F: Review of Off-Highway Vehicle Enforcement on Public Lands

THEREFORE BE IT RESOLVED that the AAMDC urge the Province to amend the Public Lands Act to provide the ability for a Peace Officer to also enforce certain violations due to off-highway vehicle use.

### RESOLUTION 17-08F: Rural Potable Water – Establish an Alberta Farm Water Grant Program

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request that the Government of Alberta establish a program similar to the Water/Wastewater Partnership Funding Program for providing potable water to rural residences in Alberta.

### RESOLUTION 19-08F: Water Act Approvals for Borrow Sites – New Alberta Environment Regulations

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge the Government of Alberta to change "Schedule 1 of the Water (Ministerial) Regulation" to eliminate the requirement for formal approvals on all borrow pits and consider alternate strategies for protecting water resources.

### RESOLUTION 16-08S: Water Management and Erosion Control (AWMEC) Program Support

THEREFORE BE IT RESOLVED that the AAMDC urge the Government of Alberta to continue the AWMEC program due to the substantial benefits the program has for rural municipalities; and

FURTHER BE IT RESOLVED that the AAMDC urge the Government of Alberta to increase the financial resources available under the AWMEC program in order to account for the ever-increasing costs of construction.

### RESOLUTION 9-08S: Code of Practice for a Waterworks System Consisting Solely of a Water Distribution System

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties encourage the Province of Alberta to initiate a complete review of the Code of Practice for a Waterworks System Consisting Solely of a Water Distribution System, and that the review accommodates the operation of rural and smaller community water systems.

### RESOLUTION 8-07F: Water and Wastewater

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge the Government of Alberta to consider creating separate funding categories for water and wastewater projects.

### RESOLUTION 2-07F: Government Support of Waterline Infrastructure Costs

THEREFORE BE IT RESOLVED that the AAMDC request that the Government of Alberta support the full cost of construction for regional waterlines throughout the Province of Alberta, and further that the



Government of Alberta remove the current inequity by re-committing full support for partially-funded waterlines.

**RESOLUTION 12-07F: Provincial River Management**

---

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge the Province of Alberta to establish a policy framework for evaluating river management issues within Alberta as well as developing a financial program for addressing problems associated with river flooding and erosion, and that the responsibility for the program be assigned to Alberta Environment.

**RESOLUTION 25-07F: Leasing of Pipeline Right of Ways**

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THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge Alberta Sustainable Resource Development and Alberta Environment to implement legislation requiring pipeline owners to pay annual leases on pipeline right of ways located in the Province of Alberta as compensation for the limitations the pipeline places on the property in respect to potential uses;

FURTHER BE IT RESOLVED that this annual compensation continue to be paid until the pipeline is removed and properly reclaimed at the pipeline owner's expense.

**RESOLUTION 24-07F: Abandonment of Pipelines**

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THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge Alberta Sustainable Resource Development and Alberta Environment to enact legislation that would obligate the owner of an abandoned pipeline to remove and reclaim the pipeline as a part of the abandonment process, thus removing the potential of environmental contamination of land owned by municipalities and individual landowners;

FURTHER BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge Alberta Municipal Affairs and Housing to amend current legislation to include abandoned pipeline as assessable if it remains in the ground.

**RESOLUTION 16-07F: Specific Risk Materials Management**

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THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties lobby the CFIA and Alberta Environment with the intent of ensuring that the policies, regulations and procedures regarding the handling, transportation and disposal of SRM's, and carcasses containing SRM's are practical and do not discourage livestock owners from using good practices in disposal of carcasses.

**RESOLUTION 5-07F: New and Innovative Solutions for Treated Wastewater**

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THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties lobby the Provincial Government to fund these tests and approve solutions that are deemed effective alternatives for disposal of treated wastewater.

**RESOLUTION 10-07F: Road Construction through Sloughs/Wetlands**

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THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge the Province of Alberta to exempt municipalities under the Water Act/Provincial Wetland Restoration/Compensation Guide for constructing rural roads through small sloughs/wetlands where the loss of the slough/wetland is less than 1 hectare in size.

NB



**Ottawa**  
Room 413, Justice Building  
Ottawa, Ontario K1A 0A6  
Tel: (613) 992-5685  
Fax: (613) 947-4787  
E-mail: warkentin.c@parl.gc.ca

## Chris Warkentin

Member of Parliament for Peace River

**Constituency**  
201-10625 West Side Drive  
Grande Prairie, Alberta T8V 8E6  
Tel: (780) 538-1677  
Fax: (780) 538-9257  
Website: www.chriswarkentin.ca

Ottawa, ON  
May 12, 2009

Reeve Greg Newman  
Mackenzie County  
4511-45 Ave  
Fort Vermillion Alberta T0H 1N0

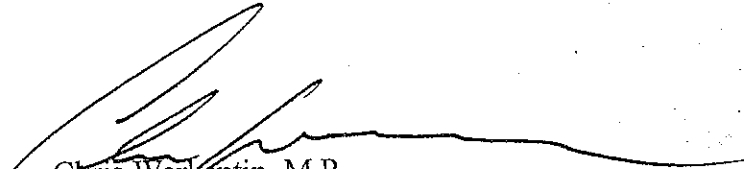
Dear Reeve Greg Newman,

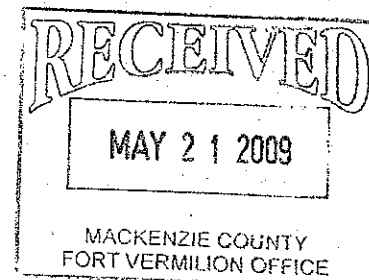
I would like to take this opportunity to provide you with information regarding your county's share of the gas tax. Mackenzie County has received \$546,826 under the gas tax for the year 2009-2010.

The Gas Tax Fund (GTF) is part of an ongoing commitment from the Government of Canada to create jobs and stimulate the economy through modern public infrastructure. On April 1st, 2009, the federal Gas Tax Transfers to the provinces and territories for municipal infrastructure doubled to \$2 billion annually. The GTF will remain at that level beyond 2014, when the Government makes it a permanent measure, providing municipalities with stable funding for their long-term infrastructure priorities. The federal government is accelerating the first payment of the GTF, making up to \$1 billion available to municipalities almost three months early.

I hope that this information is of use and ask that you do not hesitate to contact me at (613) 992-5685 if you have any questions or require any further information. You can also reach me at [warkec0@parl.gc.ca](mailto:warkec0@parl.gc.ca).

Sincerely,

  
Chris Warkentin, M.P.  
Peace River  
CW/pf





**Ottawa**  
 Room 413, Justice Building  
 Ottawa, Ontario K1A 0A6  
 Tel: (613) 992-5685  
 Fax: (613) 947-4782  
 E-mail: warkentin.c@parl.gc.ca

# Chris Warkentin

Member of Parliament for Peace River

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 201-10625 West Side Drive  
 Grande Prairie, Alberta T8V 8E6  
 Tel: (780) 538-1677  
 Fax: (780) 538-9257  
 Website: www.chriswarkentin.ca

Ottawa, ON  
 May 12, 2009

Reeve Greg Newman  
 Mackenzie County  
 4511-45 Ave  
 Fort Vermillion Alberta T0H 1N0

*FW Missing  
 E-mail?*

Dear Reeve Greg Newman,

I would like to take this opportunity to update you on another opportunity for federal funding under the Recreational Infrastructure Canada Program (RInC) as announced in Canada's Economic Plan on January 27 by Finance Minister Jim Flaherty. RInC provides \$500 million nationally over two years to renew and upgrade community recreation facilities across Canada. \$54 million is available for the first round of project proposals. The remaining funding will be allocated in future requests for proposals.

I am committed to working with Municipalities in the Peace Country as you prepare your application for consideration. As you work through the application process to secure funds, please feel free to provide me with a copy of your application proposal, and I will provide a letter of support for you to include when submitting your application. The deadline is quickly approaching, and I urge you to submit your application as soon as possible.

Under RInC, the federal government will fund up to 33 per cent of eligible costs. The remaining funding will need to be sourced from provincial or municipal governments, community organizations, or the private sector. The maximum federal contribution to any one project under this program will be \$1 million. All projects must begin and materially conclude construction before March 31st, 2011.

Projects will primarily be geared towards rehabilitation and repair of existing assets, with consideration being extended to new construction on an exception basis. Eligible categories include arenas; swimming pools; sports fields; tennis, basketball, volleyball or other sport-related specific courts; parks, fitness trails, and bike paths; and other multi-purpose facilities that have physical recreation activity as the primary rationale.

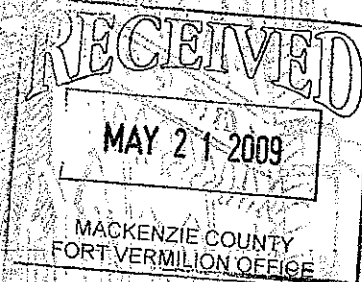
Project proposals are due by May 29, 2009 and projects needing more time to develop have until June 19, 2009. The application form, along with full details on eligibility requirements and assessment criteria, are available online at [www.wd-deo.gc.ca](http://www.wd-deo.gc.ca).

Please do not hesitate to contact me at (613) 992-5685 should you require assistance with your application, or if you require further information. Once your application is complete, if you would like my input and letter of support, please email them to [warkec0@parl.gc.ca](mailto:warkec0@parl.gc.ca) or by fax to (613)-947-4782.

Sincerely,

*[Handwritten signature of Chris Warkentin]*

Chris Warkentin, M.P.  
 Peace River  
 CW/lr



agenda  
mb

Carol Gabriel

From: ACNMail@gov.ab.ca  
Sent: Thursday, May 14, 2009 10:32 AM  
To: Carol Gabriel  
Subject: News Release - Province supports nine innovative energy projects ~25963~

News Release

Note  
Nothing For Apache Project

May 14, 2009

Province supports nine innovative energy projects

Edmonton... The Government of Alberta is strengthening its commitment to establishing the province as a world-class centre for responsible energy development through funding for nine innovative energy projects.

"Alberta is once again demonstrating global leadership in the advancement of innovative energy technologies," says Energy Minister Mel Knight. "This investment in Alberta's future is a clear indicator that this government will continue to take positive steps to position Alberta as a science, technology, and clean energy leader."

The approved projects were submitted by ARC Resources Ltd., EnCana Corporation, Husky Oil, Imperial Oil, Laracina Energy, and Pengrowth Corporation. Using a variety of test products, including inert gas, polymers, acid gas and carbon dioxide, these initiatives could result in enhanced recovery techniques to reach previously inaccessible oil and gas deposits. Some of the projects will also examine ways to reduce water use and increase storage of CO2.

The projects will receive royalty adjustments totalling up to \$41.5 million under the third round of Alberta Energy's *Innovative Energy Technologies Program (IETP)*. This is in addition to 16 projects previously announced.

The IETP offers royalty adjustments of up to \$10 million per pilot project that demonstrates new or innovative technologies to increase environmentally sound recoveries of existing reserves and encourages responsible development of new oil, natural gas and in situ bitumen reserves. The total program value in terms of royalty adjustments is \$200 million over five years.

Under the terms and conditions of Project Approvals and Intellectual Property Agreements, the Government of Alberta expects that the technology supported with funding from this program will be made widely available so that the successful new recovery techniques may be used by others in the energy sector.

The IETP supports the initiative in the Minister's mandate letter to support research on new oil sands practices and the goal of the Provincial Energy Strategy to encourage clean energy development.

For project descriptions and additional information on the IETP go to:



Pollution Prevention &  
Conservation Section

Main Flr. Oxbridge Place  
9820 – 106 Street  
Edmonton, AB T5K 2J6

Telephone: (780) 427-8242  
Fax: (780) 422-5120  
Web: [www.environment.alberta.ca](http://www.environment.alberta.ca)

May 14th 2009

Hello:

As you may be aware, the Alberta Construction Association, Canadian Home Builders' Association-Alberta and Alberta Environment signed a Memorandum of Understanding (MOU) to work together in developing a provincial program to divert construction and demolition (C&D) materials from landfill. Alberta is the first jurisdiction in Canada to commit to developing such a program and to create a formal collaborative arrangement between industry and government to work on program details.

Construction and demolition waste accounts for at least 25 per cent of the material being landfilled in Alberta – in 2006 alone, this was more than 860,000 tonnes. Our current C&D recycling rate is estimated to be less than ten per cent. Alberta's Waste Strategy, *Too Good to Waste*, includes a commitment to develop a provincially regulated stewardship program for construction and demolition materials.

The work done under the MOU builds on several years of voluntary efforts, research, and consultation on how best to reduce or recycle more C&D waste materials in Alberta. As part of the MOU a technical working group representing the construction industry, local government, an environmental non-government organization, and department staff was struck to develop a detailed proposal for a C&D program. In March and April, the working group held focus group consultation meetings across the province with representatives from the residential and commercial construction industry, C&D recyclers, waste haulers, and landfill managers to discuss the program proposal. Feedback from these meetings resulted in a number of revisions to the proposal.

The next phase of consultation is scheduled to take place June 2009, and we invite you to attend one of the following meetings:

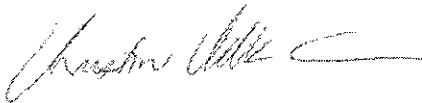
Location	Date
Edmonton	Wednesday, June 10
Red Deer	Thursday, June 11
Calgary	Friday, June 12
Lethbridge	Monday, June 15
Medicine Hat	Tuesday, June 16
Grande Prairie	Thursday, June 18
Lac La Biche	Thursday, June 25

Feedback from these meetings will help develop the final program package, which we aim to bring forward for government's review this fall.

To participate in a meeting, you must complete the attached registration form and submit it no later than **Monday, May 25<sup>th</sup>**. If you have any questions about the registration process, please contact Claudia Boecking at [claudia@sonnevera.com](mailto:claudia@sonnevera.com). Further details on the program proposal, along with meeting times and locations, will be provided to all registrants following the RSVP deadline.

We look forward to meeting with you in June to discuss the program proposal. If you have any questions in the interim, please contact: me at [christine.dellacosta@gov.ab.ca](mailto:christine.dellacosta@gov.ab.ca) or 780-427-8242; Michael Nyikes at 1-877-239-5447 or [michael@chbaalberta.ca](mailto:michael@chbaalberta.ca); or Ken Gibson at 780-455-1122 or [ken.gibson@abconst.org](mailto:ken.gibson@abconst.org).

Regards,



Christine Della Costa  
Alberta Environment

cc Ken Gibson, Alberta Construction Association  
Michael Nyikes, Canadian Home Builders' Association - Alberta

## June 2009 C&D Program Consultations – Registration Form

The next phase of consultation on the updated program proposal is scheduled to take place June 2009, and we invite you to attend one of these meetings.

To register, please provide the following information:

(please register only one person per form, submit additional forms to register additional people)

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Email address: \_\_\_\_\_

or Fax number: \_\_\_\_\_

I would like to attend the meeting in (please check one):

	Location	Date
<input type="checkbox"/>	Edmonton	Wednesday, June 10
<input type="checkbox"/>	Red Deer	Thursday, June 11
<input type="checkbox"/>	Calgary	Friday, June 12
<input type="checkbox"/>	Lethbridge	Monday, June 15
<input type="checkbox"/>	Medicine Hat	Tuesday, June 16
<input type="checkbox"/>	Grande Prairie	Thursday, June 18
<input type="checkbox"/>	Lac La Biche	Thursday, June 25

I am not able to attend a meeting, but would like to receive the program information and have the opportunity to provide feedback  (check here if applicable)

Additional Comments:

---

To participate in a meeting, you must complete this registration form and submit it no later than **Monday, May 25<sup>th</sup>** via email to [claudia@sonnevera.com](mailto:claudia@sonnevera.com) or via fax to 403.843.4156.

If you have any questions about the registration process, please contact Claudia Boecking at [claudia@sonnevera.com](mailto:claudia@sonnevera.com). Further details on the program proposal, along with meeting times and locations, will be provided to all registrants following the RSVP deadline.

If you have any questions about the proposed program in the interim, please contact Christine Della Costa at Alberta Environment at [christine.dellacosta@gov.ab.ca](mailto:christine.dellacosta@gov.ab.ca) or 780.427.8242.

Commit Info.



# MEMBER BULLETIN

May 15, 2009

## Input Required for Changes to Agriculture Equipment Transportation Regulations

A March 13 member bulletin advised that Alberta Transportation would be changing a regulation guiding the weight and dimension of agriculture equipment transported on highways. This regulation exists under the Traffic Safety Act and consequently applies to *all* roads in Alberta, including roads maintained by rural municipalities. The regulation, in place since 1998, no longer reflects the size of modern farm equipment.

To resolve this issue, the department has asked for municipal input to accommodate current farm equipment requirements. The length is proposed to be increased to 30.5 metres (100 feet) from the current limit of 23 m (75 ft.) This increase in length will accommodate a farm tractor pulling an air seeder, tank and harrows. A special provision will be put in for grain augers, increasing to 38 m (124 ft.) during daylight hours from 23 m (75 ft.) During dark hours, the maximum length for a grain auger will be 23 m (75 ft.). The height is to be increased to 5 m (16 feet 4 inches) from the current limit of 4.13 m (13 ft. 6 in.) to accommodate the actual height of farm equipment. (Note that height cannot be unlimited due to power lines.) Farm equipment will continue to be exempt from width.

Alberta Transportation is circulating the attached discussion paper to get stakeholder input on these regulatory changes. The ministry invites AAMDC members to provide comments by **June 30** and forward them directly to Alberta Transportation at: Transport Engineering Branch, Alberta Transportation , 401, 4920 – 51 Street, Red Deer, AB T4N 6K8 or fax to (403) 340.5092.

Since the changes have not yet been finalized, many farmers cannot transport their equipment without being in violation of current regulations. Alberta Transportation has made dimension permits available for farm equipment exceeding the current limits to be operated until the regulations can be amended.

There is no fee to farmers for the dimension permit. One permit will cover all farm equipment owned: there is no need to list each piece of equipment on the permit. Farmers are asked to call the Permit Office at (800) 662.7138 to obtain a permit.

A permit fee will be charged for commercial or custom operators. If a truck is hauling grain for hire or transporting farm equipment for custom operations, it is required to follow the commercial vehicle rules. The truck may require a permit to temporarily change the vehicle registration from a farm plate to a commercial plate. There is a fee for the registration permit.

We will monitor these changes and work with Alberta Transportation to ensure that Alberta's agriculture industry does not face undue burden from transporting farm equipment.

Enquiries may be directed to:

Stephanie Betts, AAMDC  
Policy Analyst  
(780) 955.4096

Kim Heyman, AAMDC  
Director of Advocacy & Communications  
(780) 955.4079



# Government of Alberta ■

Alberta Transportation  
Transportation Safety Services Division  
Transport Engineering

Room 401, Provincial Building  
4920 – 51 Street  
Red Deer, Alberta  
Canada T4N 6K8

Telephone 403/340-5189  
Fax 403/340-5092  
Toll-Free connection outside Edmonton - Dial 310-0000

May 11, 2009

Dear Sir:

**Subject: Discussion Paper – Commercial Vehicle Dimension and Weight Regulation**

As part of the ongoing regulatory review process, a revision to the Commercial Vehicle Dimension and Weight Regulation is proposed. This amendment would increase the maximum dimensions for the length and height of farm equipment, while continuing to exempt farm equipment from width.

Please review the attached discussion paper and submit your comments to our office by June 30, 2009.

Transport Engineering Branch  
Alberta Transportation  
401, 4920 – 51 Street  
Red Deer, Alberta T4N 6K8

Fax (403) 340-5092

Yours truly,



Alvin Moroz, Director

Attachment



## Carol Gabriel

---

**From:** Mackay, Jonathan [jonathan.mackay@stantec.com]  
**Sent:** Friday, May 15, 2009 3:23 PM  
**Subject:** Lower Athabasca Regional Plan awareness sessions  
**Attachments:** 091368-B\_LowAthabasca Poster4c.pdf

Good afternoon,

I would like to invite you and your staff to attend awareness sessions regarding the provincial Land-use Framework, its associated new legislation: the *Alberta Land Stewardship Act*, and the regional planning process that is underway for your region, the Lower Athabasca. Attached is the poster outlining all of the event dates and details - should you have any questions, please do not hesitate to contact me directly or visit the Land-use Secretariat website at [www.landuse.alberta.ca](http://www.landuse.alberta.ca).

I look forward to meeting you over the coming weeks at an event in your area.

Regards,

**Jonathan Mackay, B.Sc.**  
Public Consultation Coordinator  
Stantec  
10160 - 112 Street  
Edmonton AB T5K 2L6  
Ph: (780) 969-2198  
Fx: (780) 917-7249  
jonathan.mackay@stantec.com  
**stantec.com**

The content of this email is the confidential property of Stantec and should not be copied, modified, retransmitted, or used for any purpose except with Stantec's written authorization. If you are not the intended recipient, please delete all copies and notify us immediately.

 Please consider the environment before printing this email.

*What you need to know about*

# the land-use plan for your region

## Are you:

- Concerned about competing activities on our land?
- Wondering how we can meet our social, environmental and economic challenges?
- Interested in having a voice about land, air, water and habitat?

Learn how you can be involved in the Lower Athabasca Regional Plan. Come out to the Land-use Framework public information and awareness session in your community.

Lac La Biche  
**Wednesday, May 20, 2009**  
5 p.m. to 8 p.m.  
McArthur Place  
10307 - 100 Street

Bonnyville  
**Thursday, May 21, 2009**  
5 p.m. to 8 p.m.  
Centennial Centre  
4313 - 50 Avenue

Cold Lake  
**Tuesday, May 26, 2009**  
5 p.m. to 8 p.m.  
Lakeland Inn  
5411 - 55 Street

Vermilion  
**Wednesday, May 27, 2009**  
5 p.m. to 8 p.m.  
Regional Centre  
5702 - 47 Avenue

St. Paul  
**Thursday, May 28, 2009**  
5 p.m. to 8 p.m.  
Recreation Centre  
4802 - 53 Street

Fort McMurray  
**Tuesday, June 2, 2009**  
5 p.m. to 8 p.m.  
Quality Hotel  
424 Gregoire Drive

**Tuesday, June 9, 2009**  
5 p.m. to 8 p.m.  
Quality Hotel  
424 Gregoire Drive

Fort Chipewyan  
**Wednesday, June 3, 2009**  
5 p.m. to 8 p.m.  
Mamawi Community Hall  
128 Cardinal Drive

Fort Smith  
**Thursday, June 4, 2009**  
5 p.m. to 8 p.m.  
Pelican Rapids Inn  
152 McDougall Road

Athabasca  
**Wednesday, June 10, 2009**  
5 p.m. to 8 p.m.  
New Western Athabasca Inn  
5211 - 41 Avenue

Smoky Lake  
**Thursday, June 11, 2009**  
5 p.m. to 8 p.m.  
National Hall  
107 Willowcreek Street

Wabasca  
**Tuesday, June 16, 2009**  
5 p.m. to 8 p.m.  
Community Hall  
910 A Stony Point Road

Fort Vermilion  
**Thursday, June 18, 2009**  
5 p.m. to 8 p.m.  
Community and Cultural  
Complex  
5001 - 44 Avenue

For more information, visit  
[www.landuse.alberta.ca](http://www.landuse.alberta.ca) or  
call toll-free 310-4455.

**Government  
of Alberta** ■



  
**Carol Gabriel**

---

**From:** Rob Pearson [Rob.Pearson@assembly.ab.ca]  
**Sent:** Friday, May 15, 2009 10:49 AM  
**To:** Undisclosed-recipients:  
**Subject:** Notley speaks about Rural Alberta and Communities

So much of our provincial pride stems from our rural identity, and we celebrate it every day. It's time for this government to stop ignoring the needs of Alberta rural communities and start fulfilling long-awaited promises.

---



## Members Statement

1186

*Alberta Hansard*

May 14, 2009

### **Rural Communities**

**Ms Notley:** Thank you, Mr. Speaker.

Rural Albertans have the largest representation in this government, including the Premier, since the Sacred days. They rightfully expect that their issues will be heard. But ever since the election this government has abandoned their needs in so many areas. They've attacked small producers and favoured large corporate farmers. They've abandoned hog farmers, who are in crisis.

They've broken many promises about rural health care. The Peace region is just one example of a region that is being ignored by this government, with broken promises about building a new regional hospital in Grande Prairie while in Beaverlodge the hospital may be closed altogether. This region is not alone. Small family-owned farms are struggling to compete against the large corporate farms that are favoured by this government.

Producer associations that support small farmers are being weakened while this government spends public money to lobby against the Canadian Wheat Board. Most recently, the hog producers have been left stranded by this government's lack of a plan for H1N1 flu. It isn't enough for this government to attend photo ops and say that everything is just fine. The farmers need assistance and a plan, and they need it now. What about the people of Rimbey, Lacombe, Ponoka, Coronation, Consort, Sundre, Three Hills, Hanna, Innisfail, Castor, Beaverlodge, Athabasca, and others whose hospitals are now under threat of closure?

The social and human impact of this lack of commitment to the very rural communities who helped elect this government has yet to be determined. So much of our provincial pride stems from our rural identity, and we celebrate it every day. It's time for this government to stop ignoring the needs of Alberta rural communities and start fulfilling long-awaited promises.

For more information contact:

**Alberta's NDP Opposition - On Your Side.**  
#501 Legislature Annex, 9718-107 St, Edmonton, AB. T5K 1E4  
[www.NDPOpposition.ab.ca](http://www.NDPOpposition.ab.ca)



May 15, 2009

Memorandum to FCM Municipal and Affiliate Members

**NOTICE OF 2009 ANNUAL GENERAL MEETING**

In accordance with the Federation's By-Laws requirements please accept this notice of the 2009 FCM Annual General Meeting to be held on **Sunday, June 7, 2009 at 10:00 am** in the Sea to Sky Ballroom of the Telus Whistler Conference Centre, in Whistler, British Columbia.

You will find attached the agenda for the meeting. Please go to [www.fcm.ca](http://www.fcm.ca), click on FCM Whistler 09, to download the following related documents:

- Agenda for the 2009 Annual General Meeting;
- Minutes of the 2008 Annual General Meeting;
- FCM By-Laws;
- FCM Election Procedures 2009;
- Nominations for the Table Officer Positions (2009-2010); and
- Financial Statements and Auditors' Report for the 2008-2009 fiscal year (draft version).

Please ensure that delegates from your municipality or association are acquainted with the documentation referred to above.

I look forward to seeing you in Whistler.

Brock Carlton  
Chief Executive Officer



Fédération of Canadian Municipalities

Fédération canadienne des municipalités

**ANNUAL GENERAL MEETING  
SUNDAY June 7, 2009  
9:30 AM – 11:30 AM  
TELUS WHISTLER CONFERENCE CENTRE – SEA TO SKY BALLROOM  
WHISTLER, B.C.**

**AGENDA**

1. Call to Order
2. Adoption of Minutes of the 2008 FCM Annual General Meeting
3. Business arising from the minutes
4. Report of the President on the past year's activities
5. Report of the CEO on the Strategic Planning
6. Report of the 1<sup>st</sup> Vice-President on Conference planning
7. Report of the 2<sup>nd</sup> Vice-President on resolutions
8. Report of the 3<sup>rd</sup> Vice-President on Members' services
9. Report of the Past-President on Finance and Human Resources
  - 9.1 Financial Statements and Auditors' Report for Fiscal Year 2008-09
10. Proposed By-law Amendments
11. Presentation of the Roll of Honour
12. Report of the 2008-09 Elections Committee
13. Election of FCM Table Officers
  - President
  - First Vice-President
  - Second Vice-President
  - Third Vice-President
14. Inaugural Address by President-Elect
15. Other Business
16. Adjournment

*agenda info*

**Carol Gabriel**

---

**From:** Val Weiss [Val.Weiss@mdgreenview.ab.ca]  
**Sent:** Friday, May 15, 2009 11:26 AM  
**To:** irenec@birchhillscounty.com; cao@clearhillscounty.ab.ca; brogan1@countygp.ab.ca; Bill Kostiw; cao@mdbiglakes.ca; ben@mdfairview.ab.ca; Jim Squire; cao@mdnorth22.ab.ca; harvey@mdopportunity.ab.ca; mdpeace@wispernet.ca; lturcotte@mdsmokyriver.com; lmillar@mdspiritriver.ab.ca; ramiles@northernsunrise.net; tpeach@saddlehills.ab.ca; Rodney.Burkard@woodbuffalo.ab.ca  
**Cc:** donnar@birchhillscounty.com; melissa@clearhillscounty.ab.ca; dnellis@countygp.ab.ca; Carol Gabriel; execsecretary@mdbiglakes.ca; lynn@mdfairview.ab.ca; Lori Jean; adminassist@mdnorth22.ab.ca; Helen@mdopportunity.ab.ca; lpele@mdsmokyriver.com; admin@saddlehills.ab.ca; kevin.greig@woodbuffalo.ab.ca; Anita.Hawkins@woodbuffalo.ab.ca  
**Subject:** Reeve's/Mayors & CAO's Meeting

To All Zone 4 Members:

It is that time again for all Reeve's/Mayor and CAO's to meet to discuss agenda items for the Fall Zone Meeting (being held on August 14<sup>th</sup> – to be hosted by the M.D. of Northern Lights).

Tentative dates that Tom will be available are: June 10 or 11 / June 15 or 16.

Does anyone wish to volunteer to host this meeting? If not, the M.D. of Greenview will be happy to do so.

Please **R.S.V.P.** by May 26 (our Council meeting is May 27 and Tom would like an answer by then):

- Can your Reeve/Mayor and CAO attend?
- What is the best date for you?
- Can you host?

Thank you everyone.

Val Weiss for:  
TOM BURTON, Director  
A.A.M.D.C. Northern Zone 4



## Carol Gabriel

---

**From:** Val Weiss [Val.Weiss@mdgreenview.ab.ca]  
**Sent:** Tuesday, May 19, 2009 4:05 PM  
**To:** irenec@birchhillscounty.com; cao@clearhillscounty.ab.ca; brogan1@countygyp.ab.ca; Bill Kostiw; cao@mdbiglakes.ca; ben@mdfairview.ab.ca; Jim Squire; cao@mdnorth22.ab.ca; harvey@mdopportunity.ab.ca; mdpeace@wispernet.ca; Iturcotte@midsmokyriver.com; lmiller@mdspiritrivier.ab.ca; ramiles@northernsunrise.net; tpeach@saddlehills.ab.ca; Rodney.Burkard@woodbuffalo.ab.ca  
**Cc:** donnar@birchhillscounty.com; melissa@clearhillscounty.ab.ca; dnellis@countygyp.ab.ca; Carol Gabriel; execsecretary@mdbiglakes.ca; lynn@mdfairview.ab.ca; Lori Jean; adminassist@mdnorth22.ab.ca; Helen@mdopportunity.ab.ca; lpele@midsmokyriver.com; admin@saddlehills.ab.ca; kevin.greig@woodbuffalo.ab.ca; Anita.Hawkins@woodbuffalo.ab.ca; tburton@aamdc.com; Teresa Marin; Linda Walton  
**Subject:** RE: Reeve's/Mayor & CAO Meeting FINAL DATE

**Sorry everyone, but due to an unforeseen issue the date has been changed again.**

**The Reeve's/Mayor and CAO meeting for AAMDC Northern Zone will be held on Thursday – June 11<sup>th</sup> – in the Horizon Inn Conference Room in Valleyview.**

**I thank everyone who volunteered to host.**

**If you wish to book rooms to stay overnight, the choices are:**

<b>Horizon Inn</b>	<b>780-524-3904</b>
<b>Raven Motel</b>	<b>780-524-3383</b>
<b>Pomeroy Inn</b>	<b>780-552-2338 (new, on south end)</b>

*Val Weiss for  
TOM BURTON, Director  
AAMDC Northern Zone 4*

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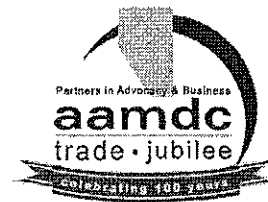
**From:** Val Weiss  
**Sent:** May 19, 2009 2:30 PM  
**To:** 'irenec@birchhillscounty.com'; 'cao@clearhillscounty.ab.ca'; 'brogan1@countygyp.ab.ca'; 'bkostiw@mackenziecounty.com'; 'cao@mdbiglakes.ca'; 'ben@mdfairview.ab.ca'; Jim Squire; 'cao@mdnorth22.ab.ca'; 'harvey@mdopportunity.ab.ca'; 'mdpeace@wispernet.ca'; 'Iturcotte@midsmokyriver.com'; 'lmiller@mdspiritrivier.ab.ca'; 'ramiles@northernsunrise.net'; 'tpeach@saddlehills.ab.ca'; 'Rodney.Burkard@woodbuffalo.ab.ca'  
**Cc:** 'donnar@birchhillscounty.com'; 'melissa@clearhillscounty.ab.ca'; 'dnellis@countygyp.ab.ca'; 'cgabriel@mackenziecounty.com'; 'execsecretary@mdbiglakes.ca'; 'lynn@mdfairview.ab.ca'; Lori Jean; 'adminassist@mdnorth22.ab.ca'; 'Helen@mdopportunity.ab.ca'; 'lpele@midsmokyriver.com'; 'admin@saddlehills.ab.ca'; 'kevin.greig@woodbuffalo.ab.ca'; 'Anita.Hawkins@woodbuffalo.ab.ca'; 'tburton@aamdc.com'  
**Subject:** Reeve's/Mayor & CAO Meeting date

Hi again everyone. Thank you to those who answered my previous email so promptly.

*Council  
Info*

**Alberta Association of  
Municipal Districts and Counties**

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## **Scholarship Program**

In recognition of the importance of an educated population to the future well-being of rural communities, the Alberta Association of Municipal Districts and Counties established the AAMDC Scholarship Program in 1995.

The AAMDC Scholarship Program is designed to encourage young rural Albertans to pursue further education, and thereby enhance the ability of these young people to make meaningful contributions to their communities in subsequent years. Through the Scholarship Program, the AAMDC provides funding assistance to five rural students each year (one student in each of the five AAMDC geographic districts).

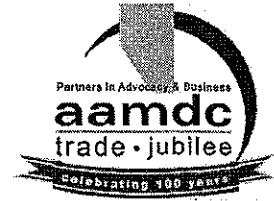
### **VALUE**

A scholarship in the amount of \$1,000 is presented to one successful applicant from each of the five AAMDC districts.

### **ELIGIBILITY**

In order to be eligible, an applicant must:

- be a resident of a municipality which is a member in good standing of the AAMDC, including municipal districts, counties and Special Areas. However, residents of cities, towns or villages are not eligible;
- be registered in his or her first four years of study at a recognized post-secondary institution (the applicant must not have any previous degrees or diplomas). Preference will be given to candidates attending a recognized post-secondary institution in Alberta, except in instances where the chosen program of study is not available in Alberta; and
- be pursuing a course of studies of relevance to local government and/or rural communities. (This criterion is not intended to restrict eligibility to applicants in only a certain few programs. Instead, applicants are invited to explain the relevance of their intended study program within their letter of application.)



## **APPLICATION PROCEDURE**

Applications must be received no later than July 31 in each year, and must include:

- a letter from the applicant, setting out his/her goals and objectives in pursuing further education, as well as the relevance of their study program to local government and/or rural communities;
- official transcripts of his/her high school marks (note: photocopies are acceptable provided that the photocopy includes the signature of a school or municipal official, along with that official's confirmation that the photocopy is a true copy of the original);
- a brief resumé outlining employment experience, community involvement and volunteer activity, recreational and cultural pursuits, etc.; and
- written confirmation from the chief administrative officer of the local rural municipality, certifying that the applicant is a resident of the municipality.

## **JUDGING PROCEDURE**

All applications will be reviewed by a committee comprised of AAMDC board members or their designates. The successful candidate will be selected based upon a combination of the following criteria:

- citizenship and community involvement
- academic performance
- individual letter of application

## **PRESENTATION OF THE AWARD**

The successful candidate will be awarded a cheque in the amount of \$1,000 upon receipt of confirmation of registration at a recognized Alberta post-secondary institution.

All interested persons are invited to apply for the AAMDC Scholarship by forwarding the required information to the following address by **July 31, 2009**:

AAMDC Scholarship Program  
2510 Sparrow Drive  
Nisku, AB T9E 8N5

Phone: (780) 955.4095  
Fax: (780) 955.3615  
E-mail: [candice@aamdc.com](mailto:candice@aamdc.com)



**Mighty Peace Tourist Association  
April report to Council**

Northwest Business Magazine: Northern Sunrise County and Mackenzie County partnered to advertise in the special Petroleum Show edition.

Trade shows attended:

- ❖ Grande Prairie Sport and Leisure
- ❖ Dawson Creek
- ❖ Fort St. John

Once again the Fort St. John and Dawson Creek trade shows were very busy, with over 20 000 attending the FSJ show. MPTA collected 207 newsletter subscriptions in addition to 414 contest entries.

Deh Cho Travel Connection: MPTA is on the website committee for the Deh Cho Connection. MPTA participated in a conference call with committee. Improvements to be made to "trip planner" section and ensure all links are updated.

Visitor Centres: Distribution of our Vacation Planner to VIC's across western Canada has begun. The planner has been added to [www.gobrochures.com](http://www.gobrochures.com). Orders are coming in on a weekly basis from this site.

## Council concerned about Government health care actions

Posted 1 day ago

Dear Editor,

The Central Alberta Council on Aging has grave concerns about recent government actions on Health Care in our area. The publication of an Alberta Health Services Medical Staff newsletter dated March 31 outlining Health Facility closures and downgrades, has created another negative milestone in the Alberta Government's management of Health Care.

After the Progressive Conservatives first took power in 1971, the Heritage Trust Fund was used to build hospitals in many smaller communities in the Province. Communities have grown to depend on these facilities which have over time been changed to meet the needs of the population surrounding them. They have been supported by the communities with fund raising and volunteering. They have provided security for the elderly and ill and a stable source of employment in the community.

It is no surprise that the Alberta Health Services newsletter, made public on May 14 2009, has caused a wave of concern by Albertans. The newsletter which was sent to medical staff on March 31 2009 makes references to a capital master plan for the former David Thompson Health Region. It says hospitals in Rimbey, Ponoka, Lacombe, Innisfail, Castor, Coronation, Consort, Sundre, Three Hills and Hanna would be turned into "urgent care centers". Long term Care Facilities in Bentley, Trochu, and Breton will be "exited". (removed from DTHR funding by some means)

Following on the heels of financial efficiency audit reports, budget challenges and closure of operating rooms, the complete reorganisation of Alberta Health Care in our Province has added to the concerns and has increased the anxiety of many Albertans.

The system is in administrative limbo. All present managers will be asked to reapply for their positions, and the announcement that one hundred Alberta Health Services administrative employees will lose their positions adds to the uncertainty and loss of morale.

When asked in question period, Thursday May 14 Minister Liepert in a somewhat defensive tone told members of the opposition that the list of Hospitals and Health Centers set for closure or downsizing in a number of Central Alberta communities was an idea developed by the former David Thompson Health Board and that the idea was rejected by the Province's new Alberta Health Services board.

When asked why the Alberta Health Services document was dated March 31, 2009 Liepert hesitated but said that people should not worry. "There is nothing that I'm aware of relative to any change in status of any of the facilities around the province," he said. "And if at some point in time there is, we have committed to any community that where there will be a change in the status of their facility, there would be prior engagement with that community."

Premier Stelmach did not add much to clarify the issue when he addressed the press. He said the Health Services Board will tour rural Alberta this summer and consider changes to how medical care is delivered. His large majority in the legislature and the uncooperative manner of the Health Minister has made receiving adequate answers to questions in the legislature very difficult. Concerned Albertans must insist their MLAs act in caucus to ensure their Health Care needs are met.

The larger urban centers are not immune to the outfall of reduced Rural Health, as the overflow will surely impact the already stressed resources of the cities. The government owes affected areas a clear explanation as to what is happening, and we the citizens must make our MLAs accountable. Remember, the Third Way was defeated by aroused citizens demanding MLA action in caucus. It can be done again.

Sam Denhaan, President

Central Alberta Council on Aging

## Leaked memo causes chaos

Posted 1 day ago

With tempers already high over the closure of the Hanna Dialysis Satellite Unit, it's not surprising that recent reports of a leaked newsletter outlining more reductions has fueled the fire of outrage in the area.

In a medical staff newsletter unearthed by Friends of Medicare (FOM) on May 14, plans to close long-term care facilities and general health centres throughout a number of rural Alberta communities were revealed.

According to the memo, which referenced a Capital Master Plan, the former David Thompson Health Region (DTHR) approved the downgrading of a number of hospitals, including Hanna, to become an urgent care centre only facility.

While the memo did note that the new Alberta Health Services, who took over upon the dissolution of the DTHR, had not approved the plan, the fervor the unveiling has caused is tangible across the province.

Don Stewart of Alberta Health Services said on May 14 that the document FOM referenced was "an old document."

Stewart noted that the only capital plan the AHS would subscribe to is the one issued publicly on May 7.

Stewart further added that before any closures or downgrading took place communities would be engaged in discussions regarding potential changes.

"None of that (information in the memo) had ever been approved," Stewart said.

"When you read it, it says right within the letter that it has not been approved by AHS," Stewart said.

Stewart said the plan outlined by media in the past few days was an old one, "that had been developed under the old region before it had been dissolved."

"Nothing like that (downgrades/closures) would ever happen without consultation in the community," he noted.

"There's definitely no such action being taken."

Stewart went on to pass the buck to the author of the newsletter column which FOM had quoted, Dr. Brian Inglis, noting Inglis had "retracted" his comments.

Not quite true.

Inglis noted that the article he had written had caused administration some concern, and so had been taken out of the actual March 31 newsletter.

He said the copies which FOM leaked were in fact the original drafts of the newsletter, and as such had not been approved.

Inglis said the document which his memo references, the Alberta Health and Wellness efficiency study, does exist however, and is a number of years old.

That said, he went on to note that at least one section of the document, regarding the Red Deer Hospital, has been put into place, which is why he is uncertain as to if the government is simply cherry picking what it wants from the suggestions outlined in the document, or if they have in fact tabled the document for now.

"They've taken good things out of the plan and already acted upon it," he noted.

"It's a good plan if you read it," Inglis said of the plan, which outlines a 25-year plan to restructure the Alberta Health Care system.

"The document is flawed," he went on to say, noting that the definition of an Urgent Care Centre (UCC) is never outlined, which leaves room for a multitude of interpretations.

He said under the Alberta Government UCC's only keep their patients overnight.

He said the consultants who wrote the report could have meant anything from that, to simply renaming health care facilities like the Hanna Hospital.

He said the term hospital implies a certain level of service not all of the units on the list meet.

Inglis also noted the plan doesn't take into account the "human dynamic."

Inglis said while there is still some confusion over whether the government has indeed approved part or all of the suggestions in the document he suggests that rural towns like Hanna go "out of their way to make sure their doctors are wanted/needed."

"You have to make sure your doctors are appreciated," he said.

Jack Hayden, MLA for the Drumheller/Stettler region, issued an emergency statement on May 15 (on Page 11 in this issue) which quoted Premier Stelmach as saying that "there may be changes in the delivery of services, but Dr. Duckett (president and chief executive officer of AHS) was very confident we'd be able to maintain services in rural Alberta."

Hayden also noted that the "government's goal is to improve patient access to health services, not reduce it."

"We are building a health system that is more focused on meeting patient needs and want facilities to be providing the appropriate services."

The future of rural hospitals remains unclear, however the public reaction to date has not been.

If the rural population has anything to say about it their hospitals are here to stay.

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## RELATED STORIES

- [Leaked letter suggests Alberta may downgrade rural hospitals](#)
- [Closing hospitals suicidal](#)
- [From Bill 44 to the Rimbey Hospital, Legislative session a “nightmare”, writes contributor](#)
- [Rural leaders remain worried over health facilities](#)

Red Deer Advocate

# Health facility leak sparks a furor

By Susan Zielinski - Red Deer Advocate

Published: May 20, 2009 6:14 AM

Updated: May 20, 2009 9:08 AM

Central Alberta communities are responding quickly to the threat — real or not — of downgrading services at their hospitals.

A leaked newsletter was made public by Friends of Medicare on Thursday. It discussed a plan — which has not been approved by Alberta Health Services board — to convert Rimbey, Ponoka, Lacombe, Innisfail, Castor, Coronation, Consort, Sundre, Three Hills and Hanna hospitals to urgent care centres that would limit care to those in unexpected, but non-life-threatening situations.

Regional hospitals would remain in Red Deer, Rocky Mountain House, Stettler, Olds, Wetaskiwin, Drayton Valley and Drumheller.

Rimbey Mayor Dale Barr said his town opposed the downgrade when the David Thompson Health Region report originally came out a few years ago and will make its objections known again to Alberta Health Services board — in writing.

“We’re just outside the scope of the surrounding hospitals that they talk about picking up the slack. The distance is farther than what is an acceptable level for service,” Barr said on Friday about the report he thought had been shelved.

Construction of Rimbey’s new \$20-million hospital is wrapping up. Staff moved in last October and it is a well-used facility, he said.

“We serve up to 18,000 people. We have a number of summer villages around us. We have a vast area to the



north and west that rely on this hospital for service.”

The hospital has proven itself worthy of government investment, one of the only rural hospitals to be upgraded in the last 15 years, not to mention the community contributions, he said.

Innisfail Mayor Ken Graham said if the downgrades are more than a rumour, the province is in for a battle.

“Hopefully that’s all it is. But if it isn’t, we will fight it. We as a council will fight hard to keep our hospital the way it is,” Graham said.

So far, he hasn’t heard anything official from the province, but council will be talking to government.

Lacombe Mayor Judy Gordon said leaked documents have a way of becoming reality.

“The minister didn’t stand up and say this wouldn’t happen. He said this was an old document and if any closures were to take place, they would obviously talk to the communities,” Gordon said.

She said Health Minister Ron Liepert doesn’t have a strong reputation for talking to people about the changes he’s making, so she’s still concerned.

Lacombe residents are also “very, very worried and scared,” she said.

The leaked newsletter mentions a capital master plan that forecasts the physical building needs of the DTNR to 2035.

Health Centres in Trochu and Castor would be closed and funding to long-term care facilities in Bentley, Trochu and Breton would end.

The plan includes new urgent care centres for east Red Deer and Sylvan Lake.

Gordon said Red Deer Regional Hospital Centre is a great facility with super staff, “but as of today, they can’t handle an increase of any magnitude because they are at capacity.”

Hospitals are an integral part of a community, provide economic stimulus, and losing health services would also mean the loss of well-paid, health care staff for a community, Gordon said.

Al Kemmere, reeve of Mountain View County and vice-chair of Central Alberta Economic Partnership Ltd., which represents 39 communities, said the last thing he’d want to see is hospitals in rural Alberta downgraded.

“These hospitals, and the level of service they provide presently, are key to the communities that they’re in,” Kemmere said.

“Anytime anyone is looking to move to a community, or living in a community for their retirement, they look to be near a good source of medical care.”

Elisabeth Ballermann, of Edmonton, president of the Health Sciences Association of Alberta that represents health care technicians, support staff and emergency service workers, was suspicious of the province’s rebuttal.

“If the plan has been rejected, why haven’t Albertans been told about a new plan, she asked.

“Do we have such a thing as a long-term plan? Long-term planning is not necessarily a bad thing, in fact for a system of this size it would be critical,” Ballermann said.

szielinski@reddeeradvocate.com

**Find this article at:**

[http://www.albertalocalnews.com/reddeeradvocate/news/local/Leak\\_sparks\\_a\\_furor\\_45469747.html](http://www.albertalocalnews.com/reddeeradvocate/news/local/Leak_sparks_a_furor_45469747.html)

Check the box to include the list of links referenced in the article.

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**Carol Gabriel**

**From:** Gordon Giles [Gordon.Giles@gov.ab.ca]  
**Sent:** Tuesday, May 19, 2009 4:06 PM  
**To:** Bill Kostiw  
**Subject:** Investigating options for stranded logs

Hi William,

We've been having some discussions with the Federal government on some ideas that might be available to get some of the stranded log volume moved up in your neck of the woods, and was hoping that you and I might be able to get together over the phone to discuss.

If you get the chance tomorrow or Thursday, could you either give me a call, or email me back and let me know when and where I might be able to call you?

Thanks  
Gordon

*Note: spoke to Gordon May 21/09  
re: more information on  
the Roadside Stockpile sites +  
Funding.*

Gordon Giles, RPF  
Alberta Sustainable Resource Development  
Phone: (780) 422-4735  
Fax: (780) 644-5728

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Sub Community adjustment Fund



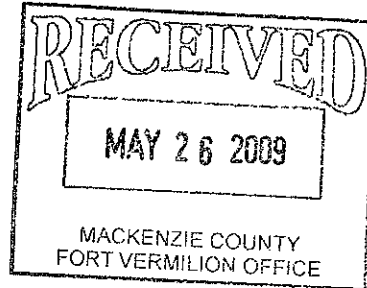






May 14, 2009

Mr. Greg Newman  
Reeve  
Mackenzie County  
PO Box 640  
Fort Vermilion AB T0H 1N0



Dear Reeve Newman:

Thank you very much for your recent correspondence regarding the forest industry in Alberta. The Alberta government recognizes that the forestry sector in Alberta faces many challenges, and I appreciate your concerns.

I understand the important role the forest industry plays in the economic health of northern communities and similar communities across Alberta. While acknowledging the Softwood Lumber Agreement prevents direct subsidies or benefits to the forest industry at this time, the Alberta government is committed to working with communities and industry officials to find workable solutions to the challenges they are facing.

On May 7, 2009 government's response to the recommendations from the Forest Industry Sustainability Committee report, *Recommendations for Enhancing Alberta's Business Model*, was released. The report sets out seven long-term strategies that cover planning, tenure, strategic costs, infrastructure, the bio-economy, diversification, and communications.

We are taking action to help sustain Alberta's forest industry by accepting and acting upon nearly 90 per cent of the report's recommendations. A copy of the report is enclosed for your further information and can also be found at [www.srd.alberta.ca/forests/managing/business](http://www.srd.alberta.ca/forests/managing/business).

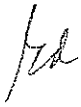
The government's response supports a more competitive business environment that makes the most of timber resources and helps diversify products and markets. We have also committed to aligning legislation, regulations and policy across government to clarify roles and responsibilities; support integrated planning; and lower strategic costs, like transportation and energy, that affect all industries. This response demonstrates to communities, workers and industry that government is committed to supporting a viable forestry industry in Alberta.

.../2

I note your request for a meeting with provincial and municipal representatives and also note that you have shared this information with your Member of the Legislative Assembly, Frank Oberle. I believe long term solutions to aid Alberta's forest industry will require co-operation between all three levels of government and encourage you to work with Mr. Oberle in this regard.

I would like to assure you that addressing the Forest Industry Sustainability Committee Recommendations will remain a government priority for this coming year and thank you again for writing.

Sincerely yours,



Ed Stelmach

ES/hp

Enclosure

cc: Honourable Ted Morton

Frank Oberle  
M.L.A., Peace River

*Greg,  
Thanks for writing! We  
will work with you  
in support of the industry!*  
/s/





Box 239, High Prairie, Alberta, Canada T0G 1E0 Telephone: (780) 523-5955 Fax: (780) 523-4227  
Email: biglakes@mdbiglakes.ca Website: www.mdbiglakes.ca

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May 20, 2009

The Hon. Ron Leipert  
Minister of Health and Wellness  
#323 Legislature Building  
10800 - 97 Avenue  
Edmonton AB T5K 2B6

Minister Leipert,

On behalf of the Municipal District of Big Lakes I would like to take this opportunity to express our great disappointment in learning that the recent provincial budget did not include any funding for the STARS air ambulance base located in Grande Prairie. It is absolutely amazing that the STARS bases located in Edmonton and Calgary receive provincial funding, but there appears to be a significant resistance to funding the base located in the more rural and remote northern part of the province.

The refusal of the provincial government to fund the Grande Prairie base has left municipal taxpayers to provide funding for this service. In fact, our council recently learned that even the governments of north eastern British Columbia are providing funding for STARS as they realize the important role this base plays in our region. Why is it that only your government overlooks this fact?

If you have not already, you will be soon receiving correspondence from the AAMD&C regarding a resolution in support of STARS forming an integral part of the health services across our province. I urge you to seriously consider the important role that STARS plays in protecting residents of Alberta.

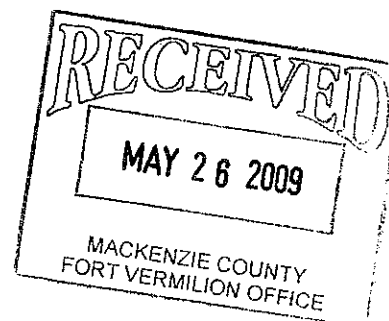
I look forward to hearing that you are aware of the importance of STARS forming part of the provincial health care system, and further that the northern STARS base will soon receive funding in comparison to the bases in Edmonton and Calgary.

Sincerely,

A handwritten signature in black ink that reads "Alvin Billings".

Alvin Billings  
Reeve

cc Alberta Health Services Board  
AAMDC  
AAMDC Zone 4 Members





May 21, 2009

## **Canada and Alberta Provide Infrastructure Boost to Communities Under 100,000**

### ***Funding will create jobs, boost local economy***

*Penhold...* Rob Merrifield, Canada's Minister of State for Transport, and Luke Ouellette, Alberta's Minister of Transportation, today announced a joint investment of more than \$226.9 million for 73 projects to stimulate the economy, support continued economic growth and help communities under 100,000 residents throughout Alberta meet their pressing infrastructure needs.

Over \$122.9 million for 33 projects will be funded through existing federal 'Communities Component' investments. More than \$104 million for the remaining 40 projects will be under the \$500 million national "top up" that was provided in Canada's Economic Action Plan for 'Communities Component' projects that can be built over the next two years. Of the provincial share, in excess of \$50 million will come from the Alberta Capital Plan.

Also part of today's announcement, the Government of Canada and the Government of Alberta are each setting aside \$80 million under the Economic Action Plan's Infrastructure Stimulus Fund for eligible projects that were submitted under the 'Communities Component.' The successful projects will be announced soon.

"We are teaming up with the Alberta government and local communities to deliver results to Albertans by building roads, upgrading wastewater and water treatment facilities, and improving broadband capacity," said Minister Merrifield. "Thanks to the strong relationship between our two governments, we can work together to help Alberta communities remain competitive and prosperous. We understand the importance of investing in roads and other infrastructure to boost the economy, create jobs, and make our communities stronger."

"This investment in municipal infrastructure will address much-needed projects in our communities and help keep Albertans working - one of the province's priorities in these uncertain economic times," said Minister Ouellette. "Alberta is pleased to continue to work in co-operation with the federal government on this and other shared funding programs."

The Government of Canada's 2009 Economic Action Plan is accelerating and expanding the existing federal investment of \$33 billion in infrastructure across Canada with almost \$12 billion in new infrastructure stimulus funding over the next two years.

Central to Alberta's Budget 2009 is Alberta's Capital Plan, which supports \$7.2 billion in 2009-10 and a record \$23.2 billion over three years to build roads, health care facilities, schools and other public infrastructure. This year's investment alone will support over 80,000 jobs across the economy directly

# Backgrounder

## Canada-Alberta Building Canada Fund - Communities Component

Under the Communities Component, the governments of Canada and Alberta are contributing two-thirds of the total eligible costs of these projects, while Alberta communities are contributing the remainder of the funds.

Canada and Alberta are working together to create jobs and boost the economy, while making significant investments that help communities improve their infrastructure. Both governments have agreed to work together to ensure that these funds are delivered quickly and efficiently to municipalities in Alberta.

Under the Communities Component, projects were evaluated by a federal-provincial committee through a competitive application-based process.

Category	Program Component	Project Location	Project Title
Water Infrastructure	Communities Component	Town of Sundre	Water and Wastewater Eastside Servicing
		County of Lethbridge	Mountain Meadows Production Well Facility
		Kneehill County	Selkirk Water Service Area Rural Water Distribution System
		Village of Berwyn	Water Plant Upgrade
		County of Stettler	County of Stettler Central-East and South-East Region Water Servicing
		Clear Hills, Municipal District of Clear Hills	Worsley Water Treatment Plant
	Top up	Special Areas Board of 2,3,4	Cessford and District Water Line
		Village of Cereal	HKRWSC Water Treatment Plant Clarifier Upgrade
		Village of Cereal	HKRWSC Sheerness Pump House Emergency Generator & MCC
		Cypress County	Westside Water Co-op Ltd. - Rural Water Pipeline
		Camrose County	Water Infrastructure: Addressing a Shortage of Quality Drinking Water and Mitigating Potential Risks
		Town of Rimbey	Water Storage and Distribution improvements
		County of Paintearth	Paintearth Regional Reservoir Project
		Municipal District of Rocky View	Bragg Creek Potable Water Treatment Plant & Intake
		Town of Slave Lake	Municipal Water Treatment and Storage Improvements
		Town of Sylvan	Main Water Reservoir Expansion

		Lake	
Wastewater Infrastructure	Communities Component	Town of Strathmore	Relocation of the Town of Strathmore Wastewater Outfall
	Top up	Town of Coalhurst	Sanitary Sewer Trunk
		Town of Chestermere	Lift Station #13 & New Force Main
		County of Lethbridge	Turin Wastewater System
		County of Grande Prairie	Clairmont Main Lift Station Upgrading and Force Main
		Village of Mannville	Mannville Sewage Lagoon Expansion
		Town of Eckville	Town of Eckville Lift Station and Forcemain Upgrades
		City of Wetaskiwin	WW-BCF-CC Wastewater Facility Upgrade
		Red Deer County	Hamlets of Benalto and Lousana Wastewater Storage and Treatment Upgrades
	Town of Sylvan Lake	Lakeshore Drive Stormwater Diversion	
Local Roads Infrastructure	Communities Component	County of Athabasca	ALPAC/Grassland Connectors
		Municipal District of Foothills	498 Avenue Extension
		Town of High River	5th St SE Connection
		County of Warner	Coutts Canada/USA Border Heavy Truck Bypass Road
		Town of Cochrane	Centre Avenue Complete Street Connector
		Town of Ponoka	50 Street Rehabilitation
		Town of Beaumont	50th Street & 50th Avenue Upgrade
		City of Lethbridge	Scenic Drive North
		County of Grande Prairie	Base Gravel and Pave Range Road 63
		Brazeau County	Sunchild Road Base/Pave
		Town of Whitecourt	49th Avenue/47th Street Construction
		Leduc County	Nisku Road Reconstruction
		City of Spruce Grove	Arterial Road Network Expansion
	City of St. Albert	NorthWest Anthony Henday Connector Roads	
	Top up	County of Wetaskiwin	Bridge File 2476
		City of Fort Saskatchewan	Highway 15/21 Corridor Improvements - 94th Street to 101 Street
		City of Airdrie	Veterans Boulevard Upgrade - 8th Street to 24th Street
		MacKenzie County	Hamlet of Fort Vermilion River Road Reconstruction
		County of Stettler	Stettler Resource Road

		Sturgeon County	195 th Avenue (Twp 542) & 66 and 82 Streets	
		Town of Three Hills	Grantville Transportation and Drainage Upgrade	
Others	Communities Component	Town of Redwater	Provident Place Phase IV Renovation	
		Town of Drumheller	Badlands Community Facility - Library Project	
		City of Grande Prairie	Prairie Art Gallery Restoration Project	
		Municipality of Jasper	Jasper Municipal Library Renovation & Expansion	
		City of Lethbridge	Community Performing Arts Centre	
		Village of Youngstown	Youngstown Library expansion	
		Town of Peace River	Peace River Municipal Library	
		Beaver County	Beaver County Broadband Service	
		Parkland County	Broadband Connectivity	
		Strathcona County	Cogeneration of electricity using renewable biogas	
		City of Grande Prairie	Grande Prairie Community Energy System	
		County of Wetaskiwin	Waste Compaction System	
		Town of Whitecourt	Twin Arenas and Curling Club Modernization	
			Top up	Town of Morinville
		Town of Okotoks		Performing Arts Centre Rehabilitation
		Town of Innisfail		Innisfail Library
		Buffalo Lake Metis Settlement		Buffalo Lake Metis Settlement Museum & Cultural Interpretative Centre
		MacKenzie County		Zama City Library Facility
		Town of Penhold		Penhold Regional Multiplex Phase II (Library & Lobby)
		Mountain View County		Community Broadband Engagement Sites
		Town of Pincher Creek		Pincher Creek Multi-purpose Facility Solar Project
		Village of Veteran		Arena Upgrade
		Village of Boyle		Boyle Arena Energy Efficiency Renovations
		Village of Boyle		Energy Efficiency Renovations to Boyle & District Community Centre
		Town of Grande Cache		Grande Cache Recreation Centre Expansion Project
		Town of Whitecourt	Community Resource Centre	

## Carol Gabriel

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**From:** Bill Gish [Bill.Gish@gov.ab.ca]  
**Sent:** Monday, May 25, 2009 4:33 PM  
**To:** Bill Kostiw  
**Subject:** FW: Bridge Culvert on Hwy 88 North of Mackenzie

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**From:** Bill Gish  
**Sent:** Monday, May 25, 2009 3:12 PM  
**To:** MD of Mackenzie  
**Subject:** Bridge Culvert on Hwy 88 North of Mackenzie

Bill Kostiw

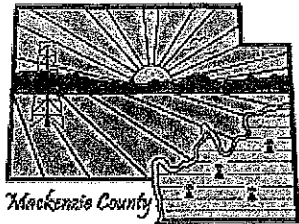
I checked the design elevation again on the inlet of the new culvert structure and it will be 1 meter below the elevation of the old pipe. Also the inlet end of the pipe will have a concrete collar which will prevent it from lifting. The new bridge culvert also will larger than the old culvert , so it is not expected to be a problem in the near future or for some time.

Bill Gish  
Operations Manager  
Peace River District  
Alberta Transportation

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*Mackenzie County*

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May 22, 2009

**COPY**

Mr. Gordon Giles  
Senior Manager, Economics and Trade Section  
Alberta Sustainable Resource Development  
15th fl Oxbridge Place  
9820 - 106 Street  
Edmonton, AB T5K 2J6

Dear Mr. Giles:

**RE: COMMUNITY ADJUSTMENT FUNDS**

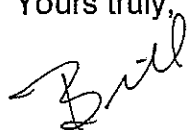
Thank you for your support of the stranded log options for funding which is much needed in our communities.

Our project is to recover and haul stranded stockpiled logs from various locations in the County and stockpile them for use in two major locations. This project will entail both summer and winter log hauling and will require maintenance and reclamation of the two stockpile sites as well as road maintenance and building of a winter (ice) road.

The estimated costs are as follows:

- A. Stockpile site maintenance and reclamation of both sites -  $\$25,000 \times 2 = \$50,000$
- B. Maintenance of haul road and building winter (ice) roads of approximately 200 km =  $\$1,500,000$
- C. Total estimated costs for A and B =  $\$1,550,000$

In summary, this timber needs to be recovered soon or it will be wasted. In this regard we are prepared to start immediately with the recovery program and really appreciate your help to secure funding. Again, thank you and we look forward to your early approval. If you require more information please give me a call at your convenience.

Yours truly,  


William (Bill) Kostiw  
Chief Administrative Officer

pc: Council

## Carol Gabriel

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**From:** Gordon Giles [Gordon.Giles@gov.ab.ca]  
**Sent:** Friday, May 22, 2009 2:46 PM  
**To:** Carol Gabriel  
**Cc:** Bill Kostiw  
**Subject:** RE: Community Adjustment Funds

Thanks Carol. I've pass the information along to the Federal colleagues dealing with the issue. We hope to hear from them soon, and will continue to work with them to put the best foot forward on this proposal.

Back to you folks if we need more info, or if I hear anything newsworthy.

Have a good weekend.

Gordon

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**From:** Carol Gabriel [mailto:cgabriel@mackenziecounty.com]  
**Sent:** Friday, May 22, 2009 12:49 PM  
**To:** Gordon Giles  
**Cc:** Council  
**Subject:** Community Adjustment Funds

Please see attached letter.

Thank you.

**carol gabriel**  
**executive assistant**  
**mackenzie county**  
**780.927.3718**

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# DCL SIEMENS

DCL Siemens Engineering Ltd.  
101, 10630 - 172 Street  
Edmonton, Alberta T5S 1H8  
Office: (780) 486-2000  
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May 22, 2009

Our File: 23-08-62

Mackenzie County  
By Fax Only

Attention: **Mr. Greg Newman**  
Reeve

Dear Mr. Newman,

**RE: MACKENZIE COUNTY REGIONAL RURAL WATERLINE  
ISSUES FOR DISCUSSION AND FOR INTERESTED COUNCIL INPUT**

Thanks for making time to get together last month. As agreed, this letter will serve to identify some issues, and seek input from interested parties and Council as to report expectations and issues. For us, your input would be appreciated in the following areas:

1) Regional Pipeline or Farmwater/Rural User Pipeline

This distinction is significant because firstly, a regional facility would contemplate only 1 water treatment plant (most likely at the Fort). As a result of a single plant, the pipe size would be quite big and the system expensive. This is different than Bill Kostiw's belief that a much smaller line is possible, and the reality that the La Crete plant will likely stay in service for a long time. It would therefore seem that your vision may be towards a farmwater or rural supply system, and not a regional system per se. A farmwater system is likely to be a low flow "trickle" system which needs only small pipe ( $\pm 6"$  or less) and utilizes existing farm cisterns. This is the system proposed by PFRA but it would not meet "regional" criteria.

Funding will be very different for the two alternatives where regional is 90/10, and rural is unknown but might fit into the Building Canada funding of 33/33/33.

2) Staging

I know that the amount of work done will depend on the price and funding, but what would Council see tentatively as Stage 1, Stage 2 etc. I could see Stage 1 being the installation of a trunk line between La Crete and Fort Vermilion. Stage 2, 3 etc would be lateral lines off the trunk dependent on user interest in tying on. In other municipalities where we have put in these systems, they wait to be petitioned before installing lateral lines.

*Civil and Municipal Engineers • Development Consultants • Planners*

3) Pipeline Alignments

PFRA had looked at user locations and alignments. I would like to discuss the routing and locations with area Councilors just to get their opinions.

4) Input into the PFRA Study

What ever happened regarding the PFRA work; Were public meetings held? Was there much feedback? Were costs discussed? Was cost sharing addressed? Was life-cycle costing presented? (It is very possible that the project would make good sense from a life cycle perspective).

PRFA's report contemplates up to 900 users. Does this make sense? The 900 users might be based on some long term rural growth projection, but it impacts "cost per user" and how the project costs are presented to the public, costs per user, etc.

5) Costing and Cost Sharing

Has cost sharing or funding been looked at? Do revenues from water rates generate a surplus that can be applied to project costs? Are rural users willing to participate in paying and to what level? Does the County intend to subsidize? I realize of course this depends on project budgets but.....

As information to Council, recent tenders have closed with prices down 60% from last year. While this is unlikely to last, it might impact project potential. We expect 2010 to be very busy, with a return to higher prices because of Building Canada projects.

6) Schedule

What does Council see as a schedule.

As this project would seem important and because the public will likely take quite an interest in it, I would like us all to be on the same page; maybe even to the extent of forming a steering committee. I would like to be able to discuss this with Council if possible and be happy to attend a Council session. I do not see any change to budget at this time. Hope this is what you need for now; call if you have questions.

Yours truly,

**DCL SIEMENS ENGINEERING LTD.**



Dan McGuigan, P.Eng.

**DCL SIEMENS**